

Minutes of the statutory meeting of the Gore District Council, held in the Council Chambers, 29 Bowler Avenue, Gore, on Thursday 3 November 2016, at 4.00pm

Present Mayor-elect, Mr Tracy Hicks JP, Councillors-elect Ralph Beale, Cliff Bolger, John Gardyne, Nicky Davis, Glenys Dickson, Doug Grant, Peter Grant (until 4.09pm), Bret Highsted, Neville Phillips, Bronwyn Reid and Graham Sharp.

In attendance The Chief Executive (Mr Stephen Parry), General Manager District Assets (Mr Paul Withers), Chief Financial Officer (Mr Luke Blackbeard), Parks and Recreation Manager (Mr Ian Soper), Transport Manager (Mr Peter Standring), 3 Waters Manager (Mr Matt Bayliss) HR/Administration Manager (Susan Jones), Communications Manager (Sonia Gerken) and 28 guests in the gallery.

Mr Taare Bradshaw addressed the Council on behalf of Te O Marama.

1. MAKING AND ATTESTING OF DECLARATIONS

The Chief Executive invited the Mayor-elect to take his declaration which he did and it was signed by His Worship and the Chief Executive.

His Worship then took declarations from Peter Alexander Grant, Clifford Steven Bolger, Ralph Jerome Beale, John Clarence Gardyne, Nicola Jane Davis, Glenys Kay Dickson, Douglas Ian Grant, Brett Richard Highsted, Neville Gordon Phillips, Bronwyn Anne Reid and Graham Edward Sharp.

Cr P Grant departed the meeting at 4.09pm

2. ELECTION OF DEPUTY MAYOR AND COMMITTEE CHAIRS

A memo had been tabled from His Worship summarising in his view, the priorities for the Gore District over the next three years and his recommendation for Deputy Mayor and Committee Chairs.

RESOLVED on the motion of His Worship the Mayor, seconded by Cr Davis, THAT Cr Bolger be appointed as Deputy Mayor.

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RESOLVED on the motion of His Worship the Mayor, seconded by Cr D Grant, THAT the Committee Chairs be as follows:

**Community Services – Cr P Grant
Operations – Cr Davis
Regulatory and Planning – Cr Highsted
Finance and Policy – Cr Bolger**

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RESOLVED on the motion of His Worship the Mayor, seconded by Cr Bolger, THAT Cr Beale be appointed deputy chair of the four standing committees, being Community Services, Operations, Regulatory and Planning and Finance and Policy.

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His Worship advised he was proposing to re-establish the District Growth Committee. His focus over the next three years was two-fold. One was to improve the infrastructure, particularly water and waste water and to try and address the demographic time bomb in the community. There was a large percentage of the population in a similar age group to himself, but in 15 years time there would be a very different outlook. He thought the Council had a responsibility to bring as many jobs to the district as possible to fill those that would be vacated by that time. Economic development would be the focus for the District Growth Committee and attracting new industries to the district.

RESOLVED on the motion of His Worship the Mayor, seconded by Cr Highsted, THAT the District Growth Committee be re-established and that Cr D Grant be appointed Chairman.

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RESOLVED on the motion of His Worship the Mayor, seconded by Cr D Grant, THAT Cr Bolger be appointed Chair of the Chief Executive Appraisal Committee,

AND THAT Cr Highsted be appointed Chair of the Audit and Risk Committee.

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3. APPOINTMENT OF COUNCIL REPRESENTATIVES TO OTHER ORGANISATIONS

A list of Council appointments to other organisations was tabled at the meeting, as follows:

His Worship Member of all standing Committees, Community Networking Trust

Cr Bolger	Pukerau Rating Committee, Civic Amenities Refund Sub-Committee, Rural Halls and Domains Sub-Committee, Audit and Risk Committee, Mataura Valley Milk Development Committee, District Growth Committee, Venture Southland Joint Committee.
Cr Davis	District Licensing Committee, Regional Land Transport Committee, Creative Communities, A&P Joint Management Committee, Audit and Risk Committee, Chief Executive Review Committee, Mataura Valley Milk Development Committee, District Growth Committee.
Cr D Grant	St James Theatre Trust, Combined Courts, Venture Advisory Committee, Audit and Risk Committee, Chief Executive Review Committee, Mataura Valley Milk Development Committee, Venture Southland Joint Committee alternate and Venture Southland Advisory Committee.
Cr P Grant	Hokonui Moonshine Trust, Gore Health, Rural Halls, Equestrian Trust, Te Roopu Taio, Audit and Risk Committee, Rural Halls and Domains Sub-Committee, Chief Executive Review Committee, Mataura Valley Milk Development Committee, District Growth Committee.
Cr Highsted	District Licensing Committee Chair, Gore A&P Joint Management Committee, Southland Warm Homes Trust, Regional Heritage Committee, Audit and Risk Committee Chair, Chief Executive Review Committee, District Growth Committee.
Cr Reid	Gore District Youth Council, Gore Counselling Centre, Dolamore Trust Board, Southland Regional Heritage Committee.
Cr Dickson	Gore Sister City Committee, Pioneer Women's Trust, Citizens Advice Bureau.
Cr Gardyne	Gore A&P Joint Management Committee, Mataura River Liaison Committee, Rural Halls and Domains Sub-Committee, Otama Water Scheme Committee.
Cr Sharp	Pukerau Rating Committee, Rural Halls and Domains Sub-Committee, Sport NZ Rural Travel Fund, Floodbank Working Party.
Cr Beale	Deputy Chair for the Community Services, Operations, Regulatory and Planning and Finance and Policy Committees, Eastern Southland Gallery, Hokonui Moonshine Trust, Floodbank Working Party
Cr Phillips	Mataura Community Board, Southland Regional Heritage Committee

RESOLVED on the motion of His Worship the Mayor, seconded by Cr Davis, **THAT** the information be received and noted.

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RESOLVED on the motion of His Worship the Mayor, seconded by Cr Beale,

Shared Services Forum

THAT the Council establish a Joint Committee with each of the Councils of Southland under Clause 30 (1)(b), Schedule 7 of the Local Government Act 2002, to be known as the Shared Services Forum, with the terms of reference as set out in the Memorandum of Understanding previously agreed,

AND THAT His Worship the Mayor and Crs Bolger and D Grant be appointed as members.

Te Roopu Taiao

THAT the Council establish a Joint Committee with each of the Councils of Southland under Clause 30 (1)(b), Schedule 7 of the Local Government Act 2002, to be known as Te Roopu Taiao, with the terms of reference as set out in the Memorandum of Understanding previously agreed,

AND THAT Cr P Grant be appointed as member.

Southland Civil Defence Emergency Management Group

THAT the Council establish a Joint Committee with each of the Councils of Southland Civil Defence Emergency Management Group, with the terms of reference as set out in the Memorandum of Understanding previously agreed,

AND THAT His Worship be appointed as member, with Cr Bolger being appointed as a non-voting alternate.

Southland Wastenet

THAT the Council establish a Joint Committee with each of the Councils of Southland under Clause 30 (1)(b), Schedule 7 of the Local Government Act 2002, to be known as the Southland Waste Advisory Group, with the terms of reference as set out in the Memorandum of Understanding previously agreed,

AND THAT Crs Bolger and Davis be appointed as members, together with the General Manager, District Assets and one other Council officer.

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4. MEETING SCHEDULE

Details of the meeting schedule for the remainder of 2016 would be as follows:

November 2016

Tuesday 22 November – Committee meetings, commencing at 4.00pm

December 2016

Tuesday 13 December – Council meeting, commencing at 3.00pm

January 2017

No meetings proposed, although extraordinary meetings may be called if urgent business arises.

The future structure, times and dates would be included on the December agenda for the Council's consideration.

RESOLVED on the motion of Cr Davis, seconded by Cr Bolger, THAT the above schedule for the remainder of 2016 be noted.

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5. STANDING ORDERS

A memo had been received from the Chief Executive advising that it was a requirement of Clause 27(1), Schedule 7 of the Local Government Act 2002, that every local authority adopt a set of Standing Orders for the conduct of its meetings and those of its committees. The Council had previously operated from Standing Orders NZS9202:2003. These Standing Orders had recently been updated by Local Government New Zealand to take cognisance of changes introduced by the Local Government Act 2002 Amendment Act 2014 which, inter alia, enabled Standing Orders of a local authority to permit attendance at a Council meeting by an elected member via audio link or audio-visual link.

A copy of the revised Standing Orders had been circulated to Councillors.

RESOLVED on the motion of Cr D Grant, seconded by Cr Bolger, THAT subject to an amendment to paragraph 2 of clause 19.8 that would now read "*The member must leave the table when the matter is considered, but subject to approval of the meeting does not need to leave the room,*" the Council approve the adoption of the Gore District Council Standing Orders, effective from 3 November 2016 and note that the standing orders have been based on a comprehensive review undertaken by Local Government New Zealand.

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6. GENERAL EXPLANATIONS

A memo had been received from the Chief Executive outlining general explanations of the Local Government Official Information and Meetings Act 1987, together with appropriate provisions of the Local Authorities (Members' Interests) Act 1968, Sections 99, 105 and 105A of the Crimes Act 1961, the Secret Commissions Act 1910, the Financial Markets Conduct Act 2013 and the Gore District Council Code of Conduct. A copy of the Code of Conduct had been circulated to Councillors.

7. ACKNOWLEDGMENT OF SERVICE

His Worship presented certificates acknowledging the service of former Councillors Graham Page (three years), Diane Byars (three years) and Anne Gover (six years).

His Worship acknowledged those who had attended the meeting in support of the Councillors and thanked them for making the effort.

The meeting concluded at 5.03pm