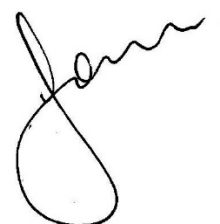


Notice is hereby given that a meeting of the Matura Community Board will be held in the Matura Community Centre, McQueen Avenue, Matura, on Monday 1 October 2018, at 5.30pm



Susan Jones
Administration Manager

25 September 2018

Agenda

1. Confirmation of report of meeting held on Monday 20 August 2018
Pages 1-4
2. Forward works programme for Matura
Pages 5-6
3. Possible replacement of street signage
Page 7
4. Financial report – discretionary account
Page 8
5. Report from Matura Community Development Officer
Pages 9-11
6. Date of next meeting – Monday 26 November 2018

RURAL CITY LIVING



Report of a meeting of the Mataura Community Board, held in the Mataura Community Centre, McQueen Avenue, Mataura, on Monday 20 August 2018, at 5.30pm.

Present Alan Taylor (Chairman), Cr Neville Phillips, Sue Taylor, Linda Sinclair, Greg Chaffey and Geoff Colvin.

In attendance Administration Manager (Susan Jones) and District Arts and Heritage Curator (Mr Jim Geddes).

1. CONFIRMATION OF REPORT

RECOMMENDED on the motion of Cr Phillips, seconded by Greg Chaffey, THAT the report of the meeting held on Monday 2 July 2018 as circulated, be accepted and signed by the Chairman as a true and complete record.

Matters arising

The Board *noted* on page 4, paragraph 3 – should have read Geoff *Colvin* *not* *Chaffey*.

2. TULLOCH PARK REDEVELOPMENT PROJECT – UPDATE (SC2210)

A memo had been received from the Parks and Recreation Manager updating the Board on progress relating to the Tulloch Park redevelopment project. A site meeting had been held on 7 August with the project management team and discussion had also been held with local civil works contractors. A copy of the communications plan had been circulated with the agenda. A letter drop had been done with residents and businesses in the area and the school had also been notified.

Cr Phillips noted that the information circulated to the community stated that work would commence that day, yet nothing had been done. He asked why that was.

In response to Greg Chaffey who asked whether the Runanga had been notified as a matter of courtesy, the Administration Manager advised it probably had not but could be.

Geoff Colvin asked who was building the pump track.

The Manager advised there was a specialist company who had been contracted to build it.

The Chairman was concerned that no Board member had been involved or invited to attend the project management meeting held on 7 August.

Cr Phillips was unhappy with the plan that had been circulated which included two dog parks. He said the Board had not made any decision as to where a dog park would be located. It had been embarrassing for members and himself for the plan to include the parks and then to try and justify it to residents.

The Administration Manager undertook to inform the Board as soon as possible about the status of the project insofar as work not having started that day.

RECOMMENDED on the motion of Linda Sinclair, seconded by Sue Taylor, THAT the information be received.

3. FINANCIAL REPORT (SC1524)

A memo had been received from the Administration Manager updating the Board on its discretionary account. Details were:

Opening balance 01.07.17	11,133
Funds added 2017/18	5,300
Less Community Garden plumbing connection	1,928
Less Mataura school – function catering	500
Less gaming event shortfall	213
Funds added 2018/19	5,411
Closing balance	\$19,203

Costs associated with a recent business event amounting to approximately \$400 were yet to be deducted from the closing balance.

RECOMMENDED on the motion of Alan Taylor, seconded by Linda Sinclair, THAT the information be received.

4. BEAUTIFICATION FUND BALANCE (SC2210)

A memo had been received from the Administration Manager updating the Board on the balance of the Mataura beautification fund. Details were:

Opening balance 01.07.17	207,995
Main Street beautification project to 30.06.18	119,211
Closing balance at 30.06.18	88,784

The Manager noted that \$20,000 per annum was added into the account and the 2018-19 contribution was still to be made.

Geoff Colvin queried the total value of the project and asked for a more detailed breakdown of the expenditure.

RECOMMENDED on the motion of Geoff Colvin, seconded by Cr Phillips, THAT the information be received,

AND THAT a more detailed breakdown of expenditure from the beautification fund be provided at the next meeting.

In response to the Chair, the Manager advised that although the Main Street was part of a State Highway, the New Zealand Transport Agency had not yet adopted the installations and the costs of any repairs and maintenance work would be met by the Council in the meantime.

Cr Phillips advised hand rails at one of the pedestrian refuges had been missing for about four months. In response to the Manager, he believed there had been a CSR logged. The Manager undertook to follow up with the roading staff the next day.

5. DERELICT BUILDINGS (SC2058)

A memo had been received from the General Manager Regulatory and Planning after the last Board meeting when the issue of dilapidated buildings had been raised. The Council was satisfied that one property that had been identified as being derelict was compliant with bylaws relating to the management of vegetation and no Resource Management Act rules had been breached. The Building Act 2004 dealt with insanitary and dangerous buildings. The building control staff had assessed the building and there appeared to be no imminent threat to either users of the building or the general public as the building was not currently occupied. The building had been boarded up and a person would need to trespass onto the property to be at risk. That was a safety issue for the owner to consider.

The General Manager had advised there were limits as to what the Council was able to do under the current legislative framework. He recommended that a non-regulatory approach be taken and for Council staff to discuss the issues with the owner.

RECOMMENDED on the motion of Cr Phillips, seconded by Geoff Colvin, THAT the report be received,

THAT the Board endorse the non-regulatory approach with the owner of the identified dilapidated building to seek a resolution,

AND THAT the Council communicate with the owner as soon as possible.

6. GENERAL

- Cr Phillips advised he had discussed street signage with the Transport Manager. He displayed a sample sign that he thought the Board should consider. It included two sets of numbers at either end of the sign which would be helpful when a street intersected another and was important for

emergency services and visitors locating a certain address. The current signage was generally in poor condition and the proposed replacements could last for up to 20 years. The signs were reasonably expensive but the beautification fund could be used to replace some or all in the town.

The Board agreed to consider this matter at its next meeting.

- The Chairman reported on a useful discussion held recently with Graeme Hall from the New Zealand Transport Agency (NZTA) about the Bridge and Main Street intersection. It was hoped the project would be included on NZTA's short term programme. NZTA agreed it was a dysfunctional intersection and it would liaise with KiwiRail. A further meeting was scheduled for mid-September.
- Cr Phillips stated he was very disappointed at the condition of the community centre and its cleaning and maintenance. He was annoyed the Board had to continually complain about the way the facility was being left and the standard of maintenance before anything was acted upon.

The Chairman advised he had had a productive meeting with the Mayor, Deputy Mayor and Chief Executive and solutions were being investigated. He said it was important the facility was presented in its best way for the many groups that used it, both local and from out of the area.

- The Chairman reported on a successful meeting held with local business owners on 26 July. It had been well received by those who attended. His Worship and Dil Belworthy, founder of Glowing Sky clothing had been guest speakers.

7. DATE OF NEXT MEETING – Monday 1 October 2018, at 5.30pm

The meeting concluded at 6.00pm

MATAURA COMMUNITY BOARD AGENDA

MONDAY 1 OCTOBER 2018

2. FORWARD WORKS PROGRAMME FOR MATAURA

(Memo from Transport Manager - 18.09.18)

The forward works roading programme for Mataura for the 2018-19 financial year is as follows:

Reseals

Six sites are being resealed in Mataura in the coming season. These are as follows:

1. Glendhu Rd from SH1 to just before the speed signs (270m)
2. Ingram Pl for the full length (87m)
3. Ingram Pl North for the full length (44m)
4. Ingram Pl South for the full length (85m)
5. River St – Mataura from SH93 to a little past Lodge St (193m)
6. Selbourne St South for the full length (670m)

Riverhead Lane which had pre-reseal repairs carried out last season has been assessed and is going to hold up for another year before being resealed.

Footpath repairs and drainage repairs

Mataura Programmed Works										
Road Names	A/C Patch (m2)	A/C Vehicle Crossing (m2)	Concrete Footpath (m2)	Concrete Footpath Vehicle Crossing (m2)	Drop + Path (m2)	Drop Crossing (m)	K&C (m)	Pram Crossing including Tactiles (m2)	Slot (m)	Slot + Path (m2)
ALBION ST - WEST			23.87		26.78		18.6			32.62
ASQUITH ST			1.44							
CARLYLE ST									7.6	
HILLCREST AVE - NORTH			3							
INGRAM PL			16.5				16.7			
INGRAM PL - NORTH			3.63							
INGRAM PL - SOUTH			15.73							
KANA ST			56.015	71.3				18.65		
MAIN ST MATAURA (SH1)	24.68	149.87	93.66	49.48			8		3.7	61.96

OAKLAND ST	12.09				6.76						
RIVER ST - MATAURA	10.59			24.3			7.6				37.6
Grand Total	47.36	149.87		238.145	127.54	26.78	7.6	43.3	18.65	11.3	132.18

Carteret Street - in addition to the above work the ditch along the side of this street will be cleaned out once it dries enough to carry the work out efficiently.

RECOMMENDATION

THAT the information be received.

2. POSSIBLE REPLACEMENT OF STREET SIGNAGE

(Memo from Transport Manager – 18.09.18)

Further to the Board's desire to upgrade existing street name signs, there are a total of 158 signs in Maitauro. The estimate to replace all of these is \$200 per sign, including purchase and installation.

There may be an opportunity to sell the old signs and off-set the revenue gained against the new signage.

RECOMMENDATION

THAT the Board determine a replacement programme for street name signs.

3. FINANCIAL REPORT

(Memo from Administration Manager – 24.09.18)

Following is an update on the Board's discretionary account:

Opening balance 01.07.18	13,793
Allocated budget 2018-19	5,411
Less catering costs – business meeting	327
Closing balance at 25 September 2018	\$18,876

RECOMMENDATION

THAT the information be received.

4. REPORT FROM MATAURA COMMUNITY DEVELOPMENT COORDINATOR – JULY- AUGUST 2018

- Mataura office – open Tuesday, Wednesday, Thursday mornings, 9am – 12.30pm each week and alternating Monday and Saturday mornings.
- Visitors to the office are regularly dropping in – consistently getting good numbers through the office each day the office is open. Statistics for the reasons for people calling in are being collected so we can see if there are any trends forming or needs of the community that are becoming more common
- Put together Mataura Messenger for August and September, regularly updated the Facebook pages and wrote the Mataura Matters Column for The Ensign for July and August.
- The “Winter Holiday Activities for All the Family” was held from Sunday 15– Saturday 21 July. Activities included a Family Quiz Night with money made from the evening having gone to Levi Smith to represent New Zealand in Italy with Kickboxing, Bella Ranstead ran a workshop on creating your own cartoon characters, Elese Lucassen ran a workshop on making and decorating cup cakes, the Blokes Shed made owls out of pine cones, James Wards from the Gore Crops LAN Club did a Nerf Battle Zone and a Bey Blade Arena, designing a flag competition for a flag to be used at the Mataura Community Development Office, along with the Mataura Library and the Mataura Museum doing activities as well. These events were quite well attended with people more aware that they were happening in the community this time round. Programmes and entry forms (all on the same page) were given out at Mataura School, Tutura School and Te Tipu School and were also available at the library and some of the local shops – next time we will try to get these out in digital versions to help keep the costs of printing down. Also the flag for the office is currently being printed and should be ready in 2-3 weeks time.
- Mataura Community Workers lunchtime gatherings have been held at the Country Cottage Café on Wednesday 18 July and Wednesday 15 August. A great opportunity to catch up with other community workers working in the Mataura area even if they are not able to attend the meeting itself as they connect via e-mail if they are not able to attend due to the e-mail reminder each month.
- Assisted the Mataura RSA in advertising a mid-winter Christmas dinner that took place on Saturday 21 July and was open to the public of Mataura. This was a very successful event for the RSA to connect with the Mataura community and to let them know how non-members of the RSA can access and use its services.
- Met with Lucy Hardy, the Milton Community Development Worker on Wednesday 25 July – we are looking at having regular contact once a term for peer support.
- Attended the Mataura Business Gathering hosted by the Mataura Community Board on Wednesday 25 July. A good turnout from the local business owners with Mayor Tracey Hicks and Ceri Macleod, the Economic Development Coordinator for the Mayoral Office both attended and spoke at this meeting and Ceri had organised a speaker for the evening to offer advice and encouragement to the local businesses.
- Southern REAP held another Basic Computer Course on Thursday afternoons in August for 5 weeks – this class was attended by 6 people from the Mataura

community and all found it very helpful for getting started and using their computers. Early next year we are looking at holding another computer class but the next level up to get people using different sorts of computer programs such as Word, Excel and Publisher. Southern REAP also brought the Brainwave Trust to Mataura on Tuesday 14 August for a seminar called "The Early Years Last Forever..." This ass being provided at no cost to the Mataura community as funding had been secured with the Wright Family Foundation. This evening was well supported with 70 people attending including parents (including Dads), caregivers, local community group representatives and early childhood teachers. We are looking at bring the Brainwave Trust back to Mataura next year for their Teenage Brain talk and possibly "The Early Years Last Forever..." both of which would be again be funded by the Wright Family Foundation.

- Met regularly with staff from the CNT and had supervision with Colleen Te Au on Tuesday 7 August.
- Met with Susan Dennison from Mataura School on Thursday 9 September – a good chance to update each other on what is happening in the community from our perspectives. Am giving ongoing training and support to the Cool Schools Peer and we will be training some more mediators to replace the year 6's which will take place in term 4.
- Met with Derick Kotze, the new Pastor for the Mataura Christian Church on Thursday 9 August and let him know what the Mataura Community Development office is all about and what services I am able to offer as the Coordinator.
- Also met with the oversite committee from the Mataura Mosque on Saturday 11 August at their buildings and let them know what the Mataura Community Development Office is all about and what services I am able to offer as the Co-ordinator.
- Attended a Life Matters meeting on Thursday 23 August – looked at the issue of notes being put up around Hamilton Park to give hope to those who maybe struggling with suicidal thoughts. The Gore District Council asked for information and advice of how something like this could be done safely.
- For Professional Development I attended the Ihi mo Te Reo (Strength in Te Reo) Maori pronunciation 5 week course run by Southern REAP over August and September and a workplace first aid course run by St John's on Friday 31 September.
- Have been working on trying to find people suitable to do respite care for families who qualify for it – there is a real shortage of caregivers to offer respite care for families who need it.
- Assisting Turiana Smith to find funding for her son Levi (12 years of age) to attend the World Kickboxing Champs in Italy where he will represent New Zealand – we were successful in achieving the goal Turiana and Levi set in getting them both over to the tournament (they left on Thursday 13 September) and getting all their paperwork in on time. We look forward to hear how Levi got on when they return home.
- Caroline Loo from the Loss and Grief Centre has started drop in sessions at the Mataura office on the second Monday of each month from September till the end of the year. These sessions are held from 1.00–3.00pm and are tagged on at the

end of the Gore drop in sessions. The Mataura office is also regularly used by social agencies so community workers can meet with clients.

- Assisted the Bloke's Shed to put a funding application into CTOS which they were successful in getting approx. half the funding they were seeking to purchase tools and equipment for the projects they do.
- Was interviewed by Sarah Bichan from Inspiring Communities along with Jo Brand, Alan Taylor and other key people from the community for an article they are doing about Mataura and the Community Development journey the community has been on. This will be published and used to share Mataura's story at Inspiring Community Workshops and in publications.

RECOMMENDATION

THAT the report be received.