

MATAURA COMMUNITY BOARD AGENDA

MONDAY 28 JANUARY 2019

2. MEETING SCHEDULE – 2019

(Memo from Administration Manager – 16.01.19)

Below is the proposed meeting schedule for 2019, with meetings continuing to commence at 5.30pm:

- Monday 18 March
- Monday 6 May
- Monday 17 June
- Monday 29 July
- Monday 16 September
- Monday 4 November – statutory meeting
- Monday 2 December

RECOMMENDATION

THAT the meeting schedule for 2019 be adopted.

3. REPORT FROM MATAURA COMMUNITY DEVELOPMENT COORDINATOR

- The Mataura community development office (8 McQueen Avenue) opened for 2019 after the holiday season break on Monday 7 January.
- The office continues to be open Tuesday, Wednesday, Thursday mornings (exceptions of meetings and trainings that I am needed to attend), 9.30am – 12.30pm each week and alternating Monday and Saturday mornings.
- One focus this year – volunteers and members for community groups. All community groups (with the exception of the Fire Brigade) are struggling for volunteers and/members. The Lion’s Club only has six members and is looking to close after celebrations for 50 years of service in the Mataura community. The Bunker is struggling to get volunteers to keep it’s Friday family night and other programmes going.
- Am planning on having the Mataura local directory printed in the near future. It will be delivered with the March issue of the Mataura Messenger.
- A series of three public meetings are being hosted by Emergency Management Southland to plan for civil defence emergencies. They will be looking at updating the plan for Mataura and allowing local people to be part of the planning process as well as keeping them informed. These meetings are to be held on Mondays 11 and 25 February and 11 March, all at the Mataura Community Centre, starting at 7.00pm. Each meeting is a progression of the previous so they are hoping that people will attend all three meetings. They will be looking at a general overview in the first meeting and brainstorming the community hazards, needs and resources. The second meeting is going through risks and hazards, general preparedness and hopefully going through the first draft of the plan. The final meeting is a community hub walk through and finalisation of the plan
- The Brain Wave Trust in association with Southern REAP is returning to Mataura but this time doing a seminar on “The Teenage Brain” which we are hoping that both parents/caregivers will attend with their teenagers. As a follow up to this evening we are looking at running a “Bag of Tricks” parenting course for parents/caregivers of teenagers as well as discerning if there is a need and interest in starting up a support group for parents/caregivers of teenagers.
- The Mataura Community Workers gatherings are up and running again for 2019. We have a temporary Community Constable for January which is Gus Robinson and he is possibly going to be assigned to Mataura for a longer period of time. We also have Tony Patu from Youth Offending joining us for meetings as he is now covering the Gore/Mataura area as well.

RECOMMENDATION

THAT the report be received.

4. TULLOCH PARK REDEVELOPMENT

(Report from General Manager Infrastructure - 21.01.19)

Purpose

This report provides an update to the Board on the progress of the Tulloch Park redevelopment.

Background

The project commenced in late August 2018 with a target to complete the first stage by the end of December 2018. However, adverse weather conditions have not allowed us to achieve the proposed target date.

Project progress (Stage 1)

- Pump track work is completed with the associated drainage system
- Walking track work is completed and the fitness equipment installed
- Playground climbing net is installed
- Additional playground equipment ordered (expected delivery in March)
- The floodlight poles expected to be delivered by the end of February

The following are pending actions, still to be completed:

1. Pavement around the pump track start point to be constructed.
2. Construction of the walking track.
3. Picnic tables are delivered on site and to be installed after completing the concrete walking track.
4. Drinking water fountain arrived and to be installed.
5. Installation of the garden edging around the playground and fill the soft material.
6. Installation of the safety signage (which is ready), near the pump track.
7. Grass planting to be completed.
8. Installation of the permanent fence to be completed.
9. Existing toilet repair be completed. A proposal has yet to be received.

Comment

Before confirming the proposed opening function, we need confirmation of the completion dates on remaining essential activities. According to the contractor, the pending works will require at least three weeks to complete once the power cables are laid for the lights.

According to the main electrical contractor, the cables are available but they are awaiting confirmation from their subcontractor to start trenching work early next week.

The installation of the additional playground equipment and the light poles can be done any time after the opening function.

The following additional facilities will be included in the project following consultation with the Board:

1. Three new additional playground equipment items
2. Picnic tables
3. Four sets of floodlight fittings with 12-metre cross arm poles and double lights
4. Drinking water fountain
5. Permanent fence

Budget summary

The summary of the project expenditures and its commitments/forecast is detailed in the Appendix 1.

Risks

The contractor's failure to meet timelines and or delay due to weather conditions. The financial risk seems minimal, considering the majority of work has been contracted on a fixed-price basis.

RECOMMENDATION

THAT the report be received.
