



**Address for Invoices or Refunds** (if different from above)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Bank Details for Refunds**

Bank Account Name: \_\_\_\_\_

Bank Account Number:

**Boundary Activity Description**

Description of the proposed activity:

**Rule Breaches**

List the rules being breached and the extent of non-compliance:

Note, in order to be considered a boundary activity:

- The only rule infringements allowed are in regards to the structure associated with the activity.
- The structure can only infringe boundary rules in the District Plan e.g. a yard/setback rule, a height plane angle/height in relation to boundary rule, a building length in relation to boundary rule.
- The structure cannot infringe a public boundary e.g. a front yard with a road, a yard next to a reserve, a yard next to the coastal marine area, etc.

(Public Boundary means a boundary between an allotment and any road, river, lake, coast, esplanade reserve, esplanade strip, other reserve, or land owned by the local authority or by the Crown.)

- The only rule breaches are from the proposed structure.
- The only rules being infringed are boundary rules in the District Plan(s).
- There are no boundary rule infringements with public boundaries.

## Site Plan

- I have provided plan(s) to scale showing the site at which the activity is to occur, showing the height, shape, and location on the site of the proposed activity.

## Infringed Boundary Identification (if not the applicant)

All non-public boundaries where there is infringement are deemed to be infringed boundaries, except where there are private ways on adjoining land.

- There are no private ways next to the boundary rule infringement(s). OR
- There are rule infringements at the corner of the site. This means every adjoining property touching the corner point (even on a diagonal) contains infringed boundaries.

The full name and address of each owner of an allotment with an infringed boundary is listed below:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

## Written approvals

Written approvals must be provided on the correct form for deemed permitted boundaries activities.

- I/We have obtained the written approval of each owner of an allotment with an infringed boundary. They have signed the plan(s) showing the height, shape, and location on the site of the activity.

Note: If the owner has signed on behalf of a trust or company, you will need to include with your application the written evidence that they have signing authority.

## Declaration

I certify that, to the best of my knowledge and belief, the information given in this application is true and correct.

Subject to my/our rights under section 357B and 358 of the RMA to object to any costs, I agree to pay all the fees and charges levied by the Gore District Council for processing this application, including a further account if the cost of processing the application exceeds the deposit paid.

Signature of  Applicant  Agent (tick one): \_\_\_\_\_ Date: \_\_\_\_\_

## Privacy – Local Government Official Information and Meetings Act 1987

You should be aware that this document becomes a public record once submitted. Under the above Act, anyone can request to see copies of applications lodged with the Council. The Council is obliged to make available the information requested unless there are grounds under the above Act that justify withholding it. While you may request that it be withheld, the Council will make a decision following consultation with you. If the Council decides to withhold an application, or part of it, that decision can be reviewed by the Office of the Ombudsmen.

Please advise if you consider it necessary to withhold your application, or parts of it, from any persons (including the media) to (tick those that apply):

- Avoid unreasonably prejudicing your commercial position
- Protect information you have supplied to the Council in confidence
- Avoid serious offence to tikanga Maori or disclosing location of waahi tapu

## Fees

Council recovers all actual and reasonable costs of processing your application. Most applications require a deposit and costs above this deposit will be recovered. A current fees schedule is available on [www.goredc.govt.nz](http://www.goredc.govt.nz) or from Planning staff.

## Further assistance

Please discuss your proposal with us if you require any further help with preparing your application. The Council does provide pre-application meetings without charge to assist in understanding the issues associated with your proposal and completing your application. This service is there to help you. Please note that we are able to provide you with planning information but we cannot prepare the application for you. You may need to discuss your application with an independent planning consultant if you need further planning advice.

Gore District Council Planning Staff can be contacted as follows:

**In Writing:** Gore District Council, PO Box 8, Gore 9740

**In Person:** Gore District Council, 29 Bowler Avenue, Gore, *please phone to make an appointment.*

**By Phone:** (03) 209 0330

**By Email:** [planning@goredc.govt.nz](mailto:planning@goredc.govt.nz)

There is also information on our website at [www.goredc.govt.nz](http://www.goredc.govt.nz).

## Information Requirements

- Completed and Signed Application Form
- Description of Activity
- Site Plan, Floor Plan and Elevations (where relevant)
- Historic Copy of Certificate of Title (less than 3 months old) including any relevant restrictions (such as consent notices, covenants, encumbrances, building line restrictions)
- Written Approval forms and plans signed and dated by Affected Persons
- Application Fee (cash, cheque, Internet banking or EFTPOS only; no Credit Cards accepted)
- Bank account details for refunds

## Payment Method

- Cash (do not post)    EFTPOS (at Gore District Council)    Cheque    Internet banking

**Cheques payable to:** Gore District Council

Post cheques to: Gore District Council  
PO Box 8, Gore 9740

**Internet Banking Payments:** Gore District Council  
Account Number: **03-0915-0289519-00**  
Particulars: Please use your Name  
Reference: Please use your Address

In order to ensure your application is not rejected or delayed through requests for further information, please make sure you have included all of the necessary information.