

Application Form Resource Consent

PLEASE FILL IN ALL THE FIELDS

Applicant(s):

The full legal name of Applicant(s) are required. For Trusts, Estates and Partnerships, the name of the Trust, Estate or Partnership must be given **and** the full legal names of all trustees, executors or partners are required.

Trust Partnership Company Private Person(s)

Trust or Company Name (if applicable): _____

Full Names: _____

Application:

Application is made for a:

Land Use Consent Subdivision Consent

I/we opt out/do not opt out (delete one) of the fast-track consent process (only applies to controlled activities under the District Plan, where an electronic address for service is provided)

Brief description of the proposed activity:

Have you applied for a Building Consent? Yes, Building Consent Number _____

No

Site location/description

Street Address of Site: _____

Legal Description: _____

Certificate of Title: _____

Contact Details

Name: _____ (applicant/agent)

Address: _____ Postcode: _____

Email: _____ Phone (daytime): _____

Address for Invoices or Refunds

Name: _____

Address: _____

Bank Details for Refunds

Bank Account Name: _____

Bank Account Number:

Ownership of the Site

Who is the current owner of the site? _____

If the applicant is not the site owner, please provide the site owner’s contact details:

Address: _____ Postcode: _____

Email: _____ Phone (daytime): _____

Occupation of the Site

Please list the full name and address of each occupier of the site if this is not the applicant:

Monitoring of your Resource Consent

Depending on the type of activity for which consent is sought it may be necessary for the Council to undertake monitoring to ensure compliance with any conditions of consent. To assist with setting a date for monitoring, please estimate the date of completion of the work for which Resource Consent is required.

_____ (month and year)

Monitoring is an additional cost over and above consent processing. You may be charged at the time of the consent being issued or at the time monitoring occurs. Please refer to the Councils Schedule of Fees for the current monitoring fee.

Detailed Description of Proposed Activity

Please describe the proposed activity for the site, giving as much detail as possible. Where relevant, discuss the bulk and location of buildings, parking provision, traffic movements, manoeuvring, noise generation, signage, hours of operation, number of people on-site, number of visitors etc. Please provide proposed site plans and elevations.

Description of Site and Existing Activity

Please describe the existing site, its size, location, orientation and slope. Describe the current usage and type of activity being carried out on the site. Where relevant, discuss the bulk and location of buildings, parking provision, traffic movements, manoeuvring, noise generation, signage, hours of operation, number of people on-site, number of visitors etc. Please also provide plans of the existing site and buildings. Photographs may help.

(Attach separate sheets if necessary)

District Plan Zoning

What is the District Plan zoning of the site? _____

List any overlaying District Plan requirements that apply to the site e.g. designations, subject to inundation, contaminated land, river margin, landscape area, in a landscape management area, in a townscape or heritage precinct, scheduled buildings on-site etc? If unsure, please check with Council Planning staff.

Breaches of District Plan Rules

Please detail the rules that will be breached by the proposed activity on the site (if any). Also detail the degree of those breaches.

Affected Persons' Approvals

I/We have obtained the written approval of the following people/organisations and they have signed the plans of the proposal:

Name: _____

Address: _____

Name: _____

Address: _____

PLEASE NOTE: You must submit the completed written approval form(s), and any plans signed by affected persons, with this application. If a written approval is required, but not obtained from an affected person, it is likely that the application will be fully notified or limited notified.

Assessment of Effects on Environment (AEE)

In this section you need to consider what effects your proposal will have on the environment. You should discuss all actual and potential effects on the environment arising from this proposal. The amount of detail provided must reflect the nature and scale of the development and its likely effect. i.e. small effect equals small assessment.

The following additional Resource Consents from Environment Southland are required and have/have not (delete one) been applied for:

- Water Permit Discharge Permit Land Use Consent for certain uses of lake beds and rivers
 Not applicable

Declaration

I certify that, to the best of my knowledge and belief, the information given in this application is true and correct.

I accept that I have a legal obligation to comply with any conditions imposed on the Resource Consent should this application be approved.

Subject to my/our rights under section 357B and 358 of the RMA to object to any costs, I agree to pay all the fees and charges levied by the Gore District Council for processing this application, including a further account if the cost of processing the application exceeds the deposit paid.

Signature of Applicant/Agent (delete one): _____ Date: _____

Privacy – Local Government Official Information and Meetings Act 1987

You should be aware that this document becomes a public record once submitted. Under the above Act, anyone can request to see copies of applications lodged with the Council. The Council is obliged to make available the information requested unless there are grounds under the above Act that justify withholding it. While you may request that it be withheld, the Council will make a decision following consultation with you. If the Council decides to withhold an application, or part of it, that decision can be reviewed by the Office of the Ombudsmen.

Please advise if you consider it necessary to withhold your application, or parts of it, from any persons (including the media) to (tick those that apply):

- Avoid unreasonably prejudicing your commercial position
 Protect information you have supplied to the Council in confidence
 Avoid serious offence to tikanga Maori or disclosing location of waahi tapu

What happens when further information is required?

If an application is not in the required form, or does not include adequate information, the Council may reject the application, pursuant to section 88 of the RMA. In addition (section 92 RMA) the Council can request further information from an applicant at any stage through the process where it may help to a better understanding of the nature of the activity, the effects it may have on the environment, or the ways in which adverse effects may be mitigated. The more complete the information provided with the application, the less costly and more quickly a decision will be reached.

Fees

The Council recovers all actual and reasonable costs of processing your application. Most applications require a deposit and costs above this deposit will be recovered. A current fees schedule is available on www.goredc.govt.nz

Further Assistance

Please discuss your proposal with us if you require any further help with preparing your application. The Council does provide pre-application meetings without charge to assist in understanding the issues associated with your proposal and completing your application. This service is there to help you. Please note that we are able to provide you with planning information but we cannot prepare the application for you. You may need to discuss your application with an expert such as a planning consultant, surveyor or lawyer, if you need further advice.

Gore District Council Planning Services staff can be contacted as follows:

In Writing: Gore District Council, PO Box 8, Gore 9740

In Person: Gore District Council, 29 Bowler Avenue, Gore, *but please phone first to make an appointment.*

By Phone: (03) 209 0330

By Email: planning@goredc.govt.nz

There is also information on our website at www.goredc.govt.nz.

Information Requirements

- Completed and Signed Application Form
- Description of Activity and Assessment of Effects
- Site Plan, Floor Plan and Elevations (where relevant)
- Historic Copy of Certificate of Title (less than 3 months old) including any relevant restrictions (such as consent notices, covenants, encumbrances, building line restrictions)
- Written Approval forms and plans signed and dated by Affected Persons
- Application Fee (cash, cheque, Internet banking or EFTPOS only; no Credit Cards accepted)
- Bank account details for refunds

In addition, subdivision applications also need the following information

- Number of existing lots Number of proposed lots
- Total area of subdivision The position of all new boundaries

Payment Method

- Cash (do not post) EFTPOS (at Gore District Council) Cheque Internet banking

Cheques payable to: Gore District Council

Post cheques to: Gore District Council
PO Box 8, Gore 9740

Internet Banking Payments: Gore District Council
Account Number: **03-0915-0289519-00**
Particulars: Please use your Name
Reference: Please use your Address

In order to ensure your application is not rejected or delayed through requests for further information, please make sure you have included all of the necessary information.