



Application For Certificate For Public Use

Section 363A, Building Act 2004

The Building:	The Owner:
Street Address:	Name:
.....	Contact Person:
Legal Description: Lot:	Mailing Address:
DP:
Building Name: [If applicable]	Street Address:
.....
Location within site/block:	Ph: Mob:
.....	Fax: After hrs:
Number of levels:	Email:
Level/Unit No: [If applicable]	Website:
Area:[Floor area of building work] M ²	
Current Use:	
Year first constructed [If applicable]	

The following evidence of ownership is attached to this application: [Please delete those not applicable]

- I. Certificate of Title
- II. Lease Agreement
- III. Agreement for Sale and Purchase
- IV. Other

Agent:	
Name:	Ph: Mob:
Contact Person:	Fax: After hrs:
Mailing Address:	Email:
.....	Website:
Street Address:	Relationship to Owner:
.....	

First Point of Contact: [Delete one]

- I. Owner
- II. Agent

The Project:

Description of building work:

This application for a Certificate For Public Use is for: (delete as applicable)

- i. The entire building described above
- ii. Part, as described below, of the building described above

Describe in detail that part of the building proposed to be available for public use

.....
.....

Building Consent numbers of those building consents previously issued for this project:

.....

The following specified systems are installed and in proper working order in respect of that part of the building that this application relates to:

.....
.....

Application:

I confirm that no code compliance certificate has been issued for the building work.

It is intended to permit members of the public to use premises/part of the premises described above for the following purposes and in the following circumstances.

.....
.....

Members of the public can use the premise/part of the premise described above safely because:

.....
.....

The personnel who carry out the building work are as follows:

Name	Address	Contact Details

I request that you issue , under section 363A(2) of the Building Act 2004, a certificate for public use for the premises or the part of the premise described above.

..... Date:

Signature of owner/agent on behalf of and with the authority of the owner

.....

Print name of person signing

Attachments:			
The following documents are attached to this application: [✓]			
Plans and Specifications		Copies of other Authorisations	
Details of safety measures proposed		Other	
Building Consent			

TA Office Use Only:	Fees:	\$
Receipt Number:	Certificate for Public Use	
Date of Receipt:	Inspections	
Receiving Officer:	Other	
Date application received:		
Date application accepted:	Total:	