

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE MATAURA COMMUNITY BOARD WILL BE HELD IN THE MATAURA COMMUNITY CENTRE, MCQUEEN AVENUE, MATAURA, ON MONDAY 5 MARCH 2012, AT 5.30 pm

**Susan Jones
ADMINISTRATION MANAGER**

1 March 2012

A G E N D A

1. CONFIRMATION OF REPORT

Confirmation of the report of the ordinary meeting of the Mataura Community Board, held on Monday 30 January 2012.

2. MATAURA WALKWAY PROJECT

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3. BRIDGE STREET PLOTS

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4. TRUCK AND TRAILER PARKING

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5. BRIDGE AND MAIN STREET INTERSECTION

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6. DATE OF NEXT MEETING – Monday 16 April 2012, at 5.30 pm

REPORT OF A MEETING OF THE MATAURA COMMUNITY BOARD, HELD IN THE MATAURA COMMUNITY CENTRE, MCQUEEN AVENUE, MATAURA, ON MONDAY 30 JANUARY 2012, AT 5:30 PM.

PRESENT A Taylor (Chairman), L Sinclair, B Lee, C Duffy and Cr Dixon.

IN ATTENDANCE The Parks and Recreation Manager (Mr Ian Soper), Corporate Support Officer (Mrs Tracey Millan), and four members of the public in the gallery.

APOLOGIES His Worship the Mayor, P Barnfarther and the Administration/HR Manager apologised for absence.

A Taylor paid tribute to Mrs Margaret Gillan, a past Board member and a well-respected, long-time identity in the town who had recently passed away.

1. URGENT LATE BUSINESS

The Chairman reported there had been several comments received from the community regarding Mataura's water supply and asked that it be considered later in the meeting.

Cr Dixon said complaints and issues were often raised with Board members who then raised those concerns at Board meetings. He wanted issues raised minuted as a way of reporting back to the community.

B Lee had been receiving questions about the landfill, recycling and requested information on the future of the landfill.

The Board **AGREED** to consider the items.

In response to B Lee asking why the Board did not receive a copy of customer service requests, the Parks and Recreation Manager said it was due to privacy issues. He would clarify the reasons why with Council staff. CSR's were also operational tools.

2. CONFIRMATION OF REPORT

RECOMMENDED on the motion of L Sinclair, seconded by C Duffy, **THAT** the report of the ordinary meeting of the Mataura Community Board, held on Monday 14 November 2011 as circulated, be accepted and signed by the Chairman as a true and complete record.

3. SCHEDULE OF 2012 MEETING DATES (46.36.2)

A memo had been received from the Administration Manager containing a schedule of meeting dates proposed for the remainder of 2012:

- Monday 5 March

- Monday 16 April
- Monday 28 May
- Monday 9 July
- Monday 20 August
- Monday 1 October
- Monday 12 November

RECOMMENDED on the motion of B Lee, seconded by Cr Dixon, THAT the schedule of dates be adopted.

3. PUBLIC CONVENIENCES (10.11.5)

A memo had been received from the Administration Manager that provided an update on the proposed new public conveniences for Matura.

A Taylor said the Board had overlooked progressing the project. There had been a lot of discussion and consultation with the community around preferred sites.

Cr Dixon advised the Board thought Queen's Park would be an ideal location for the proposed new public conveniences, if the community were in agreement.

In response to Cr Dixon asking if the exeloo situated in Gore beside the trout could be moved to Matura, the Parks and Recreation Manager said the plan had always been to review the location of that facility after the new heritage centre development, which would include new public conveniences, had been completed.

RECOMMENDED on the motion of Cr Dixon, seconded by C Duffy, THAT the Board propose Queen's Park as the preferred venue for the new public conveniences in Matura.

In response to the Chairman querying why the allocation in the Long Term Plan of \$130,000 for the new amenities was in the 2013/14 year, when the issue was urgent, the Manager said the Board could recommend to the Council that it be brought forward to the 2012/13 year.

RECOMMENDED on the motion of Cr Dixon, seconded by C Duffy THAT the Board recommend to the Council that the provision in the draft 2012-22 LTP of \$130,000 be brought forward to the 2012/13 financial year to enable provision of new public conveniences in Matura.

4. FEASIBILITY OF A CAMPING GROUND BEING ESTABLISHED IN MATAURA (11.18.8)

A memo had been received from the Parks and Recreation Manager in response to a request from the Board on the possible establishment of a camping ground in Matura.

Cr Dixon clarified that the request from the Board was seeking information simply for a parking area for overnight mobile campers. Power sites would not be required.

A Taylor added that the information the Board was seeking included:

- was there suitable land for a site in Mataura,
- what would the requirements be,
- how would it be managed,
- would such a service be beneficial to the people of Mataura, and
- would it be feasible.

The Manager said it would have been good to know that that was the information being sought. He would investigate the request and report back to the Board at a future meeting.

A Taylor said he knew of some people who had intended starting up a camping area, however it did not eventuate. The Board was trying to be innovative by establishing if there was a need for such an initiative.

RECOMMENDED on the motion of B Lee, seconded by C Duffy, THAT the information be received.

5. GLENDHU ROAD RECREATIONAL RESERVE – FORMER MATAURA HOCKEY TURF SITE (11.14.6)

A memo had been received from the Administration Manager advising that a recommendation relating to the Glendhu Road Recreational Reserve had not been ratified by the Council at its meeting on 13 December, due to concerns raised by Councillors about Eastern Hockey's possible liabilities under its lease. A resolution had been passed that a further report be provided to the Council in the New Year.

RECOMMENDED on the motion of C Duffy, seconded by Cr Dixon, THAT the information be received,

AND THAT the Board note the deferral by the Council of its recommendation passed at its 14 November 2011 meeting relating to the Glendhu Road recreational reserve item as it relates to the proposed future use of the former hockey turf site.

6. MATAURA WATER SUPPLY (8.18)

A Taylor said the Board wanted to pass on comments from the community about the water supply issues experienced by Mataura residents in recent weeks.

First, a lot of ill feeling between the Council and the Mataura community could have been alleviated if communication had been more satisfactory.

Secondly, it was questioned whether the time of cleaning of the Pleura Dam had been proactive or reactive. The community feeling was that

the cleaning could have been carried done outside the summer months.

The water system had served the community well but with the change of land use due to dairy conversions, there would be problems. The Board appreciated the Council was working on a long term plan to alleviate the problems.

The Parks and Recreation Manager advised the General Manager, District Assets was currently undertaking a review of the events that transpired with timing, in conjunction with the Utilities Manager. A report would be forthcoming to the Council and the Board that would also address the points raised.

In response to B Lee, Cr Dixon said residents were still utilising the water truck stationed outside the Community Centre and the water was reasonably cold.

7. REPORTING CUSTOMER SERVICE REQUESTS (46.36.2)

Cr Dixon said Board members were often approached by residents with issues and queries they wanted the Council to address. These issues were often not agenda items. For reasons of transparency he suggested a short report from the Manager concerned would remedy that.

The Parks and Recreation Manager said all issues should go through the customer service request (CSR) system and feedback could be requested by simply ticking a box. He implored the community to use the system.

A Taylor said the Board needed to make the CSR system known to the community.

Cr Dixon said the system only replied to one person.

B Lee said it was good to bring issues to the Board meeting because the media were present.

A Taylor said if something needed done, the CSR system worked and should be utilised.

The Manager suggested the Community Development Co-ordinator could arrange for an article to be inserted into the Matura Messenger encouraging residents to utilise the CSR system.

In response to C Duffy asking what could be done with untidy, overgrown verges, A Taylor said with verge trimming one relied on peer pressure. The Manager said if every resident maintained their own frontage, the entire town looked good. The process relied on peer pressure on those not maintaining their frontages.

C Duffy wondered if PD workers could be utilised to maintain unkempt verges.

The Manager said PD workers were not certified to carry out such work within the road corridor.

9. MATAURA SKIP BIN (10.19)

B Lee had been receiving queries from residents about when the wheelie bin service would commence and what waste could be put in each bin. He asked if the Mataura landfill and/or the Gore transfer station would remain open.

The Parks and Recreation Manager said the recycling service would take effect from 1 July 2012 and that consultation would be happening in coming weeks to inform residents of the details of operation. A report could be tabled by the Utilities Manager surrounding the future of the Mataura transfer station.

9. DATE OF NEXT MEETING - Monday 5 March 2012 at 5.30pm.

The meeting concluded at 6.10pm.

MATAURA COMMUNITY BOARD AGENDA

MONDAY 5 MARCH 2012

2. MATAURA WALKWAY PROJECT (18.62)

(Memo from Administration Manager – 28.02.12)

An application was lodged through the Mataura Lions Club for funding from the Coster Fund towards the proposed Mataura walkway project. Unfortunately, the application was not successful.

The Walking Access New Zealand Commission is currently calling for applications towards new projects and an application will be lodged before the closing date of 30 March.

I have been in contact with the Regional Advisor for the Commission and will liaise with him about the application.

RECOMMENDATION

THAT the information be received.

3. BRIDGE STREET PLOTS (18.73/3.1.2)

(Memo from Roding Manager – 01.03.12)

The Board has requested that consideration be given to changing the kerbed plots at the edges of Bridge Street in Mataura.

This issue has been passed on to Opus, the engineering consultant that manages the State Highway on behalf of the NZ Transport Agency for it to investigate.

However, it should be noted that NZTA contributed significant funding to have the plots installed following a request from and consultation with the Mataura community several years ago. The plots were part of the state highway upgrade project which included the yet to be constructed work on Main Street Mataura.

RECOMMENDATION

THAT the information be received.

4. TRUCK AND TRAILER PARKING (3.24.3)

(Memo from Roading Manager – 01.03.12)

At the Community Board's request a letter was sent to the owner of the property on which it is proposed to install a truck and trailer parking area. The owner of the property has since advised that he would not rule out the possibility and is willing to discuss the proposal.

At this stage there is no funding earmarked for the project. Physical works required to construct the facility such as heavy duty vehicle crossings, clearance of the site, drainage and pavement construction would cost well over \$10,000. In addition, the on-going cost of the lease of the property would need to be accommodated. This work is unlikely to attract NZTA subsidy so funding will need to come from other sources which will need to be determined prior to progressing this further.

RECOMMENDATION

THAT the Board determine whether the project should continue to be investigated and identify possible funding sources.

5. BRIDGE STREET (SH93)/MAIN STREET (SH1) INTERSECTION (3.24.3)

(Memo from Roding Manager – 01.03.12)

Opus is currently investigating potential improvements for this intersection as discussed by Peter Robinson (NZTA) and the Board late last year.

An update will be provided once further information is received from Opus/NZTA.

RECOMMENDATION

THAT the information be received.