

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE MATAURA COMMUNITY BOARD WILL BE HELD IN THE MATAURA COMMUNITY CENTRE, MCQUEEN AVENUE, MATAURA, ON MONDAY 27 JANUARY 2014, AT 5.30pm

  
Susan Jones  
ADMINISTRATION MANAGER

21 January 2014

## **A G E N D A**

1. CONFIRMATION OF REPORT

Confirmation of the report of the ordinary meeting of the Mataura Community Board, held on Monday 25 November 2013.

2. DECLARATION OF NEW MEMBER

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3. SCHEDULE OF MEETING DATES FOR 2014

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4. TIDIEST STREET COMPETITION

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5. SCHOOL BUS SHELTER - KANA STREET, MATAURA

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6. DATE OF NEXT MEETING – Monday 3 March 2014, at 5.30 pm

**REPORT OF A MEETING OF THE MATAURA COMMUNITY BOARD, HELD IN THE MATAURA COMMUNITY CENTRE, MCQUEEN AVENUE, MATAURA, ON MONDAY 25 NOVEMBER 2013, AT 5.30 PM.**

**PRESENT** A Taylor, L Sinclair, C Duffy and Cr Dixon.

**IN ATTENDANCE** Administration/HR Manager (Susan Jones), and Corporate Support Officers (Mrs Tracey Millan and Mrs Kylie Weir) and two members of the public in the gallery.

**APOLOGY** B Cunningham apologised for absence.

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**1. ELECTION OF CHAIRPERSON**

The Administration Manager called for nominations.

**C Duffy moved THAT A Taylor be appointed as Chairperson.**

**The nomination was seconded by L Sinclair.**

**There being no further nominations, A Taylor was declared duly elected. He then assumed the chair.**

**2. CONFIRMATION OF REPORT**

**RECOMMENDED on the motion of Cr Dixon, seconded by C Duffy, THAT the report of the ordinary meeting of the Mataura Community Board, held on Monday 23 September 2013 as circulated, be accepted and signed by the Chairman as a true and complete record.**

**3. MATAURA BRIDGE (SC0817)**

Representatives from Eastern Southland Grey Power, Mr Les Glassey and Mrs Olive Sinclair were in attendance and addressed the Board regarding concerns received from Mr Mike Lloyd about the safety of the Mataura Bridge. Mr Lloyd came from a mechanical and civil engineering background and had been standing on the bridge when a large truck travelled over it. Mrs Sinclair read his concerns about the deflection of the bridge when the truck was travelling over it and also the cracks in the concrete joins. He wanted the Council to x-ray the joins and thought the bridge should be replaced within the next 10 years.

A Taylor said he would consult with the Council's Roading Manager in the first instance about what action should be taken.

Cr Dixon said weight exemptions allowed trucks up to weigh up to 55 tonne, so if two trucks crossed over the bridge at the same time, that weight would be doubled.

4. BY-ELECTION DATES (SC0303)

A memo had been received from the Administration Manager advising the timetable that would apply to the by-election required for one member for the Community Board.

**RECOMMENDED on the motion of C Duffy, seconded by L Sinclair, THAT the information be received.**

5. REQUEST FOR SEATS ON WALKING TRACK – WAIMUMU STREAM (SC0388)

A memo had been received from the Parks and Recreation Manager advising that the parks and reserves division could facilitate the installation of a seat or seats on the Waimumu walking track.

A Taylor suggested one seat could be installed at the gate.

L Sinclair said two seats along the track would be ideal.

In response to Cr Dixon asking about the cost, the Administration Manager said the timber would be the only cost as a staff member would build the seats.

A Taylor said a recent survey had reflected that the more the community got involved in such projects the better, as it helped keep costs to a minimum.

**RECOMMENDED on the motion of L Sinclair, seconded by Cr Dixon, THAT two seats be constructed for installation on the Waimumu stream walking track.**

6. FORMER KEYSTORES SITE (SC0382)

A memo had been received from the Parks and Recreation Manager following a recent workshop, when the Board posed the question of what future uses there could be for the former Keystores site in Bridge Street.

Cr Dixon said it was probably the best way going forward to get an options document developed and suggested the discretionary fund could be utilised to fund half of the cost and the rest through the Council's reserves budget.

Cr Duffy supported the idea of an options document.

A Taylor said it was not a big cost.

In response to L Sinclair querying how long the process would take, the Administration Manager said the first step in the process would be for the architectural firm to hold a workshop with the Board and then go away and draft options for the site. Consultation with the public would eventually follow which the options document could be used for.

Cr Dixon suggested that money saved on the building of the new toilet block at Queens Park could be utilised for half the cost of the options document.

The Administration Manager said the Council had funded the purchase of the former Keystores building initially. The Board had sufficient funds in its discretionary fund to pay the total cost and using those funds was an appropriate use.

In response to C Duffy asking what would be included in the fee, A Taylor confirmed it would include a design.

The Manager said an options document would be formed from the views of the Board and a consultation document would be derived from that.

C Duffy said it would be value for money if all options were covered.

**RECOMMENDED on the motion of C Duffy, seconded by L Sinclair, THAT an options document be developed for the former Keystores site, to be funded from the Board's discretionary fund.**

7. CHRISTMAS EVENTS COMMITTEE – REQUEST FOR FINANCIAL ASSISTANCE (SC0283)

A memo had been received from the Administration Manager together with a copy of a request received from Mrs Isobel Currie, on behalf of a volunteer group who was organising a Christmas event for Matura from 30 November to 7 December, for \$200 to cover the cost of power for Christmas lights and advertising.

**RECOMMENDED on the motion of Cr Dixon, seconded by Cr Duffy, THAT the Board approve a grant of \$200 from its discretionary fund towards the electricity and advertising costs for the Christmas event to be held between 30 November and 7 December 2013.**

8. GENERAL

A Taylor advised he had been talking to the Council's Planning Consultant recently about an area of land in Bridge Street that was zoned as industrial, that some residents wanted rezoned as commercial.

*A map of the area was tabled and distributed to the meeting.*

Cr Dixon said the issue had been discussed at a recent Council retreat and the Chief Executive had said it would be ideal to get the land back in line with the surrounding commercial area.

A Taylor said the area would then be a dual zoning of industrial and commercial.

Cr Dixon said it would make starting up a business in Bridge Street more attractive.

A Taylor said the main thrust of the issue was that a couple of people wanted to start up a business in Bridge Street, so wanted the land rezoned to commercial.

**RECOMMENDED on the motion of Cr Dixon, seconded by Cr Duffy, THAT the Board request the Council to zone the area in Bridge Street as dual commercial and industrial.**

He said there was going to be big changes in Bridge Street, with the Alliance meatworks changes to its car parking as it would create more congestion at the

intersection. The Board had talked in the past about utilising the Matura beautification fund. He suggested a workshop be held with all entities responsible for the Main Road, including the Roading Manager, Parks and Recreation Manager, New Zealand Transport Agency and Kiwi Rail to be included.

The Manager said the Council could arrange a meeting early in the New Year.

9. DATE OF NEXT MEETING- Monday 27 January 2014 at 5.30pm.

The meeting concluded at 6.16pm.

MATAURA COMMUNITY BOARD AGENDA

MONDAY 28 JANUARY 2013

2. DECLARATION BY NEW MEMBER

(Memo from Administration Manager – 07.01.14)

At the close of nominations on 16 December for the extraordinary vacancy following the triennial election in October, one nomination was received from Mr Geoffrey Colvin. He has been declared duly elected.

The making and attesting of the declaration required by a Community Board member under Clause 14, Part 1, Schedule 7 of the Local Government Act 2002 will be taken by His Worship the Mayor. A copy of the declaration is attached.



**MATAURA COMMUNITY BOARD  
DECLARATION BY MEMBER**

I, **GEOFFREY TREVOR COLVIN**, declare that I will faithfully and impartially and according to the best of my skill and judgment execute and perform in the best interests of the Gore District, the powers, authorities and duties vested in or imposed upon me as Member of the Mataura Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Mataura this 27<sup>th</sup> Day of January 2014

.....

**Geoffrey Trevor Colvin**  
**Member**

**Signed in the presence of**

.....

**J T Hicks JP**  
**Mayor**

### 3. SCHEDULE OF 2013 MEETING DATES

(Memo from Administration Manager – 07.01.14)

The following schedule of meeting dates is proposed for the remainder of 2014:

Monday 3 March

Monday 14 April

Monday 26 May

Monday 7 July

Monday 18 August

Monday 29 September

Monday 10 November

#### **RECOMMENDATION**

**THAT the schedule be adopted.**



#### 4. TIDIEST STREET COMPETITION

(Report from Parks and Recreation Manager – 16.01.14)

##### **Purpose**

This report is in response to a wish from the Board relating to reviving the Tidiest Street competition.

##### **History**

From Council archives there is documentation confirming that in 1991 the new Gore District Council revived the prior Tidiest Street Competition run by the former Gore Borough Council.

This competition ran until 2003 when the Council formally resolved to cease operation of the competition but encouraged community groups to undertake a similar competition.

##### **Further Information**

The criteria for judging used in previous competition is as follows:

- *Overall impression of street tidiness considering edges cut, grass berms mown, no litter, colour, floral displays and eye-catching features - in a scope where not only the road reserve to the property boundary is considered but also those parts of private properties visible from the street to a passerby.*

Past competitions were judged by three Councillors and the Parks and Recreation Manager.

##### **Considerations**

Should there be a desire to revive this competition, consideration will be required on how to recognise winners and fund this recognition. Historically a street sign stating Tidiest Street and the date has been attached to the pole containing street naming signs.

A current estimate of cost for signage (installed) is \$180.

##### **Options**

The Mataura Community Board has four options:

1. To make a request to the Council that the Tidiest Street Competition in Gore and Mataura be revived in its prior form.
2. To become the community group as indicated in the Council resolution of 2003 and operate the competition in Gore and Mataura.
3. To become the community group as indicated in the Council resolution of 2003 and operate the competition solely in Mataura.
4. Retain the status quo.

**RECOMMENDATION**

**THAT the Board determine its preference for a Tidiest Street competition.**

## 5. SCHOOL BUS SHELTER - KANA STREET, MATAURA

(Report from Roading Manager – 20.01.14)

### **Purpose**

The purpose of this report is to advise the Board of the arrangements to install a school bus shelter in Kana Street, Mataura.

### **Background**

Many students residing in Mataura attend various primary, intermediate and high schools in Gore and these students are exposed to varying degrees of inclement weather during the year as they await pick up by school buses. The Board has expressed its desire to have school bus shelters installed to accommodate the students. An investigation was instigated by the Board into the potential use of school bus shelters that a Southland company Totalspan has provided at a number of other locations around the Southland region. These had been generously gifted by Totalspan as a community service at little or no cost.

### **Outcome**

- ↳ Totalspan has advised that it will provide a bus shelter at the site shown on the attached plan. At other sites the only input required from the community apart from the provision of a suitable site is the excavation for the concrete base for the shelter. This will also be a requirement in this case. The footprint for the shelter is approximately 3.64m<sup>2</sup> (1.6m x 2.3m) so the excavation required is not a large task. Possibly a local service organisation may wish to do this as a community project.

A suitable site for the bus shelter has been identified and approved for use on the Kana Street road reserve adjacent to the reserve at the intersection of Kana Street and Forth Street – refer to the attached plan.

### **Summary**

A bus shelter will be constructed by Totalspan at no cost to the Council apart from provision of the site for the shelter.

### **RECOMMENDATION**

**THAT the installation of a bus shelter constructed by Totalspan to be located on Kana Street, be approved.**



**BUS SHELTER**

Date: 15/01/2014  
Scale 1:300  
Ref:

**NORTH**  
PO Box 8, Gore  
Ph (03) 209 0330  
[www.goredc.govt.nz](http://www.goredc.govt.nz)



**Gore**  
District Council

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