

Report of a meeting of the Mataura Community Board, held in the Mataura Community Centre, McQueen Avenue, Mataura, on Monday 6 March 2017, at 5.30pm.

**Present** His Worship the Mayor (Mr Tracy Hicks JP), Alan Taylor (Chairman), Cr Phillips, Geoff Colvin and member-elect Sue Taylor

**In attendance** The Administration Manager (Susan Jones)

**Apology** Linda Sinclair apologised for absence.

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1. CONFIRMATION OF REPORT

**RECOMMENDED** on the motion of Geoff Colvin, seconded by Cr Phillips, **THAT** the report of the ordinary meeting of the Mataura Community Board, held on Monday 23 January 2017 as circulated, be accepted and signed by the Chairman as a true and complete record.

2. DECLARATION OF NEW MEMBER

His Worship took the declaration from member-elect Sue Taylor who had been elected to fill the extraordinary vacancy that occurred following the triennial election in October 2016.

The Chairman extended a welcome to Sue and wished her well as a Board member.

3. DONATION OF DEFIBRILLATOR

A memo had been received from the Administration Manager advising that the Mataura fire brigade had donated a defibrillator machine that would be housed outside the Mataura fire station. New pads, a battery pack and a cabinet for it to be stored in were required, with an estimated cost of \$600.

G Colvin advised he was a life member of the Mataura brigade.

**RECOMMENDED on the motion of Sue Taylor, seconded by Geoff Colvin, THAT the Board approve expenditure estimated to be \$600 to enable an alarmed cabinet for the storage of the defibrillator to be purchased, together with new pads and a battery pack,**

**AND THAT a letter of thanks be sent to the Fire Brigade for its generous donation.**

**4. DISCRETIONARY ACCOUNT UPDATE**

The Administration Manager advised that the Council provided a grant of \$5,000 per annum for discretionary use by the Board. There had been nothing spent since the 2014-15 year and the current balance was \$14,000.

**RECOMMENDED on the motion of Geoff Colvin, seconded by Cr Phillips, THAT the information be received.**

**5. NEW ZEALAND COMMUNITY BOARDS CONFERENCE**

A memo had been received from the Administration Manager advising that the biennial conference of New Zealand community boards would be held in Methven from 11-13 May. Registration was \$745 per person. A copy of the programme had been circulated with the agenda.

**RECOMMENDED on the motion of Cr Phillips, seconded by Geoff Colvin, THAT the Chairman and one other Board member, if available, attend the conference.**

**6. MATAURA BRANDING AND SIGNAGE**

A memo had been received from the Communications and Promotions Manager advising that a draft sub-branding manual had been created using Mataura's traditional maroon and gold colours. In addition, some concepts for Welcome to Mataura signs had been drawn up by a graphic designer. However, since then, the issue of signage on a District-wide basis had been the subject of some discussion. The creation of the Gore District brand three years earlier had been the catalyst for a more consistent approach to directional and information signage across the District's towns.

Staff had been working with a local graphic designer on "Welcome to" signs for each of the District towns. It was hoped to have concepts available by the end of March, but it was advisable to wait until the Main Street beautification work was completed before making any definitive plans.

**RECOMMENDED on the motion of Geoff Colvin, seconded by Cr Phillips, THAT the information be received.**

7. DATE OF NEXT MEETING – Monday 1 May 2017

The meeting concluded at 5.50pm