

Minutes of an ordinary meeting of the Gore District Council, held in the Council Chambers, 29 Bowler Avenue, Gore, on Tuesday 27 June 2017, at 7.38pm

Present His Worship the Mayor (Mr Tracy Hicks, JP), Crs Beale, Bolger, Davis, Dickson, Gardyne, D Grant, P Grant, Highsted, Phillips, Reid and Sharp.

In Attendance The Chief Executive (Mr Stephen Parry), Chief Financial Officer (Mr Luke Blackbeard), General Manager Regulatory and Planning (Dr Ian Davidson-Watts), General Manager Infrastructure (Mr Ramesh Sharma), Parks and Recreation Manager (Mr Ian Soper), Transport Manager (Mr Peter Standring), HR/Administration Manager (Susan Jones), Communications/Promotions Manager (Sonia Gerken), 3 Waters Asset Manager (Mr Matt Bayliss), Building Control Manager (Mr Russell Paterson), 3 Waters Project Manager (Mr Sam Bunting), the Chairman of the Mataura Community Board (Mr Alan Taylor) and one member of the public in the gallery.

His Worship extended a warm welcome to Mr Ramesh Sharma, the Council's new General Manager Infrastructure.

He also acknowledged the victory earlier in the day by Emirates Team New Zealand, when it won the America's Cup.

His Worship called for any conflicts of interest. None were declared.

1. CONFIRMATION OF MINUTES

RESOLVED on the motion of Cr Gardyne, seconded by Cr D Grant, **THAT** the minutes of the ordinary meeting of the Gore District Council, held on Tuesday 16 May 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

RESOLVED on the motion of Cr Reid, seconded by Cr Highsted, **THAT** the report of the ordinary meeting of the Community Services Committee, held on Tuesday 6 June 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

RESOLVED on the motion of Cr Davis, seconded by Cr Beale, **THAT** the recommendations contained within the report of the meeting of the Community Services Committee, held on Tuesday 6 June 2017, as presented, be ratified.

RESOLVED on the motion of Cr Davis, seconded by Cr D Grant, **THAT** the report of the meeting of the Operations Committee, held on Tuesday 6 June 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

RESOLVED on the motion of Cr Davis, seconded by Cr Phillips, **THAT** the recommendations contained within the report of the meeting of the Operations Committee, held on Tuesday 6 June 2017, as presented, be ratified.

RESOLVED on the motion of Cr Highsted, seconded by Cr D Grant, **THAT** the report of the meeting of the Regulatory and Planning Committee, held on Tuesday 6 June 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

RESOLVED on the motion of Cr Highsted, seconded by Cr Reid, **THAT** the recommendations contained within the report of the meeting of the Regulatory and Planning Committee, held on Tuesday 6 June 2017, as presented, be ratified.

RESOLVED on the motion of Cr Bolger, seconded by Cr Gardyne, **THAT** the report of the meeting of the Finance and Policy Committee, held on Tuesday 6 June 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

RESOLVED on the motion of Cr Bolger, seconded by Cr Davis, **THAT** the recommendations contained within the report of the meeting of the Finance and Policy Committee, held on Tuesday 6 June 2017, as presented, be ratified.

2. YOUTH COUNCIL

A copy of the minutes of the Youth Council meeting held on 15 May had been circulated with the agenda.

Alex Parish was in attendance at the meeting. He addressed the Council and advised the Youth Council had met the previous evening. All events held for Youth Week had been well attended. Planning had commenced for the Youth Awards to be held on 9 December.

His Worship extended thanks to Alex on behalf of the Council as he had resigned from the Youth Council to relocate to Auckland for study.

A Parish departed the meeting at 7.49pm

3. SOUTHLAND SHARED SERVICES FORUM

A copy of the unconfirmed minutes of the meeting of the Southland Shared Services Forum held on Monday 15 May 2017 had been circulated with the agenda.

RESOLVED on the motion of Cr D Grant, seconded by Cr P Grant, THAT the information be received.

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4. FUNDING OF FREE SWIMMING LESSONS FOR PRIMARY SCHOOL CHILDREN (SC0222)

A memo had been received from the Parks and Recreation Manager seeking approval to apply for funding to The Trusts Community Foundation (TTCF) for \$30,000 plus GST for the 2017/18 financial year. A recent tax change meant the Council now needed to apply for the base grant of \$30,000 plus GST. The Council's contribution to the swimming programme was \$20,000 per annum, with the balance of funding between the Maitaia Licensing Trust of \$30,000 and \$10,000 from the Gore Pakeke Lions Club.

RESOLVED on the motion of Cr P Grant, seconded by Cr Phillips, THAT the information be received,

AND THAT the Gore District Council apply to The Trusts Community Foundation for the purpose of seeking financial assistance in the sum of \$34,500 inclusive of GST, as the third instalment of the three year programme to enable free swimming tuition to continue to be offered to primary school students in the Gore District.

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5. VENTURE SOUTHLAND QUARTERLY REPORT – MARCH 2017 (SC1656)

A copy of a quarterly report from Venture Southland to March 2017 had been circulated with the agenda.

RESOLVED on the motion of Cr Reid, seconded by Cr Dickson, THAT the report be received.

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6. HEALTH AND SAFETY REPORT (SC1669)

A memo had been received from the Human Resources Manager providing a health and safety report for the information of the Council. The report covered an update on the

Shared Services project, future work programme, incidents reported from 13 February to 14 May 2017 and staff training planned and undertaken.

RESOLVED on the motion of Cr Highsted, seconded by Cr Davis, THAT the report be received.

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7. MATAURA COMMUNITY BOARD REPORT

A copy of the report of the meeting of the Matura Community Board held on 6 March had been circulated with the agenda.

RESOLVED on the motion of Cr D Grant, seconded by Cr Phillips, THAT the report be received,

AND THAT the recommendations contained in the report be ratified.

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8. HAVELOCK NORTH WATER QUALITY INQUIRY (SC0641)

A memo had been received from the Chief Executive following the release of the report of the Havelock North Drinking Water Inquiry: Stage One. The report focused on the cause of the outbreak of campylobacteriosis in the township's water supply together with identification of faults and shortcomings in regard to both prevention of the outbreak and managing the incident. A copy of the summary of the key findings of the report had been circulated together with a report from the Council's 3 Waters Asset Manager assessing how the Gore District Council stacked up against the main shortcomings identified in the Havelock North inquiry. The inquiry report found that the Hawkes Bay Regional Council and the Hastings District Council did not work effectively or constructively together. The Gore District Council had a positive and collaborative relationship with Environment Southland on water issues.

The report concluded that water quality needed to be recorded a higher degree of importance in respect of the maintenance of safety standards.

Cr Davis thought the report was very good but noted there was no mention of the Otama rural water supply. Was there a reason for that?

The Chief Executive said it was because the staff did not have the confidence in the Otama scheme as it did with the Gore and Matura schemes. In terms of risk, the Otama scheme was somewhat vulnerable and he could not make any statement of confidence as it was a non-treated supply. It was a stock water supply but the Council knew it was used for domestic drinking water.

Cr Highsted asked if the Council allowed the process to continue, where could the Council end up?

His Worship said thought there needed to be a discussion once the result of the poll was known.

Cr Highsted said if the poll did not support the Council managing the scheme, then there would be a plan put in place.

Cr Bolger asked what sort of direction was expected from central Government about water supplies bearing in mind what had occurred at Havelock North.

The Chief Executive said most would take a leaf from the aftermath of the Canterbury earthquakes that spawned the earthquake prone building legislation. He expected there would be a baseline minimum put in place for drinking water that was not treated. The Havelock North situation arose from a non-treated bore and there had been plenty of examples of protozoa entering the supply with no action taken. He would be very surprised if there was no baseline minimum developed in New Zealand for water treatment.

Cr Dickson asked if the consumers taking part in the poll were aware of the risks of the supply being run by a Committee.

His Worship believed the challenges of a committee running the scheme was well known.

The Chief Executive said the options provided covered notice to consumers in the event of an e.coli sample being positive. He was not sure the risks had been relayed.

His Worship said at the public meeting the risks and rigorous standards required were certainly mentioned. The new standards of having safe water was very evident at the meeting.

Cr Beale asked if the Council had the authority to stipulate every consumer on the scheme had to install a water filter in the event that the poll result meant the Committee would manage the scheme. It could take 3-4 years to get everything finalised.

The Chief Executive said there was no doubt that the Council was the legal owner of the scheme. It obviously did not want to be seen to be doing anything too provocative or untimely in terms of actions that may be taken once the poll was known. With the political events of the past week that resulted in the demise of the Member of Parliament for Clutha Southland not standing for re-election, a new MP would need to be briefed and may choose not to support a private members bill.

Cr Gardyne was a member of the Otama and Glenkenich water schemes and both were facing the same issues.

Cr Phillips had confidence in the staff and the regimes in place and any changes that may be required being conveyed to the Council.

RESOLVED on the motion of Cr Davis, seconded by Cr P Grant, THAT the report and its enclosures be received and noted.

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9. INFOMETRICS (SC1897)

Details had been provided of the in-depth economic information the Council was now receiving from Infometrics. It was a New Zealand based economics consultancy and forecasting business that specialised in the delivery and visualisation of information which was primarily drawn from tax data. A link to the economic profile of the Gore District was available on the Council's website and selected staff members had access to a more complex set of data via the Infometrics website. The information available would be useful for the Long Term Plan process and the District Growth Committee.

RESOLVED on the motion of Cr D Grant, seconded by Cr Beale, THAT the information be received.

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10. DANGEROUS, EARTHQUAKE-PRONE AND INSANITARY BUILDINGS POLICY REVIEW (SC110)

A report had been received from the Building Control Manager advising that the Council had adopted a combined Dangerous, Earthquake-prone and Insanitary Buildings Policy in May 2006, with a maximum review period of five years.

The Building (Earthquake-prone Buildings) Amendment Act 2016 had been passed by Parliament and received Royal assent on 13 May 2016. The Amendment Act provided a new legislative framework and legal instruments to manage earthquake prone buildings. Part of the Amendment Act required all reference to earthquake-prone buildings to be removed from the Council's policy. The combined policy had been reviewed and all reference to EQP buildings removed.

A copy of the draft Dangerous and/or Insanitary Buildings policy had been circulated with the agenda.

RESOLVED on the motion of Cr Highsted, seconded by Cr Dickson, THAT the report be received,

THAT the Council endorse the draft changes to the existing policy,

AND THAT the Council approve the amended Dangerous and/or Insanitary Buildings policy for implementation on, or soon after 1 July 2017.

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11. ADOPTION OF THE 2018 ANNUAL PLAN (SC1480)

A memo had been received from the Chief Financial Officer together with the Annual Plan. The Long Term Plan 2015-2025 had forecast a district wide rate increase of 4.47%, however, the 2018 Annual Plan increase was slightly lower at 4.25%.

RESOLVED on the motion of Cr Bolger, seconded by Cr Davis, THAT the draft Annual Plan 2018 be adopted,

AND THAT the Chief Executive be authorised to make any layout and formatting changes required prior to publishing the 2017-18 Annual Plan.

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12. RATES RESOLUTION 2017-18 (SC1467)

A memo had been received from the Chief Financial Officer together with the rates resolution for the 2017-18 financial year.

RESOLVED on the motion of Cr Bolger, seconded by Cr D Grant, THAT under the Local Government (Rating) Act 2002, the Council set the following rates on rating units in the district for the financial year commencing 1 July 2017 and ending on 30 June 2018:

a. Uniform Annual General Charge

A uniform annual general charge set under section 15 of the Local Government (Rating) Act 2002 for all rateable land in the district of \$661.87 (GST inclusive) per separately used or inhabited part of a rating unit.

b. General rate

A general rate set under section 13 of the Local Government (Rating) Act 2002 for all rateable land in the district of an amount of \$0.000375 (GST inclusive) in the dollar of capital value of the land.

c. Southland Regional Heritage Trust rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 in relation to all rateable land in the district, to fund the Council's contribution to the Southland Regional Heritage Trust, of an amount of

\$35.39 (GST inclusive) per separately used or inhabited part of a rating unit.

d. Targeted rate for various specified activities

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 to fund the following activities: roading; civil defence; aquatic facilities; district libraries; property; MLT Event Centre and public toilets. The rate is set based on the capital value of the land and at different rates in the dollar for different categories of land as follows:

Categories of rateable land	Per \$ of Capital value (GST inclusive)
Gore, residential	0.001799
Gore, commercial	0.004422
Mataura, residential	0.000794
Mataura, commercial	0.004615
Rural	0.000780
Heavy industry 1	0.060959
Heavy industry 2	0.011685
Heavy industry 3	0.010329

e. Parks and reserves residential rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for parks and reserves on all rateable land defined as residential, and at different amounts for different categories of such land as follows:

Categories of rateable land	Factor(s) for calculating liability	Rate (GST inclusive)
Gore, residential	Per separately used or inhabited part of a rating unit	\$303.35
Mataura, residential	Per separately used or inhabited part of a rating unit	\$236.97

f. Parks and reserves rural rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for parks and reserves on all rateable land defined as rural, and at different fixed amounts for different categories of such land, as follows:

Categories of rateable land	Factor(s) for calculating liability	Rate (GST inclusive)
Rural, capital value \$0 - \$132,000	Per separately used or inhabited part of a rating unit	\$201.43
Rural, capital value 132,001 and above	Per separately used or inhabited part of a rating unit	\$342.63

g. Parks and reserves commercial rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for parks and reserves on all rateable land defined as commercial, and at different amounts or rates in the dollar for different categories of such land, as follows:

Categories of rateable land	Factor(s) for calculating liability	Rate (GST inclusive)
Commercial, capital value \$0 – 94,000	Per rating unit	\$450.00
Commercial, capital value \$94,001 - \$930,000	Capital value	\$0.004750
Commercial, capital value \$930,001 and above	Per rating unit	\$4,450.00

h. Water rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for water supply, at different amounts for different categories of land as follows:

Categories of rateable land	Factor(s) for calculating liability	Rate (GST inclusive)
Gore or Matura water scheme – connected	Per separately used or inhabited part of a rating unit	\$332.82

Gore or Maitara water scheme – serviceable	Per separately used or inhabited part of a rating unit	\$166.41
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i. Additional water rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for water supply, on all non-residential land which is connected to the Gore or Maitara water schemes, of an amount of \$332.82 (GST inclusive) per connection after the first connection.

j. Wastewater and stormwater rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for wastewater and stormwater at different amounts for different categories of land, as follows:

Categories of rateable land	Factor(s) for calculating liability	Rate (GST inclusive)
Gore or Maitara Scheme, connected	Per separately used or inhabited part of a rating unit	\$355.97
Gore or Maitara scheme, serviceable	Per separately used or inhabited part of a rating unit	\$177.99
Waikaka Scheme, connected	Per separately used or inhabited part of a rating unit	\$109.12
Waikaka Scheme, serviceable	Per separately used or inhabited part of a rating unit	\$54.56
Pukerau Scheme, connected	Per separately used or inhabited part of a rating unit	\$81.84

Additional wastewater and stormwater rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for wastewater and stormwater on all non-residential land connected

to the Gore, Mataura or Waikaka wastewater and stormwater schemes, at different amounts for different categories of land, as follows:

Categories of rateable land	Factor(s) for calculating liability	Rate (GST inclusive)
Connected to Gore or Mataura scheme, short term accommodation	per water closet or urinal after the first	\$177.99
Connected to Gore or Mataura scheme, educational institutions	per water closets or urinals after the first. The number of water closets or urinals will be assessed on the basis of 6.25% of the total number of staff and pupils at each establishment.	\$355.97
Connected to Gore or Mataura scheme, all other non-residential rating units (excluding educational institutions).	per water closet or urinal after the first.	\$355.97
Connected to Waikaka scheme, all non-residential (excluding educational institutions).	per water closet or urinal after the first.	\$109.12

k. Otama water unit allocation rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for the Otama water scheme on all land connected to the scheme, of an amount of \$200 (GST inclusive) per water unit allocation i.e. on the extent of the provision of the service.

l. Otama water connection rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for the Otama water scheme on all land connected to the scheme, of an amount of \$215 (GST inclusive) per water connection.

m. Solid waste rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for solid waste at different amounts for different categories of land as follows:

Categories of rateable land	Factor(s) for calculating liability	Rate (GST inclusive)
Gore and Mataura, vacant land (unserviced)	Per separately used or inhabited part of a rating unit	\$72.02
Gore and Mataura, small wheelie bin service (80 ltr)	Per separately used or inhabited part of a rating unit	\$247.81
Gore and Mataura, (standard wheelie bin service (240 ltr)	Per separately used or inhabited part of a rating unit	\$295.20

n. Community hall rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for rural halls as follows:

Categories of rateable land	Factor(s) for calculating liability	Rate (GST inclusive)
Brydone hall area	Per separately used or inhabited part of a rating unit	\$24.22
Mandeville hall area	Per separately used or inhabited part of a rating unit	\$46.00
Otama hall area	Per rating unit	\$80.50
Pukerau hall area	Per separately used or inhabited part of a rating unit	\$34.00
Tuturau hall area	Per separately used or inhabited part of a rating unit	\$34.86
Waikaka hall area	Per separately used or inhabited part of a rating unit	\$47.00
Knapdale hall area	Per separately used or inhabited part of a rating unit	\$57.50

2. **THAT** all rates will be payable in four instalments with the due dates for payment being:

Instalment No	Period Covered	Due Date for Payment
1	1 July to 30 September	25 August 2017
2	1 October to 31 December	24 November 2017
3	1 January to 31 March	23 February 2018
4	1 April to 30 June	25 May 2018

3. Penalties

THAT a 10% penalty will be added to each instalment, or any portion of the instalment, of rates assessed in the 2017/2018 rating year that remain unpaid on the day after the due date for payment of that instalment.

THAT additional 10% penalties will be added to any rates assessed in previous financial years that remain unpaid on 6 July 2017; and then again on 6 January 2018.

Only payments actually received at the Council offices named below will be accepted as paid on that date.

4. Method of payment

Rates can be paid at the main Council office in Bowler Avenue, Gore or at the Mataura Service Centre in Bridge Street Mataura.

Payments may be made in cash or by cheque or EFTPOS. Credit card payments may be made online via the Council's eservices website. A 2.88% surcharge will be added to any credit card payment.

Electronic payments by direct debit or online banking can be arranged by contacting a customer services representative on 209-0330.

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The meeting concluded at 8.13pm