

Minutes of an ordinary meeting of the Gore District Council, held in the Council Chambers, 29 Bowler Avenue, Gore, on Tuesday 12 September 2017, at 7.38pm

**Present** His Worship the Mayor (Mr Tracy Hicks, JP), Crs Beale, Bolger, Davis, Gardyne, D Grant, P Grant, Highsted, Phillips, Reid and Sharp.

**In Attendance** The Chief Executive (Mr Stephen Parry), Chief Financial Officer (Mr Luke Blackbeard), General Manager Regulatory and Planning (Dr Ian Davidson-Watts), General Manager Infrastructure (Mr Ramesh Sharma), Parks and Recreation Manager (Mr Ian Soper), Transport Manager (Mr Peter Standring), HR/Administration Manager (Susan Jones), 3 Waters Asset Manager (Mr Matt Bayliss), Communications-Promotions Manager (Sonia Gerken), 3 Waters Project Manager (Mr Sam Bunting), Planning Consultant (Mr Keith Hovell) and 28 members of the public in the gallery.

**Apology** Cr Dickson apologised for absence.

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**1. NEW ZEALAND CITIZENSHIP CEREMONY (SC1068)**

His Worship conferred New Zealand citizenship on Helena Teresa Sowinski, a British citizen, Benson Macharia Mwangi, a Kenyan citizen, Ian Howell Dela Cruz Orolaza, Lorderela Bayani Orolaza and Ian Howell Jr Bayani Orolaza, Filipino citizens, Shree Bahadur Thapa, Rati Thapa and Shreetijan Thapa, Nepalese citizens and Pamela Jopy MacPherson, an Australian citizen. All read the Oath of Allegiance or Affirmation of Allegiance and each family was presented with a New Zealand kowhai and the New Zealand citizenship story book provided by the Department of Internal Affairs.

*The meeting adjourned at 7.52 pm and resumed at 8.04 pm with five members of the public in the gallery.*

His Worship called for any conflicts of interest. None were declared.

## 2. CONFIRMATION OF MINUTES

**RESOLVED** on the motion of Cr Gardyne, seconded by Cr D Grant, **THAT** the minutes of the ordinary meeting of the Gore District Council, held on Tuesday 1 August 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

**RESOLVED** on the motion of Cr Beale, seconded by Cr Phillips, **THAT** the minutes of the extraordinary meeting of the Gore District Council, held on Tuesday 8 August 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

**RESOLVED** on the motion of Cr P Grant, seconded by Cr Reid, **THAT** the report of the ordinary meeting of the Community Services Committee, held on Tuesday 22 August 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

**RESOLVED** on the motion of Cr D Grant, seconded by Cr Davis, **THAT** the recommendations contained within the report of the meeting of the Community Services Committee, held on Tuesday 22 August 2017, as presented, be ratified.

**RESOLVED** on the motion of Cr Davis, seconded by Cr Beale, **THAT** the report of the meeting of the Operations Committee, held on Tuesday 22 August 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

**RESOLVED** on the motion of Cr P Grant, seconded by Cr Highsted, **THAT** the recommendations contained within the report of the meeting of the Operations Committee, held on Tuesday 22 August 2017, as presented, be ratified.

**RESOLVED** on the motion of Cr Highsted, seconded by Cr D Grant, **THAT** the report of the meeting of the Regulatory and Planning Committee, held on Tuesday 22 August 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

**RESOLVED** on the motion of Cr D Grant, seconded by Cr Highsted, **THAT** the recommendations contained within the report of the meeting of the Regulatory and Planning Committee, held on Tuesday 22 August 2017, as presented, be ratified.

**RESOLVED** on the motion of Cr Bolger, seconded by Cr Davis, **THAT** the report of the meeting of the Finance and Policy Committee, held on Tuesday 22 August 2017, as presented, be confirmed and signed by the Mayor as a true and complete record.

**RESOLVED** on the motion of Cr Bolger, seconded by Cr D Grant, **THAT** the recommendations contained within the report of the meeting of the Finance and Policy Committee, held on Tuesday 22 August 2017, as presented, be ratified.

### 3. YOUTH COUNCIL

A copy of the minutes of the Youth Council meeting held on 31 July had been circulated with the agenda.

The deputy Chairperson, Hamish Goatley and Keely Wilson were in attendance and gave an update on Youth Council activities, including the Youth Awards to be held on 9 December and a riverbank clean-up on 15 September as part of Environment Week.

*Hamish and Keely departed the meeting at 8.12pm*

### 4. CONSENT FEES IN SOUTHLAND (SC1682)

A memo had been received from the Chief Executive advising that the Southland Shared Services Forum had had the concept of aligning building consent fees among the three territorial authorities in Southland on its agenda for several years. Currently there was a mix of fees and different funding philosophies implemented by each Council. The effect of that was the fees for the installation of a solid fuel heater through to a new house or garage could alter markedly between the three Councils which was a source of frustration and confusion for customers.

At a recent meeting of the Shared Services Forum a recommendation was approved for a joint working party comprising of two elected members and a senior officer from each Council to be established to fully investigate and make recommendations on a common fee structure for building consents in Southland.

**RESOLVED on the motion of Cr Davis, seconded by Cr D Grant, THAT the Council endorse the Southland Shared Services Forum's recommendation that a joint working party representing the Gore District Council, Invercargill City Council and Southland District Council be formed to investigate and recommend a common fee structure for building consents in Southland,**

**AND THAT the Council representatives on the working party be Cr Highsted, Cr Gardyne and the General Manager Regulatory and Planning.**

**2017/85**

### 5. RESOURCE MANAGEMENT ACT DELEGATIONS (SC0112)

A memo had been received from the Planning Consultant following a report to the Regulatory and Planning Committee meeting on 6 June outlining the implications of amendments to the Resource Management Act 1991 which took effect in April and October this year, together with updated delegations under the Resource Management Act.

The Planning Consultant advised the report on the agenda was in fact an earlier version and should not be considered. He suggested the correct report be considered at the extraordinary meeting scheduled for 21 September.

**6. COUNCIL PLANNING – UPCOMING PROJECTS (SC0464/SC1978)**

A comprehensive report from the Planning Consultant had been provided following the Council's decision in July 2016 to delay the review of the District Plan pending amendments proposed at that time of the Resource Management Act and finalising the Regional Policy Statement for Southland. The report identified the various work streams that needed to be undertaken. The report covered a landscape study, ecology study, heritage, a review of the Subdivision and Land Development Bylaw 2011, natural hazards and future development in the Gore District. Most could be considered as part of the Long Term Plan, but in the case of the proposed spatial plan, there was a pressing need to commence work as soon as possible.

Cr Gardyne asked if funding for the plan should be approved by the Council rather than the District Growth Committee.

Cr Highsted was not opposed to the costs being submitted to the Council.

**Cr Highsted moved THAT the Council approve the preparation of a Spatial Plan for the Gore District,**

**THAT the Council delegate the District Growth Committee to receive proposals for the engagement of external consultants to assist in the preparation of the Spatial Plan process, recommend a preferred provider and submit the final proposal together with an estimate of costs to the Council for final approval,**

**AND THAT the Council note the other work streams that will contribute to the review of the District Plan, some of which will be promoted to the Council as part of the Long Term Plan process.**

**The motion was seconded by Cr Bolger.**

Cr Highsted believed the spatial plan would cost what it would cost. It was an important body of work to be undertaken.

In response to His Worship, the Consultant said he did not know what the costs may be. He was looking at consultants to assist the Council undertake the work but it would be managed internally. The Council did not have the resources to do all of the work itself, but it would be a tandem effort with consultants.

**The motion was put and it was carried.**

**2017/86**

**7. MATAURA COMMUNITY BOARD REPORT (SC1547)**

A copy of the report of the meeting of the Mataura Community Board held on 28 August 2017 had been circulated with the agenda.

His Worship said there had been some questions about the costs of the Alliance carpark planting project.

Cr Phillips said it was a plan that had been in the making for over ten years and was part of the overall beautification project for Mataura. The number of plots was an indication and nothing had been finalised.

His Worship said an article in the newspaper suggested the total cost would be \$155,000.

Cr Phillips said it was only a proposal at this stage.

The Chairman of the Board said the proposal originated from a Venture Southland report in 2002. The Board was encouraged that Alliance planned to have its workers carpark located on site. The local management was supportive of the project. He said there were funds held in the beautification account, but no decision had been made as yet.

Cr Highsted queried the recommendation of the Board approving the plan in principle.

Cr Phillips said nothing could be done until KiwiRail had approved it.

His Worship said once discussions had been held with KiwiRail and it was approved, it would come back to the Council with the final costings and plans.

**RESOLVED on the motion of Cr Bolger, seconded by Cr Sharp, THAT the report be received,**

**AND THAT the recommendations contained in the report be ratified, noting that the Alliance carpark planting project would be referred to the Council for a final decision.**

**2017/87**

His Worship said there had been a Zone 6 Community Board meeting held in Gore the previous weekend and it had been extremely well attended with over 40 representatives from Waitaki south.

The Chairman concurred and said the Board valued the excellent relationship it had with

management and the Council.

**8. ADEQUACY OF GRAVEL ROAD MAINTENANCE (SC1720)**

A report from the Transport Manager advising the Council of the adequacy of current expenditure in unsealed/gravel road network maintenance was considered. It addressed the issue of whether sufficient metal was being applied to the District's unsealed roads. Details of influencing factors and challenges were detailed, together with the history of metalling for the year to date and metal loss calculations. Information about the 2017/18 metalling plan, freight movements, rainfall historical data, excerpts from the resident's survey and the ONRC reporting tool had also been circulated.

Cr Gardyne asked if the Council was applying about half the amount of gravel that it should be.

The Manager said it could be taken like that, but suggested the Council take a careful approach and review it next year.

Cr Bolger said a 20% deficit was a model one. He was conscious that roading was a dynamic activity. He did not see any downside to increasing the gravel application.

In response to Cr Gardyne, the Chief Financial Officer said gravel was about 4% of the roading spend which equated to about \$40 per ratepayer.

Cr Beale said informal discussions had been held about contacting logging companies to ascertain if there was any logging activity programmed in the district.

The Manager said that was still likely to occur.

Cr Sharp said \$55,000 was not likely to go very far.

**Cr Gardyne moved THAT the report be received,**

**THAT the Council acknowledge that there is a 20% deficiency in the volume of metal being applied the district's unsealed roads,**

**AND THAT the Council approve an additional \$55,000 per annum commencing 2017/18 year, to allow the 20% road metal deficiency to be eliminated.**

**The motion was seconded by Cr Bolger.**

Cr Sharp moved as an amendment **THAT** the Council approve an additional \$100,000 per annum commencing 2017/18 year, to allow the 20% road metal deficiency to be eliminated.

**The amendment lapsed for want of a seconder.**

Cr Bolger pointed out that \$55,000 was the Council's share. He asked if the overall total would be greater with NZTA input.

The Manager confirmed it would be.

Cr Sharp asked how much subsidy would be involved.

The Manager retracted his earlier comment and said half of the \$55,000 would be received from NZTA with the balance from the Council.

Cr Sharp moved a further amendment **THAT** the Council approve an additional \$75,000 per annum commencing 2017/18 year, to allow the 20% road metal deficiency to be eliminated.

**The amendment lapsed for want of a seconder.**

**The motion was put and it was carried.**

**2017/88**

**9. COMBINED LOCAL ALCOHOL POLICY REVIEW (SC0110)**

A memo was considered from the Policy and Planning Officer advising that the Combined Local Alcohol Policy (the LAP) had been adopted in May 2016 after three years of development and consultation through a combined effort with the Invercargill City and Southland District Councils. A recent meeting resulted in a consensus that the policy had been a useful tool and the consistent approach across Southland was beneficial for alcohol licensing applicants. It had been considered that a review could be coordinated and carried out by combined Council in-house staff.

**RESOLVED** on the motion of Cr P Grant, seconded by Cr D Grant, **THAT** the Council agree to review the Combined Local Alcohol Policy with the Invercargill City Council and the Southland District Council subject to these Councils resolving similarly,

**AND THAT** the Council request the Police, inspectors and Medical Officers of Health to provide information they hold relating to any of the matters stated in Section 78(2)(c) and (g) of the Sale and Supply of Alcohol Act 2012.

**2017/89**

**10. HEALTH AND SAFETY REPORT (SC1669)**

A report had been received from the Human Resources Manager and was perused by the Council. The report covered an update on the shared services project including an all staff training session to be held on 16-17 October, incidents reported from 18 May to 25 August 2017 and details about training either recently undertaken or scheduled for Gore District Council staff. Four incidents of note during the reporting period all involved staff. The 2016-17 annual statistics had also been provided for information.

**RESOLVED on the motion of Cr Highsted, seconded by Cr Davis, THAT the report be received.**

**2017/90**

Cr Highsted acknowledged the work being put in by the Human Resources Manager with health and safety and in keeping the Audit and Risk Committee and the Council up to date.

**11. VENTURE SOUTHLAND QUARTERLY REPORT – JUNE 2017 (SC1656)**

The Council perused a quarterly report from Venture Southland to June 2017.

**RESOLVED on the motion of Cr Bolger, seconded by Cr Gardyne, THAT the report be received.**

**2017/91**

**12. RURAL HALLS AND DOMAINS (SC1621)**

A copy of the report of the Rural Halls and Domains Sub-Committee meeting held on Tuesday 5 September 2017 had been circulated to the Council.

**RESOLVED on the motion of Cr P Grant, seconded by Cr Davis, THAT the report be received,**

**AND THAT the grants listed in the report be approved for payment.**

**2017/92**

The meeting concluded at 8.57pm