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THE MISSION STATEMENT

The Mission Statement sets out the reason why the Gore District Council exists. The Mission Statement also sets out a series of goals that contribute toward the achievement of the Council's mission. Further on in this report these goals will be broken down further into an activity by activity basis.

Role of the Council

Council is accountable to the citizens of the Gore District for the planning, direction and management of resources to meet present and future needs of the District.

Our Vision

To provide an environment that allows people to enjoy the lifestyle and culture of their choice

Our Mission

To achieve our vision by

- Ensuring a sustainable environment for future generations
- Encouraging participation by the people
- Providing an efficient quality service and facilities

That meet the affordable needs and aspirations of the people

COUNCIL'S COMMITMENT TO SERVICE

At Gore District Council, we believe that:

We are here for you

We are in existence to be of service to you, the ratepayers. It is the ratepayers who drive the planning for, and implementation of services/activities provided by Council. In any community it is common to have a diversity of opinions. We strive to do our best to ensure that the majority of people are satisfied with what we do. It is also our responsibility to ensure that no party is adversely affected by what we do for the benefit of the majority.

You always come first

The residents and ratepayers come first in all our priorities. We therefore believe that you have the right to expect the following when you contact us either in person, or by letter or by telephone.

- To be heard politely;
- To receive accurate explanations or information within reasonable time frames;
- To have access on the spot or by appointment to a member of the staff who is competent to help you;
- To expect courtesy, professionalism and integrity from the staff;
- To expect respect for personal information in accordance with the Privacy Act 1993;
- To receive an apology if we make a mistake.

If you are not satisfied with the solution offered to your individual problems(s) by the officers at the Council, you have a right to request access to their superior officers or the Chief Executive.

If you are still unhappy with the solutions offered by the Council you have a right to seek a review of the Council's decision from an external authority relevant to your problem (eg Environment Court, Building Industry Authority, or the Ombudsman). We will be happy to advise you of these appeal procedures.

We act on your behalf

It is also our responsibility to improve and maintain the assets of the district on behalf of the ratepayers in the most cost-effective manner, also ensuring the availability of the service of those assets in the long term. We also have a responsibility to provide all the services expected by the ratepayers in an economical manner while complying with the various Acts and Regulations governing the work of the Council.

Your feedback is important

Your feedback is the only way we will know whether we are heading in the right direction. We value both your positive and negative feedback to encourage us if we are doing the right thing or to review our position if we are not.

As a resident and/or ratepayer of the district, you have access to, or can telephone or write to the Mayor of the district, the Chief Executive or any of the Management Team.

PURPOSE OF THE ANNUAL PLAN

The purpose of this Plan is to communicate the Council's intentions regarding objectives, policies, and financial proposals to the public.

The Annual Plan incorporates summaries of the Long Term Financial Strategy, Funding Policies and Borrowing and Investment Policies. This plan should be read in conjunction with those documents.

The following is the timetable for the Annual Plan process:

The Council authorised the publication of the draft Annual Plan on 26 March 2002

The Plan was available to the public for comment up to and including 3 May 2002

The Council heard verbal submissions and considered all other submissions on 17 May 2002. Eleven submissions were received and four parties spoke to their submissions.

As a result of the submissions the democracy budget was increased by \$25,000 for legal fees. The balance sheet and income and expenditure were adjusted to reflect the sale of most of the pensioner housing. The Pakeke Lions Club was granted \$1,500 for recycling.

The plan was adopted by the Council on 6 June 2002.

MAYORAL AND EXECUTIVE FOREWORD

It is our pleasure to introduce and provide a summary of the salient aspects of the Gore District Council's Annual Plan for 2002/03. The Annual Plan is the culmination of six months of intensive work by both senior staff and elected members. It was adopted by the Gore District Council on 28 May 2002 following the consideration of public submissions.

The basic tenor of the Annual Plan is concentration on core business activities. This means that the Council will be focusing on providing what is popularly known as essential services, ensuring that assets are well maintained and services are delivered to a high standard.

This approach, and a move away from being directly involved in the provision of social services such as pensioner housing, was clearly signalled in the mandate received at the 2001 Gore District local authority elections.

Financial Backdrop

The budgets for the 2002-03 financial year had to be completed against a challenging financial backdrop.

The current cash position of the Council was less than favourable, necessitating the transfer of \$1.5 million from the current account and conversion to a term liability. This was done just prior to the commencement of the 2002/03 financial year and will significantly ease pressures on the Council's cash position. This move was accompanied by a new modus operandi that items not budgeted or adequately funded will not be pursued by the Council.

The total public debt has subsequently increased to \$10.5 million, due to the \$1.5 million transfer from the current account mentioned above, and the loan of \$1,780,000 taken out to fund the new multi-sports complex.

The Council is conscious of concern in some quarters about the level of public debt and will therefore be adopting a conservative and cautious approach to any new large projects in the short to medium term.

Public Consultation

The draft Annual Plan was approved by the Council for public submission on 26 March 2002. Following a series of public meetings held throughout the District, the Gore District Council considered 11 submissions at a special meeting held on 17 May. Significant decisions made to the Annual Plan are mentioned elsewhere in the narrative.

Increase in Rates

The new loans mentioned above, along with the elimination of under-funding practices of the last few years, together with fully funding the new Gore multi-sports complex, has meant that the need to increase rates is irresistible. These additional costs, coupled with inflation would have seen a double digit rate increase, if economies were not found elsewhere.

It is therefore pleasing to report that as a result of a searching budget setting process, the increase in the level of all rates (ie general, special, separate and uniform annual charges) has been limited to 8.49%. This increase is inclusive of an additional \$25,000 being set aside for legal costs associated with defending the penny per unit electricity agreement in the High Court. This was the subject of a submission to the draft Annual Plan.

Special Projects

Whilst the Annual Plan is notable for its focus on financial consolidation, there are two exciting projects coming on steam which warrant highlighting.

The new aquatic facility at Wayland Park, Gore that forms an integral part of the multi-sports complex, is expected to be opened and operational by the beginning of September. The leisure pool, and the complementary ice rink provided by Ice Sports Southland, represents a very unique and high quality facility that adds to the stunning array of community assets possessed by the people of the Gore District.

The extension to the Eastern Southland Art Gallery to accommodate the highly regarded art collection of Dr John Money is the other exciting project firmly appearing on the horizon. Gore is rapidly becoming the epi-centre of provincial arts and the Dr John Money collection will lend further support to this contention.

The extension to the Eastern Southland Art Gallery is a true partnership between the artistic community and the Council with the former funding the capital works and the latter providing and funding the human resources that are vital to the success of the operation.

Economic Development

The forthcoming financial year heralds the commencement of the Council's involvement in the operation of Venture Southland. This is a regional initiative that is geared towards the three territorial local authorities in Southland pooling resources and staff in the areas of economic development, tourism and community development.

The Council will be assisted in the development of District economic development initiatives by the Gore District Economic Development Board.

As a result of submissions received during the consultation process, the Council has resolved to investigate the means by which economic development is funded, with a view to profiling any amendments in next year's Annual Plan.

Social Services

The Council must have a social conscience and will continue to support voluntary organisations.

However, a review of all grants will be undertaken by a Council Working Party to ascertain whether the original purpose or reason for making the grants is still valid or appropriate.

Any changes to Council grants will be profiled in next year's Annual Plan.

Public Toilets

In response to a submission received from the Eastern Southland Chamber of Commerce, the Council has asked staff to investigate options for the improvement of toilet facilities in Gore. There has been concern expressed within the community about the standard of the township's toilets thwarting promotional and tourism initiatives. Any new project arising from the staff investigation will be included in next year's Annual Plan.

District Plan

The long awaited Gore District Plan has recently been publicly notified. It is hoped that the hearing of submissions on the draft District Plan will be completed during the course of the forthcoming year, in order that the District Plan can be adopted by the Council and become operative.

Waste Management

The limited life of the Council's two landfills at Gore and Mataura and the need to secure access to an alternative waste disposal facility continues to be a vexing issue for the Council. All options and associated costs will be closely studied before any firm decision is made.

Conclusion

The financial provisions in the Annual Plan, will provide a solid foundation for the future. The Council staff have made a significant and positive contribution to the budget setting process, exhibiting a professional and responsible attitude throughout its duration.

Their resourceful efforts have been greatly appreciated.

Owen O'Connor JP
MAYOR

Steve Parry
CHIEF EXECUTIVE

Deleted:

May 2002

LEGISLATION

The legislation that governs the operations of the Gore District Council includes the:

Local Government Act 1974
 Resource Management Act 1991
 Transit New Zealand Act 1989
 Rating Powers Act 1988
 Civil Defence Act 1983
 Sale of Liquor Act 1989
 Reserves Act 1977
 Litter Act 1979
 Public Bodies Contracts Act 1959
 Local Authorities Loans Act 1956
 Local Authorities (Members Interest) Act 1968
 Local Government Official Information and Meetings Act 1987
 Health Act 1956
 Airport Authorities Act 1966
 Burial and Cremation Act 1964
 Bylaws Act 1910
 Citizenship Act 1977
 Dangerous Goods Act 1974
 Dog Control Act 1996
 Fencing of Swimming Pool Act 1987
 Forest and Rural Fires Act 1977
 Public Bodies Leases Act 1969
 Rates Rebate Act 1973
 Employment Relations Act 2000
 Building Act 1991
 Building Regulations 1992
 Biosecurity Act 1993
 Local [Elections and Polls Act 1976](#)

Deleted: Electoral

Deleted: 2001

COUNCIL REPRESENTATIVES

Mayor

Owen L O'Connor JP

Councillors

W (Bill) F Dore JP - Gore Ward
 Neil A Harvey – Gore Ward
 Ralph J Beale – Gore Ward
 Nicky J Davis – Gore Ward
 Mervyn J Hellier – Gore Ward
 Fred T Sutherland – Gore Ward
 Alister J McLennan - Mataura Ward
 Nan M McDonough – Mataura Ward
 Cliff S Bolger – Waimumu Ward
 Cyril D McFadzien - Kaiwera Ward
 Jeffrey J Cunningham - Waikaka Ward

Representatives are elected as follows:

Gore Ward - 6
 Mataura Ward - 2
 Waimumu Ward - 1
 Kaiwera Ward - 1
 Waikaka Ward - 1

COMMITTEE STRUCTURE

Finance and Policy Committee

To cover financial services, management services etc.

His Worship the Mayor
 Cr Jeffrey Cunningham (Chairman)
 Cr Nicky Davis
 Cr Nan McDonough
 Cr Cliff Bolger
 Cr Bill Dore
 Cr Cyril McFadzien
 Cr Alister McLennan
 Cr Neil Harvey

Operations Committee

To cover streets and storm water, water and sewerage treatment, roading and works operations and recreational and community facilities.

His Worship the Mayor
 Cr Bill Dore (Chairman)
 Cr Ralph Beale
 Cr Neil Harvey
 Cr Mervyn Hellier
 Cr Nan McDonough
 Cr Nicky Davis
 Cr Fred Sutherland

Regulatory and Planning Committee

To cover policy governing regulatory matters.

His Worship the Mayor
 Cr Cliff Bolger (Chairman)
 Cr Ralph Beale
 Cr Jeffrey Cunningham
 Cr Mervyn Hellier
 Cr Cyril McFadzien
 Cr Fred Sutherland
 Cr Alister McLennan

Civil Defence Committee

To attend to the legislative requirements of the Civil Defence planning as and when required.

His Worship the Mayor
 Cr Cyril McFadzien (Chairman)
 Cr Ralph Beale
 Cr Bill Dore

Hearings Commissioners

Mr David Pullar
Mr Harry Barton

Gore District Council/Gore A & P Association Joint Management Committee

Cr Cyril McFadzien (Chairman)
Cr Fred Sutherland
Cr Cliff Bolger
Manager, Parks and Recreation
T J Jackson
A B Steel
G E Sadlier
J L Mouat

The Council forms other sub-committees and working parties as required.

COUNCIL REPRESENTATIVES ON OTHER ORGANISATIONS**Eastern Southland Road Safety Association**

Cr Ralph Beale

Gore and Districts Community Counselling Centre

Cr Nan McDonough

Mataura River Liaison Committee

Cr Nan McDonough
Cr Cliff Bolger

Southland Museum and Art Gallery

His Worship the Mayor
Cr Nicky Davis

Gore Citizens Advice Bureau

Cr Mervyn Hellier

Dolamore Trust Board

Cr Nicky Davis

Eastern Southland Gallery

Cr Ralph Beale

Water Safety Council

Cr Cyril McFadzien

Pukerau Area Rating Committee

Cr Cyril McFadzien

Waikaka Area Rating Committee

Cr Jeffrey Cunningham

St James Theatre Trust

Cr Nicky Davis

Hokonui Moonshine Museum Trust

Cr Jeffrey Cunningham
Cr Mervyn Hellier

Southland Regional Land Transport Committee

Cr Bill Dore

Gore District Council Welfare Committee

His Worship the Mayor
Chief Executive Officer

New Zealand Historic Place Trust (Southland Branch)

Jim Geddes

Sister City Committee

Cr Fred Sutherland

Southland Region Total Mobility Management Committee

Cr Nan McDonough

Gore District Total Mobility Management Committee

Cr Nan McDonough

Welfare Grants Committee

His Worship the Mayor
Cr Cyril McFadzien
Cr Alister McLennan
Cr Mervyn Hellier

Community Amenities Refund Committee

Cr Bill Dore
Director of Community Services

Southland Preservation Trust

Cr Fred Sutherland

Hokonui Heritage Centre Trust

Cr Jeffrey Cunningham
Cr Mervyn Hellier

Pioneer Women's Memorial Trust

His Worship the Mayor

Regional Waste Management Working Party

Cr Bill Dore
Cr Cyril McFadzien

Gore Health Incorporated

Cr Alister McLennan

Hillary Commission Grants Scheme Committee

Cr Nan McDonough
Cr Cliff Bolger

Mirata Services Committee

Cr Bill Dore (Chairman)

Cr Jeffrey Cunningham
Cr Alister McLennan
Chief Executive Officer

Venture Southland

His Worship the Mayor
Cr Neil Harvey

Gore District Economic Development Board

Cr Neil Harvey
Cr Nicky Davis

Creative Communities

Cr Mervyn Hellier
Cr Fred Sutherland

Te O Marama

Cr Alister McLennan

Southern Institute of Technology, Zero Fees Committee

Cr Fred Sutherland

Southern Institute of Technology, Gore Campus Advisory Committee

Cr Neil Harvey

Mataura Hockey Turf Charitable Trust

Cr Alister McLennan

Southland Hospice Working Party

Cr Ralph Beale

Southland Community Wastebusters Trust

Cr Neil Harvey

Shared Services

Cr Neil Harvey
Cr Cliff Bolger
Cr Jeffrey Cunningham

MultiSport Complex Establishment Committee

Cr Harvey
Cr Sutherland
Cr Dore

COUNCIL AND DISTRICT STATISTICS

Population	Gore	7680	# rates assessments	Gore	4225
	Mataura	1734		Mataura	946
	Rural	3078		Rural	1822
		12493 (2001 census)			6993

Average residential Rate

Gore	LV \$12,925	\$1,073
	CV \$67,500	

Area 130,000 hectares

Mataura	LV \$111	\$1,051 (with sewerage loan)
	CV \$27,800	\$924 (without sewerage loan)

Deleted: 125,134

Land Value (1/9/2001) (Rateable)	Gore	\$53,143,550
	Mataura	\$2,197,800
	Rural	<u>\$506,551,520</u> \$561,892,870

Capital Value (1/9/2001) (Rateable)	Gore	\$276,231,850
	Mataura	\$48,303,980
	Rural	\$724,243,520 \$1,048,779,350

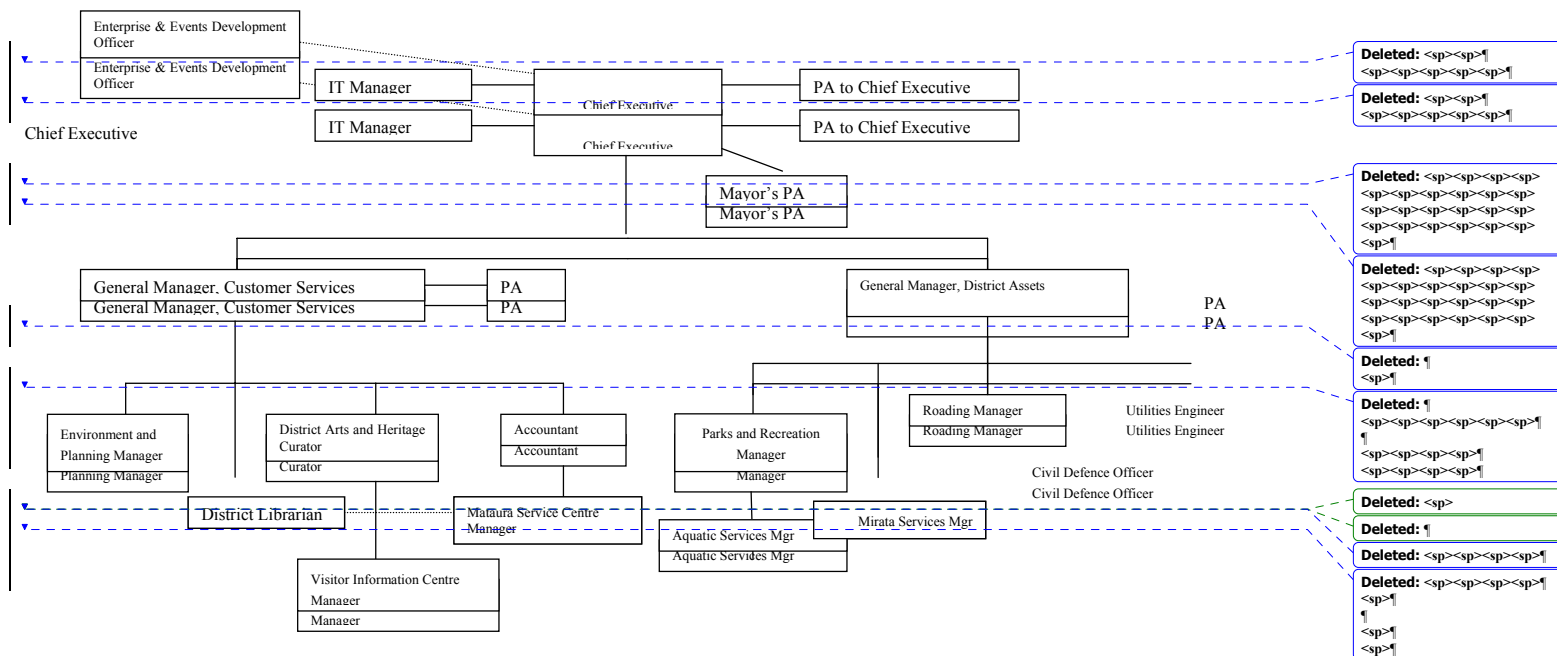
Council Statistics	Employees		Equipment	Heavy Plant	13
	Full Time	62		Heavy vehicles	3
	Part Time	14		Light vehicles	20
	full time equivalents		Trailers	20	

Council operates the following schemes:-

Essential services	#	Community Facilities	#	
Water schemes	Urban	Town halls	2	
	Rural		Swimming pools	2
Storm water systems	Urban	Libraries	2 With shared book bus services with Southland District Council	
	Rural		1	
Refuse disposal sites	Urban	Pensioner flats	17 units	
	Rural		1	
Roading System	Sealed roads	Offices	1 Administration	
	Gravelled		1 Service Centre	
	Footpaths		2 Depots	
Value of infrastructure	\$131,000,000	Cemeteries	6 totalling 20.3 ha	
			Reserves	29 totalling 222 ha
				Playgrounds
		Value of land and buildings	\$12,545,000	

DEPARTMENTAL STRUCTURE

A new management structure was established for the Gore District Council in March 2002. The structure, which provides a clear focus on is designed to better support both the requirements of the Local Government Act and the new strategic direction of the Council.



All staff come within one of 2 principal directorates which are subdivided into departmental sections forming the cost centres of the Council for undertaking specific types of activity and producing products to aid the Council in achieving its goals. These activities and products are planned for the forthcoming year. The Council's performance can be measured by the extent to which the goals are realised. Although most Council activities are carried out by individual sections some tasks will involve more than one section or directorate.

EQUAL EMPLOYMENT OPPORTUNITIES POLICY

Policy Statement

The Gore District Council will ensure that equal employment opportunities are promoted and provided within the organisation by selecting the best person for the job on the basis of the job requirements and the ability of that person to perform the job. The Gore District Council is committed to the principle of equal opportunity in the recruitment, employment, training and promotion of its employees. The organisation will provide a welcoming positive environment and will implement a purposeful programme of action to ensure its activities and services are carried out with an awareness of, and an intent to eliminate, discrimination in the areas of race, colour, ethnic or national origin, gender, religion, marital status, family responsibilities, sexual orientation, people with disabilities or age.

Objectives

To ensure that the Council's recruitment and promotion processes are in keeping with the principles of EEO by:

Ensuring that all job descriptions, advertisements, specifications and related information are in conformity with the principles of EEO, i.e., is non-sexist, non-racist, and does not discriminate against the disabled.

To continue to enhance the Council's image as an EEO organisation by:

- (a) Ensuring Council publications reflect a commitment to EEO, i.e., the use of non-sexist, non-racist language, and the use of minority languages where appropriate.
- (b) Ensuring qualification requirements do not exclude some groups for consideration.

EQUAL EMPLOYMENT OPPORTUNITIES PROGRAMME PERFORMANCE MEASURES

OBJECTIVES	TARGETS
1. To foster a positive climate in the workplace aimed at encouraging employees to develop their potential and to remove discriminatory barriers to employment.	No complaints upheld
2. All employment policies and practices will have regard to the principles of the Treaty of Waitangi and will comply with the provisions of the Human Rights Commission Act, the Race Relations Act, and the Equal Pay Act and other relevant statutes.	No complaints upheld
3. Employment decisions will continue to be made solely upon merit, qualifications and work history relating to the position to be filled.	No complaints upheld
4. Opportunities for training, transfer and promotion will be made available to all employees.	No complaints upheld
5. To promote a workplace free of discrimination and harassment.	No complaints upheld

RATING POLICY 2002/2003

The District rating requirement in the Annual Plan for 2002/2003 is \$7,196,000 after allowing for the removal of the early payment discount. This compares with the 2001/2002 requirement of \$6,633,000. An increase in the District rating requirements of 8.49% or \$563,000 will therefore apply.

Additional rates for Rural Water Supply Schemes and Community Centres bring the total rates to \$7,474,000.

Rating in Gore District has been separated into four main areas:

- (i) Rates charged district wide.
- (ii) Rates charged only to the Gore Ward.
- (iii) Rates charged only to the Mataura Ward.
- (iv) Rates charged only to the Rural Wards.

(i) *Rates Charged District Wide:*

The costs of these activities are to be recovered in a variety of ways

The following activities are collected by a Uniform Annual Charge

- Cemeteries
- Libraries
- Democracy
- James Cumming Wing
- Mataura Town Hall
- Swimming Pools 85%
- Sportsfields
- Administrative Activities

The uniform annual charge will be approximately \$335.00

The following costs are allocated to the wards on a capital value basis and collected as part of the ward rate

- Technical and Regulatory Services
- District Plan
- Old Coach Road
- Pensioner Housing
- Gore A and P Show grounds

The following costs are allocated to the wards on the basis of the number of Uniform Annual Charges and collected as part of the ward rate

- General Loans
- Arts and Heritage
- Grants
- Customer Services Coordination
- Dolamore Park
- Information Centre
- Enterprise and Events

(ii) Rates Charged Only to the Gore Ward:

The following activities are charged only to the Gore Ward:

Loans raised by the Gore Borough Council or for ward services.
 Gore Parks, Gardens and Domains
 Swimming pools 12.12%
 Gore public toilets
 Roading

Rates for these activities will be collected by way of a mixture of 80% land value and 20% capital value based rate.

The following differentials will apply to recognise the different benefits derived between the sectors.

Industrial/Commercial	26.54%
Residential	73.46%

Separate Uniform Annual Charges are used to recover the cost of:

Water Supply
 Sewerage
 Storm water Drainage
 Refuse Collection

(iii) Rates Charged Only to the Mataura Ward:

The following activities are charged only to the Mataura Ward:

Loans raised by the Mataura Borough Council or for ward purposes
 Mataura Elderly Citizens Centre
 Mataura Parks, Gardens and Domains
 Swimming pools 2.88%
 Mataura public toilets

Rates for these activities will be collected by way of a mixture of 80% land value and 20% capital value based rate.

The following differentials will apply to recognise the different benefits derived between the sectors.

Industrial/Commercial	35.10%
Residential	59.44%
Rural (within Mataura Borough area)	5.46%

Separate Uniform annual charges are used to recover the cost of:-

Water Supply
 Sewerage
 Storm water Drainage
 Refuse collection

(iv) Rates Charged Only to the Rural Ward:

The following activities are charged to the Rural Ward:

Roads, Streets and Bridges within the ward
Rural Fire Fighting
Reserves
Pest Plant control

Rates for these activities will be collected by way of a mixture of 10% land value and 90% capital value based rate.

(vi) Special Purpose Rates

Community Centre Rates

These are levied in areas where a Community rating area has been formed.
These areas include Pukerau, Mandeville, Waikaka and Brydone

Rural Water Supply Rates

Levied over the users of the water supply schemes in Otama, Otikerama and Kaiwera.

Other Area Rates

Levied over special rating areas to cover services provided
Waikaka Sewerage
Pukerau Urban Drainage

Rates will be made and levied at the **August** Council meeting. Intention to make and levy rates will be given at least 14 days prior to this meeting.

SUMMARY OF ACCOUNTING POLICIES

Reporting Entity

The Gore District Council is a Territorial Local Authority under the Local Government Act 1974.

The Annual Report has been prepared in accordance with Section 223E of the Local Government Act 1974 which includes the requirement to comply with generally accepted accounting practice (GAAP).

Measurement Base

The measurement base adopted is that of historical cost varied by the revaluation of certain fixed assets.

Revenue Recognition

Revenue is recognised when it is earned by Council.

Specific Revenue Items

Rates revenue is recognised when it is levied.

Water billing revenue is recognised on an accrual basis with the meters being read at the end of the year.

Transfund roading subsidies are recognised when the conditions pertaining to eligible expenditure have been fulfilled.

Government assistance and grants are recognised when eligibility is established.

Other grants and bequests are recognised when control over the asset is obtained.

Dividends are recognised on an accrual basis net of imputation credits.

Interest is recognised on an accrual basis.

Sundry Debtors

Debtors are stated at expected realisable value after providing for doubtful or uncollectable debts.

Inventory

Inventory is valued at the lower of cost and net realisable value. Cost is determined by weighted average cost for water stocks.

Investments

Investments are stated at the lower of cost and net realisable value.

Fixed Assets

OPERATIONAL ASSETS

Land and Buildings

Land and Buildings were valued by Quotable Value New Zealand (Registered Valuers) at market value or depreciated replacement cost as at 30.June 2001. Subsequent additions are valued at cost. Land and Buildings are revalued every 3 years.

Plant and Vehicles

Are valued at cost less accumulated depreciation.

Furniture and Office Equipment

Are valued at cost less accumulated depreciation, or net realisable value.

Library Books

Books were valued by the District Librarian at estimated market value at 30 June 1993. The stock of library books is maintained at operational levels in perpetuity and is not depreciated. Replacement books are treated as expenses.

INFRASTRUCTURAL ASSETS

Infrastructural assets are revalued at least every three years.

Roading

Roading assets were valued by Opus International Consultants Ltd (Registered Engineers) at depreciated replacement cost*, as at 1 July 1998. Subsequent additions are included at cost.

* Depreciated replacement cost is ascertained by identifying the current cost to replace the existing services with appropriate services then depreciating that value over the useful life of the asset.

This valuation also includes land under roads which is not depreciated. Land under roads has been valued by reference to land sales and capital values of land being parallel to the road carriageway.

Stormwater and Sewerage Reticulation

The reticulation systems were valued by Opus International Consultants Ltd (Registered Engineers) as at 1 July 1998. The valuation provided is depreciated replacement cost. Subsequent additions are included at cost.

Water

The reticulation systems were valued by Opus International Consultants Ltd at depreciated replacement cost as at 1 July 1998. Subsequent additions are included at cost.

Operational Assets Depreciation

Depreciation is provided on a straight line basis on all assets other than land and library books. Rates are calculated to allocate the assets cost or valuation less estimated realisable value over their estimated useful life, as follows:

	Years
Motor Vehicles	4-8
Office Furniture and Equipment	4-10
Buildings	50
Plant and Equipment	4 -25
Recreation and Cultural	5- 20

Library Books are not depreciated as they are maintained at operational level in perpetuity. All replacement books are expensed.

Infrastructural Assets Depreciation

Infrastructure assets are depreciated on a straight line basis. The useful lives are as follows:

Roads

Top surface (seal)	7-12 years ¹
Pavement (basecourse)	
sealed	40-60 years
unsealed	Not depreciated
Formation	Not depreciated
Culverts	30-70 years
Footpaths	60 years
Kerbs	60 years
Signs	25 years
Street lights	50 years
Bridges	50-100 years

¹Life depends on road type and traffic volume

Water Reticulation

Pipes	50-90 years ¹
Valves, hydrants	60 years
Pump stations	10-50 years
Tanks	100 years

¹Life depends on material of pipe

Sewerage Reticulation

Pipes	65-120 years ¹
Manholes	60 years
Treatment plant	15-25 years

¹Life depends on material of pipe

Stormwater system

Pipes	65-120 years ¹
Manholes	60 years

¹Life depends on material of pipe

Leases

Operating lease payments, where the lessor effectively retains substantially all the risks and benefits of ownership of the leased item, are charged as expenses in the periods they are incurred.

Council does not have any finance leases of fixed assets, where substantially all the risks and benefits incidental to the ownership pass to Council.

Employee Entitlements

Provision has been made in respect of the Council's liability for annual leave, long service leave and retirement gratuities at balance date. This has been calculated on an actual entitlement basis using current rates of pay.

Accrued Interest

Interest payable on loans is accrued to balance date and included as a current liability. Interest receivable on investments is accrued to balance date and included as a current asset.

Post-Closure Costs

The Council, as operator of the Gore District Council landfills, has a legal obligation to provide ongoing maintenance and monitoring services at the landfill sites after closure. No allowance has been made for these costs in the financial statements nor have the ongoing costs been quantified.

Goods and Services Tax (GST)

The financial statements are prepared on a GST exclusive basis except debtors and creditors which are shown inclusive of GST. Where GST is not recoverable as an input tax, it is recognised as part of the related asset or expense.

Equity

Equity is the community's interest in the Council as measured by total assets less total liabilities. Equity consists of a number of reserves to enable clearer identification of the uses that the Council makes of its accumulated surpluses. The various components of equity are:

- Accumulated funds
- Restricted reserves
- Trusts and bequests
- Special funds
- Council created reserves

Reserves

Reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by Council.

Restricted reserves are those subject to specific conditions which may not be revised by the Council without reference to the Courts or a third party. Transfers from these reserves may only be made for certain specified purposes.

Council created reserves are reserves established by Council decision. The Council may alter them without reference to a third party. Transfers to and from these reserves are at the discretion of Council.

Sinking Funds

In certain circumstances funds have been required to be set aside each year to meet future repayments of loans or commitments. These funds described as sinking funds are administered by an independent body of Sinking Fund Commissioners, appointed by Council. The funds are included in the Statement of Financial Position, and any associated interest income is included in the Statement of Financial Performance.

Statement of Cash Flows

Cash means cash balances on hand, held in bank accounts and demand deposits that Council invests in as part of its day to day cash management. This includes sinking funds which are restricted to future repayments of loans or commitments.

Operating activities include cash received from all income sources of Council and record the cash payments made for the supply of goods and services.

Investing activities are those activities relating to the acquisition and disposal of non-current assets.

Financing activities comprise the change in equity and debt capital structure of the Council.

Allocation of Overheads

Corporate overheads for central and engineering administration have been allocated to the other significant activities in the cost of services statements and Statement of Financial Performance. The allocation is calculated on the basis of expenditure level of each activity.

Financial Instruments

The Council is party to financial instruments as part of its normal operations. These instruments include bank accounts, investments, debtors and creditors. These are all recognised in the Statement of Financial Position. Revenues and expenses in relation to financial instruments are recognised in the Statement of Financial Performance.

Future policies

These accounting policies will remain consistent over the next three years.

Other Disclosures

In house professional services business unit

Disclosure required under Section 31 Transit New Zealand Act.

In house professional services for Transfund assisted work	\$200,000
Other revenue	<u>\$24,000</u>
	\$224,000
Operating expenses	<u>\$200,000</u>
Net surplus	\$24,000

PROFILE OF LOANS

	2002/2003		2003/2004
Proposed New Loans	0		0
Interest on new loans	-		-
<p>Interest and capital on new loans is funded from rates or user fees relating to the activity. This statement is required under section 223D(3)(f) of the Local Government Act 1974</p>			
Loan Renewals			
Renewal Loan 1997	180,000	Central and South Gore	140,000
Depot Development	150,000	Development Loan 1998	500,000
Swimming Pool	115,000	Renewal Amenities	
Development Loan	420,000	Improvements 1996	400,000
	<hr/>		<hr/>
	865,000		1,040,000
Total Borrowings	865,000		1,040,000
Less Loan Repayments			
Renewal Loan 1997	180,000	Central and South Gore	140,000
Depot Development	150,000	Development Loan 1998	500,000
Swimming Pool	115,000	Renewal Amenities	
Development Loan	420,000	Improvements 1996	400,000
GIS	150,000		
	<hr/>		<hr/>
	1,015,000		1,040,000
Table Loan Repayments	68,711		60,266
Total all repayments	1,083,711		1,100,266
Net cash Financing	(218,711)		(60,266)

LONG TERM FINANCIAL FORECASTS

These figures summarise the projections of the long-term financial strategy adopted by Council in 2001 after adjusting for changes identified

	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10
Operating Costs								
Democracy	754	725	765	745	760	815	792	808
Enterprise and Events	203	227	211	215	220	224	228	233
Essential Services	2,424	2,478	2,483	2,568	2,619	2,670	2,723	2,777
Roading	3,085	3,060	3,080	3,142	3,204	3,269	3,334	3,401
Civic Amenities	2,446	2,495	2,545	2,596	2,648	2,701	2,887	2,886
Property	166	173	169	169	168	167	167	167
Customer Services	1,096	1,106	1,113	1,133	1,155	1,178	1,202	1,226
Regulatory	593	590	593	598	604	609	569	574
Support Services	42	45	60	49	50	45	46	25
	10,809	10,899	11,019	11,215	11,427	11,679	11,947	12,097
Revenue								
Interest	62	63	68	60	60	60	80	80
Petrol Tax	120	120	120	120	120	120	120	120
Surplus from Business units	53	60	60	65	65	70	70	70
Financial Assistance	1,841	1,870	1,882	1,919	1,958	1,997	2,037	2,077
Licence Fees and other Charges	1,948	2,010	2,063	2,071	2,105	2,167	4,174	2,210
General Rates	7,474	7,364	7,450	7,643	7,825	8,012	8,256	8,373
	11,498	11,487	11,642	11,878	12,132	12,426	14,737	12,931
Operating surplus/(deficit)	689	588	623	663	705	748	2,790	834

PROJECTED STATEMENT OF FINANCIAL POSITION

	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11
Current Assets									
Debtors	1,100	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Short Term Deposits	1,493	1,808	1,772	2,103	2,432	1,796	1,389	1,547	1,734
Inventories	88	88	88	88	88	88	88	88	88
	<u>2,681</u>	<u>2,896</u>	<u>2,860</u>	<u>3,191</u>	<u>3,520</u>	<u>2,884</u>	<u>2,477</u>	<u>2,635</u>	<u>2,822</u>
Current Liabilities									
Bank Overdraft	-230	-267	-13	-28	-330	-637	-1,002	-1,531	-1,904
Short Term advances	0	0	0	0	0	0	0	0	0
Creditors	1,500	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300
	<u>1,270</u>	<u>1,033</u>	<u>1,287</u>	<u>1,272</u>	<u>970</u>	<u>663</u>	<u>298</u>	<u>-231</u>	<u>-604</u>
Working Capital	1,411	1,863	1,573	1,919	2,550	2,221	2,179	2,866	3,426
Non Current Assets									
Investments	68	68	68	68	68	68	68	68	68
Loans to community Groups	30	30	30	30	30	30	30	30	30
Operational Assets	18,456	18,086	17,716	17,443	17,075	16,707	20,339	19,971	19,723
Infrastructural assets	131,025	131,493	132,391	133,464	134,391	135,358	136,367	136,719	137,114
	149,579	149,677	150,205	151,005	151,564	152,163	156,804	156,788	156,935
Non Current Liabilities	10,526	10,486	10,098	10,577	11,056	10,572	12,372	12,200	12,017
Net Assets	140,464	141,054	141,680	142,347	143,058	143,812	146,611	147,454	148,344
Equity	140,464	141,054	141,680	142,347	143,058	143,812	146,611	147,454	148,344

PROJECTED STATEMENT OF CASH FLOWS

	2002/03	2003/04	2005/06	2006/07	2007/08	2008/09	2009/10
CASH-FLOW FROM OPERATING ACTIVITIES							
Cash was Provided from:							
Operating Revenue	11355	11524	11574	11818	12072	12366	14657
Interest	<u>62</u>	<u>63</u>	<u>68</u>	<u>60</u>	<u>60</u>	<u>60</u>	<u>80</u>
	11,417	11,587	11,642	11,878	12,132	12,426	14,737
Cash was Disbursed to:							
Suppliers and Employees	7722	7896	7843	8006	8184	8470	8612
Interest	<u>737</u>	<u>734</u>	<u>707</u>	<u>740</u>	<u>774</u>	<u>740</u>	<u>866</u>
	8,459	8,630	8,550	8,746	8,958	9,210	9,478
NET CASH-FLOW FROM OPERATING ACTIVITIES	2,958	2,957	3,092	3,132	3,174	3,217	5,259
CASH-FLOWS FROM INVESTING ACTIVITIES							
Cash was Provided from:							
Sale of Fixed Assets	0	0	0	0	0	0	0
Net Reduction in Investments	0	0	0	0	0	0	0
Cash was Disbursed to:							
Purchase of Fixed Assets	2,671	2,567	2,997	3,269	3,028	3,068	7,110
Purchase of Term Receivables	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	2,671	2,567	2,997	3,269	3,028	3,068	7,110
NET CASH-FLOW FROM INVESTING ACTIVITIES	(2,671)	(2,567)	(2,997)	(3,269)	(3,028)	(3,068)	(7,110)
CASH-FLOWS FROM FINANCING ACTIVITIES							
Cash was Provided from:							
Loan Funds Applied	<u>0</u>	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>2500</u>
	0	0	0	500	500	500	2500
Cash was Disbursed to:							
Repayment of Debt	<u>1055</u>	<u>1080</u>	<u>388</u>	<u>21</u>	<u>21</u>	<u>984</u>	<u>700</u>
	1055	1080	388	21	21	984	700
NET CASH-FLOW FROM FINANCING ACTIVITIES	(1,055)	(1,080)	(388)	479	479	(484)	1,800
INCREASE IN CASH HELD	(768)	(690)	(293)	342	625	(336)	(51)
OPENING CASH BROUGHT FORWARD	1,626	1,723	2,073	1,780	2,121	2,746	2,411
ENDING CASH BALANCES	858	1,033	1,780	2,121	2,746	2,411	2,360
REPRESENTED BY							
Short Term Deposits	1,493	1,808	1,772	2,103	2,432	1,796	1,389
Short term advances	0	0	0	0	0	0	0
Plus Current Account (Less Overdraft)	<u>230</u>	<u>265</u>	<u>8</u>	<u>18</u>	<u>314</u>	<u>615</u>	<u>971</u>
	1,723	2,073	1,780	2,121	2,746	2,411	2,360

PROJECTED INTEREST COVERAGE

	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11
Limits									
Interest Expense/Operating Revenue	20%	20%	20%	20%	20%	20%	20%	20%	20%
Net Debt /Operating Revenue	2	2	2	2	2	2	2	2	2
Forecast figures									
Debt Servicing Costs (\$000)	737	734	707	740	774	740	866	854	840
Operating Revenue	10,784	11,020	11,140	11,336	11,548	11,800	12,068	12,218	12,400
Term Liabilities	10,526	10,486	10,098	10,577	11,056	10,572	12,372	12,200	12,000
Forecast results									
Interest Expense/Operating Revenue	6.83%	6.66%	6.35%	6.53%	6.70%	6.27%	7.18%	6.99%	6.76%
Net Debt /Operating Revenue	0.98	0.95	0.91	0.93	0.96	0.90	1.03	1.00	0.98

SUMMARY OF INVESTMENT POLICY

The Council is a risk averse investor and has adopted a conservative approach to investing.

The overall objective of investing is:

achieve the goals and objectives set out in the Long Term Financial plan

- protect the investment
- maximise investment return
- Maintain appropriate liquidity
- Manage risk

Council has four main types of investments:

- Cash and deposits
- Equity investments
- Property
- Loans to community groups

Summarised Policies

Cash Investments

Funds are only to be invested in Government, SOE, or Local Government Stock or with institutions that have a credit rating of A- or better with Standards & Poors or with the Southland Building Society.

Equity Investments

Council will not invest in equity as an investment for surplus funds.

Equity investments will only be made when that form of investment provides the optimum mechanism for achieving the Councils goals and objectives. This may include shares in its own operating companies and joint ventures and shares in the New Zealand Local Government Insurance Company.

Investment property

Councils' objective in property as an investment is to promote economic, physical and social development of the community in accordance with the long term financial strategy.

Loans

Loans may be made to community groups in accordance with Hilary Commission guidelines.

Loans may be made to purchasers of Council property to enable that purchase to occur. These will be secured.

Revenue from Asset Sales

Revenue from asset sales (other than minor assets) will be used for either asset acquisition or the reduction of Council Debt.

Mix of Investments

Council will maintain investments with a range of maturity dates to ensure that Council has funds available when required.

SUMMARISED BORROWING MANAGEMENT POLICY

Council's policy for borrowing endeavours to provide for prudent management of Councils debt and minimises the risk, costs and administration of borrowing.

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Prudent Management

Council has determined that for prudent debt levels the Councils borrowing levels shall be governed by the following ratios:

	Acceptable range	Maximum
Interest expense/operating revenue	0-10%	20%
Net debt /operating revenue	0-1.2	2

Use of Borrowing

Borrowing will normally only be undertaken for the acquisition of assets.

Methods of Borrowing

Council will primarily use fixed interest stocks modelled on Government stock. Floating rate securities, finance leases and credit lines may be used but to a lesser extent

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Council may utilise an overdraft of no more \$600,000 to manage day to day cash flows.

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Debt Repayment

Council will repay debt as it falls due. Total debt levels will be determined by the long term financial strategy.

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Liquidity

Council will avoid a concentration of debt maturity dates and maintain standby borrowing lines and overdraft facilities.

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Security

Council will offer security for its borrowing by way of a charge over its rates.

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SUMMARY OF FUNDING POLICIES

Key

UAC	Uniform annual charge- set the same for each property.
Local rates	Levied only on the ward receiving the service.
District wide	Levied on all properties in the District

Activity/Function	Funding Allocation Policy		2001/2002 Allocation		2002/03 Allocation	
	Private Benefit	Public Benefit	Private Benefit	Public Benefit	Private Benefit	Public Benefit
Roading	57%	43%	57% Government grants	43% Local rates Old Coach Rd - District wide rates	57% Government grants	43% Local rates Old Coach Rd - District wide rates
Waste Collection from private properties	100%	0%	100% Local UAC		100% Local UAC	
Street cleaning	0%	100%		Local rates 90% commercial 10% residential		Local rates 90% commercial 10% residential
Stormwater and waste disposal	100%	0%	100% Local UAC & User pays trade waste disposal.		100% Local UAC & User pays trade waste disposal.	
Water supply	100%	0%	100% Local UAC & User pays Commercial metered supply.		100% Local UAC & User pays Commercial metered supply.	
Footpaths, kerb and channel	0%	100%		Local rates. 50% commercial 50% residential		Local rates. 50% commercial 50% residential
A&P Show Grounds				District Wide CV		100% District wide rate
Street lighting	0%	100%		Local rates. 50% commercial 50% residential		Local rates. 50% commercial 50% residential
Public toilets	0%	100%		100% Local rates.		100% Local rates.
Council properties	100%	0%	100% User pays		100% User pays	
Dolamore Park	0%	100%		100% District wide rate		100% District wide rate
Sportsfields	30%	70%	25% User pays	75% District wide UAC	30% User pays	70% District wide UAC
Community buildings	72%	28%	57% User pays	43% District wide UAC	57% User pays	43% District wide UAC
Cemeteries	50%	50%	46% User pays	54% District wide UAC	46% User pays	54% District wide UAC
Solid waste disposal	75%	25%	79% User pays	21% District wide UAC	79% User pays	21% District wide UAC

Activity/Function	Funding Policy Allocation		2001/02 Allocation		2002/2003 Allocation			
	Private Benefit	Public Benefit	Private Benefit	Public Benefit	Private Benefit	User	Public Benefit	District Wide rate
Elderly persons housing	100%	0%	86% User pays	14% District wide rate	86% User pays		14% District wide rate	
Civil Defence	8%	92%	8% Government Grant	92% District wide rate	8% Government Grant		92% District wide rate	
Information Centre	50%	50%	73% User pays	27% Local rate Commercial ratepayers	78% User pays		22% District Wide rate	
Enterprise and Events			26% User pays	11.5% District wide UAC 9% District Wide CV 53.5% Local rate Commercial ratepayers	12.3% User pays		87.7% District Wide rate	
Arts and Heritage	0%	100%		100% District wide rate			100% District wide rate	
Employment Opportunities	100%	0%	100% Government grants & User pays		100% Government grants & User pays			
Other Council grants/sponsorships.	0%	100%		100% District wide rate			100% District wide rate	
Library services	7%	93%	7% User pays	93% District wide UAC	7% User pays		93% District wide UAC	
Building regulation	80%	20%	73% User pays	27% District wide rate	73% User pays		27% District wide rate	
Parking	100%	0%	100% User pays		100% User pays			
Resource management	60%	40%	26% User pays	74% District wide rate	26% User pays		74% District wide rate	
Inspections and licensing	34%	66%	47% User pays	53% District wide rate	47% User pays		53% District wide rate	
Dog Control	100%	0%	100% User pays		100% User pays			
Democracy	0%	100%		100% District wide UAC			100% District wide UAC	
Aquatic Facilities	30%	70%	26% User pays	63% District wide UAC 11% Local rates	26% User pays		63% District wide UAC 11% Local rates	

CHANGES TO THE FUNDING POLICY

There have been some changes to the funding policy as a result of the rates working party review of the basis of rating and allocation of costs. Council no longer has a district wide capital value based rate. Those activities that are to be collected on a District wide rate are allocated to the wards on a capital value basis and collected as part of the ward rates.

A number of activities that were funded by UAC previously are now allocated to the wards based on the number of UACs in each ward but collected on a valuation basis. This is due to the Rating Powers Act restricting Council to a maximum UAC of 30% of the general rates. With the new aquatic facility to be funded by UAC some activities had to be removed from the UAC.

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As a result of submissions to the Draft Annual Plan the funding of the A&P Show grounds was changed from being on a capital value basis to being allocated to the ward on the basis of the number of UACs.

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Activity	Funding Basis 2001/02	Funding Basis 2002/03
Arts and Heritage.	- 1/2 by UAC, 1/2 by District Wide Capital value based rate	Allocated to ward on UAC basis
Community Services Coordination -	UAC	Allocated to ward on UAC basis
Grants	UAC	Allocated to ward on UAC basis
Dolamore Park	District wide Capital Value	Allocated to ward on UAC basis
Technical and Regulatory Services District Plan Economic Development/Enterprise and Events Old Coach Road Pensioner Housing Gore A and P Show grounds	District wide Capital Value	Allocated to wards on a Capital Value basis
Information Centre	Local Rate Gore and Mataura	Allocated to ward on UAC basis

FUNDING OF DEPRECIATION

The Local Government Act 1974 Amendment # 3 requires Council to cover all the operating cost of Council, including depreciation, from the revenue that Council earns. The funding of this depreciation will help provide for the future replacement of assets and ensure that the user pays for their use of an asset.

There are a number of assets that Council has decided it will not be funding the depreciation on:

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	Funded	Unfunded
Sewerage and Drainage –rural schemes		\$4,000
Pensioner Housing		\$28,000
General Property		\$8,000
Swimming Pool -Old Gore		\$17,000
Parking Meters		\$13,000

Housing and general buildings – Depreciation is not being funded on these as the buildings would not be replaced with the same sort of facility or may not be replaced at all in the future so it would be inappropriate to be creating significant funds for this. Council is looking to reduce its involvement in property so it would not be prudent to build up depreciation reserves.

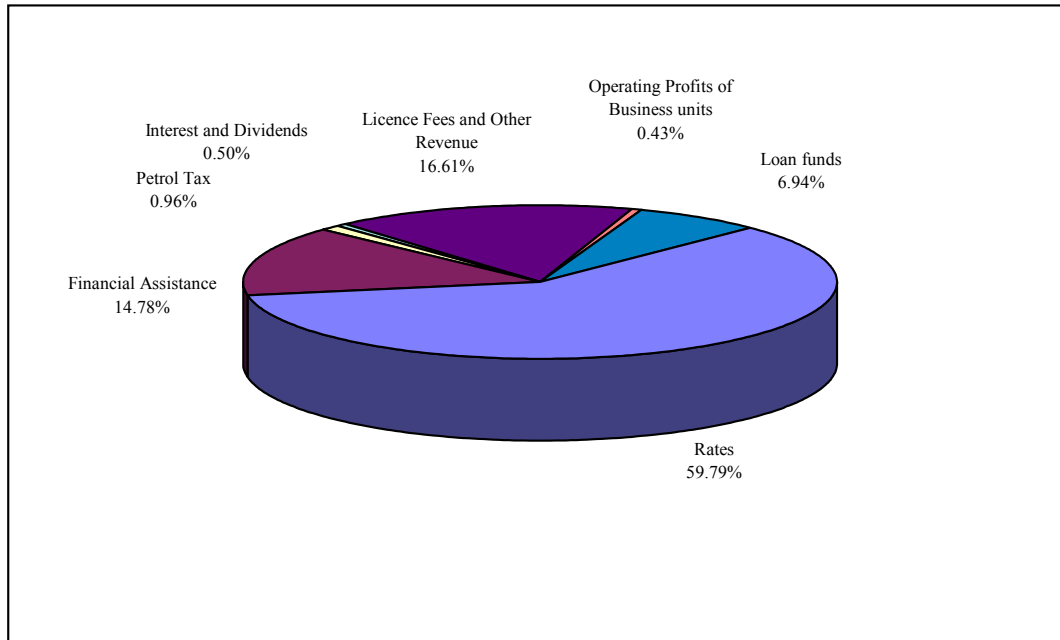
Rural drainage schemes – The Council consulted with the scheme members both surveying them and holding public meetings in 1999. The scheme members determined not to fully fund depreciation and fund any future replacements from alternative sources.

Old Gore swimming pool – The Council is developing a new aquatic facility and the old pool is to close therefore it would not be prudent to build up depreciation reserves.

Parking Meters – The Council is funding interest on loans of \$13,000 for the development of Tamworth carpark and the Main Street parks. This loan is repaid in 2011. The revenue earned from parking will then cover the depreciation.

SUMMARY OF ESTIMATED SOURCES OF FUNDS				
2002-2005				
2001/2002		2002/03	2003/04	2004/05
(\$000)		(\$000)	(\$000)	(\$000)
OPERATING REVENUES				
6826	Rates	7474	7364	7450
1717	Financial Assistance	1841	1870	1882
120	Petrol Tax	120	120	120
43	Interest and Dividends	62	63	68
5142	Licence Fees and Other Revenue	1948	2010	2063
<u>100</u>	Operating Profits of Business units	<u>53</u>	<u>60</u>	<u>60</u>
14008	Total Operating Revenue	11498	11487	11642
CAPITAL RECEIPTS				
<u>2004</u>	Loan funds Including renewals	<u>865</u>	<u>1040</u>	<u>0</u>
2004	Total capital receipts	865	1040	0
16012	Total Receipts of Council	12363	12527	11642

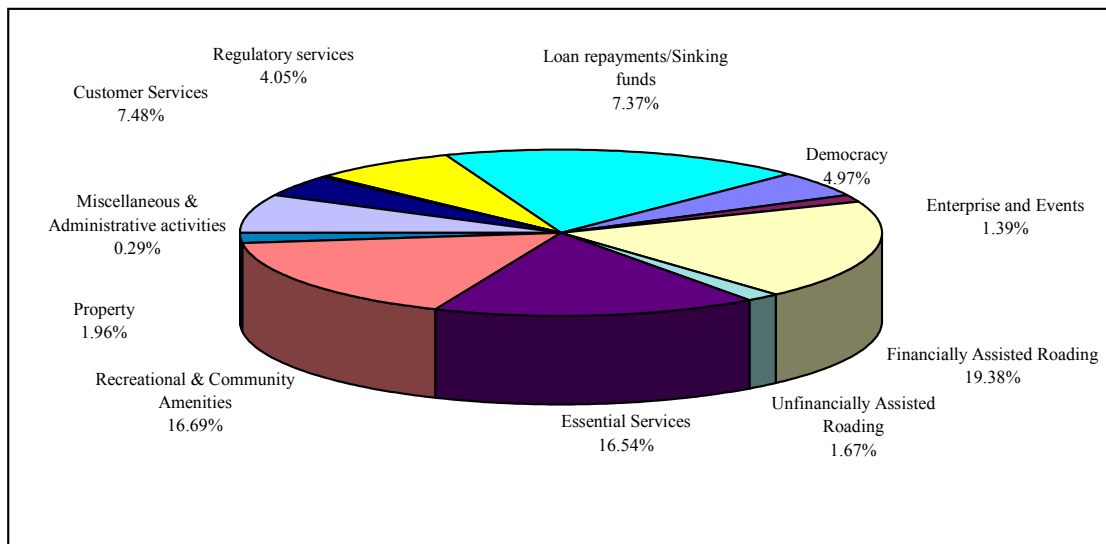
SOURCES OF FUNDS 2002/2003



SUMMARY OF ESTIMATED EXPENDITURES 2002-2005

2001/2002 (\$000)		2002/2003 (\$000)	2003/2004 (\$000)	2004/2005 (\$000)
OPERATING EXPENDITURE				
730	Democracy	754	725	765
347	Enterprise and Events	203	227	211
3112	Financially Assisted Roothing	2840	2815	2835
251	Unfinancially Assisted Roothing	245	245	245
2393	Essential Services	2424	2478	2483
2005	Recreational & Community Amenities	2446	2495	2545
305	Property	166	173	169
1047	Customer Services	1096	1106	1113
591	Regulatory services	593	590	593
50	Miscellaneous & Administrative activities	42	45	60
10831	Total operating expenditure	10809	10899	11019
CAPITAL EXPENDITURE				
7363	Asset construction/purchase	2671	2567	2997
1149	Loan repayments/Sinking funds	1080	1106	416
8512	Total capital expenditure	3751	3673	3413
19403	Expenditure on activities of Council	14560	14572	14432

APPLICATION OF FUNDS 2002/2003



PROJECTED INCOME AND EXPENDITURE

2001/2002		2002/2003	2003/2004	2004/2005
\$000		\$000	\$000	\$000
14,008	Income	11498	11,487	11,642
<u>10,891</u>	Expenditure	<u>10,809</u>	<u>10,899</u>	<u>11,019</u>
3,117	Net profit	689	588	623

PROJECTED BALANCE SHEET 30 JUNE

2001/2002		2002/2003	2003/2004	2004/2005
\$000		\$000	\$000	\$000
	Current Assets			
	Debtors	1,100	1,000	1,000
	Short Term Deposits	1,493	1,808	1,772
	Inventories	88	88	88
		2,681	2,896	2,860
	Current Liabilities			
	Bank Overdraft	-230	-265	-8
	Current Portion of Term Liabilities			
	Short Term advances	0	0	0
	Creditors	1,500	1,300	1,300
		1,270	1,035	1,292
(612)	Working Capital	1,411	1,861	1,568
	Non Current Assets			
	Investments	68	68	68
	Loans to community Groups	30	30	30
	Operational Assets	18,456	18,086	17,716
	Infrastructural assets	131,025	131,493	132,391
150,606		149,579	149,677	150,205
9,468	Non Current Liabilities	10,526	10,486	10,098
141,138	Net Assets	140,464	141,052	141,675
141,138	Equity	140,464	141,052	141,675

PROJECTED CASH FLOWS

2001/2002	2002/03	2003/04	2005/06
\$000 CASHFLOW FROM OPERATING ACTIVITIES			
Cash was Provided from:			
13,948	11355	11524	11574
Operating Revenue			
	62	63	68
Interest			
13,948	11,417	11,587	11,642
Cash was Disbursed to:			
8,240	7722	7896	7843
Suppliers and Employees			
	737	734	707
Interest			
8,240	8,459	8,630	8,550
5,708	2,958	2,957	3,092
NET CASHFLOW FROM OPERATING ACTIVITIES			
CASHFLOWS FROM INVESTING ACTIVITIES			
Cash was Provided from:			
0	0	0	0
Sale of Fixed Assets			
0	0	0	0
Net Reduction in Investments			
0	0	0	0
Cash was Disbursed to:			
7,363	2671	2567	2997
Purchase of Fixed Assets			
0	0	0	0
Purchase of Term Receivables			
7,363	2,671	2,567	2,997
(7,363)	(2,671)	(2,567)	(2,997)
NET CASHFLOW FROM INVESTING ACTIVITIES			
CASHFLOWS FROM FINANCING ACTIVITIES			
Cash was Provided from:			
2,563	865	1040	0
Loan Funds Applied			
2563	865	1040	0
Cash was Disbursed to:			
855	1055	1080	388
Repayment of Debt			
855	1055	1080	388
1,708	(190)	(40)	(388)
NET CASHFLOW FROM FINANCING ACTIVITIES			
53	97	350	-293
INCREASE IN CASH HELD			
(1,800)	1626	1723	2073
OPENING CASH BROUGHT FORWARD			
	1,723	2,073	1,780
ENDING CASH BALANCES			
REPRESENTED BY			
	1493	1808	1772
Short Term Deposits			
(1,200)	0	0	0
Short term advances			
(600)	230	265	8
Plus current account (Less Overdraft)			
(1,800)	1,723	2,073	1,780

*Statement Of
Performance Measures
And Costs Of Services
For Significant
Activities.*



DEMOCRACY

***ELECTED REPRESENTATIVES
GRANTS
ENTERPRISE AND EVENTS***



DEMOCRACY

The Council is the political arm of the Council's operation, comprising of the Mayor (elected at large over the district), eleven Councillors elected from wards within the district and support services provided by Council staff.

Council meets regularly for committees and full Council. Sub-committees and working parties meet as required. Agendas are available prior to the meetings which are notified in the newspaper.

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Responsibilities

The Council is responsible to the ratepayers for the establishment of clear policy and direction.

The Council will continue to effectively lobby Central Government for changes that benefit the wider Gore District community.

The Council will support community organisations by way of annual grants as budgets permit.

Performance Measures		Target		
2001/02		2002/03	2003/04	2004/05
40	Regular committee and council meetings held	40	40	40

Projected costs and sources of funds

2001/2002		2002/2003	2003/2004	2004/2005
\$000		\$000	\$000	\$000
	Cost of activity			
626	Operating Costs	656	633	673
<u>104</u>	Grants	98	92	92
730		754	725	765
54	Revenue	43	38	63
<u>544</u>	Rates	<u>711</u>	<u>687</u>	<u>702</u>
598		754	725	765
(132)	Operating surplus(deficit)	0	0	0
	Capital Payments			
10	Loans made	10	10	10
	Transfers to Reserves			
10	Loans repaid	10	10	10
<u>0</u>	Reserve funds applied	<u>0</u>	<u>0</u>	<u>0</u>
0		0	0	0
(132)	Cash surplus	0	0	0

ENTERPRISE AND EVENTS

Objectives

- To identify and promote the development of new enterprise and expansion of existing businesses to improve employment opportunities that will attract people from outside the region to live and work in the Gore district.
- To develop, assist and organise destinational events and tourism products that encourage visitors to the Gore District.

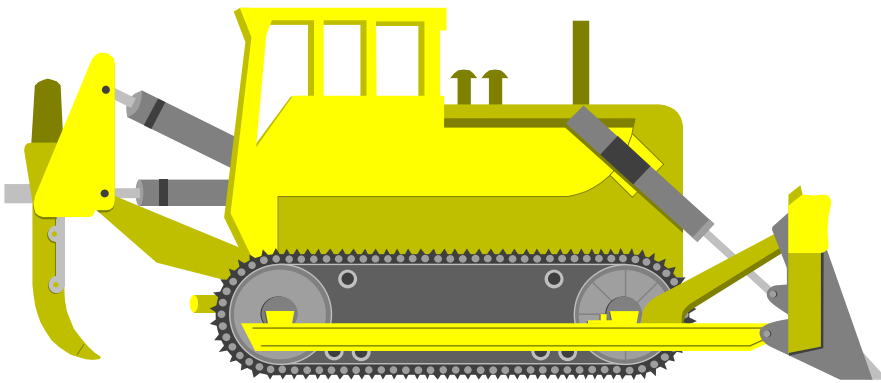
2001/2002	Performance Measures	Targets		
		2002/2003	2003/2004	2004/05
	Completion of a Mataura Concept Plan	October 2002		
	Produce a strategic plan for the Economic Development Board	August 2002		
	Complete review of events for Gore District	September 2002		
	Organise local schools to promote Gore District to overseas students.	Nov/Dec 2002		

Budgeted costs and sources of funds

2001/2002 (\$000)		2002/2003 (\$000)	2003/2004 (\$000)	2004/2005 (\$000)
	Operating Costs			
307	Economic development	180	209	211
<u>40</u>	Topoclimate	23	<u>18</u>	<u>0</u>
347		203	227	211
	Revenue			
<u>91</u>	Economic Development	25	<u>0</u>	<u>0</u>
91		25	0	0
256	Rates	178	227	211
0	Operating Surplus (Deficit)	0	0	0
	Capital Expenditure			
0	Asset purchases	0	0	0
<u>0</u>	Loan repayments/sinking funds	<u>0</u>	<u>0</u>	<u>0</u>
0	Net Capital Payments	0	0	0

DISTRICT ASSETS

WATER
DRAINAGE
SANITATION
REFUSE COLLECTION
SUBSIDISED AND NON-SUBSIDISED ROADING
PARKS AND RESERVES
SPORTS GROUNDS
CEMETERIES
CIVIC BUILDINGS
AQUATIC FACILITIES



ESSENTIAL SERVICES

Essential Services covers the provision of water, drainage and sanitation, and refuse disposal services and facilities within the Gore District.

The water, sanitation and drainage activities are conducted by Mirata Services, a business unit of Council.

Objectives

- To supply continuous water to New Zealand Health Standards to households and businesses in the Gore and Mataura urban areas and to the rural schemes of Otama, Kaiwera and Otikerama.
- To maintain the various reticulation system and to recommend improvements and modifications required.
- To provide a solid waste collection, recycling and disposal system necessary for the health and convenience of the inhabitants of the district and to ensure that it is done in a manner that will not have an adverse effect on the environment.
- To provide the urban areas of the district with the drainage services necessary for health, safety and convenience and to maintain the reticulation systems.

Systems

Water

The water reticulation systems comprise of approximately 172 km of water main, 6 bores, 2 river intakes, 7 reservoirs serving 4,000 consumers in the urban areas and 176 consumers in the rural schemes.

Refuse

Household collections are carried out in Gore and Mataura

Landfill sites are maintained at Gore and Mataura. Transfer Stations operate at Pukerau and Waikaka.

Sewerage and storm water drainage

The three foul sewerage systems at Gore, Mataura and Waikaka comprise of three oxidation ponds, 14 pump stations and a comprehensive reticulation network for the collection and transportation of the wastes.

The storm water systems at Gore, Mataura and Pukerau have some four pump stations, a number of river out falls and the necessary reticulation systems.

Target	Performance Measures			
2001/2002		2002/03	2003/04	2004/05
	<i>WATER</i>			
	To provide a continuous water supply to those areas serviced			
35	Number of unscheduled cuts to supply	35	35	35
2 hours	Maximum delay between rectification of cuts to supply for planned maintenance and resumption (urban areas only).	2 hours	2 hours	2 hours
100%	Water quality complying with the "Drinking Water Standards for New Zealand" measured by:	100%	100%	100%
Nil faecal coliforms per 100ml of water	- Bacto Tests (Monthly)	Nil faecal coliforms per 100ml of water	Nil faecal coliforms per 100ml of water	Nil faecal coliforms per 100ml of water
	- Turbidity Range (Daily)	0-2	0-2	0-2
	- Free available Chlorine at the treatment plant	>0.2gm/l	>0.2gm/l	>0.2gm/l
100%	To comply with water grading requirements	100%	100%	100%
	<i>DRAINAGE AND SANITATION</i>			
100%	Maintain oxidation pond outflows within discharge right conditions.-	100%	100%	100%
Within 1 hour	Respond to pump station failures	Within 1 hour	Within 1 hour	Within 1 hour
within 2 hours	Attend to all drain blockages	within 2 hours	within 2 hours	within 2 hours

Target	Performance Measures	2002/03	2003/04	2004/05
2001/02				
	<i>REFUSE COLLECTION AND DISPOSAL</i>			
Weekly	To provide a regular household refuse collection in Gore and Mataura.	weekly	weekly	weekly
< 3 per week	Customer satisfaction as measured by complaints registered in the GDC customer request data base.	< 3 per week	< 3 per week	< 3 per week
100%	To operate Gore and Mataura Landfills in accordance with their Resource consent and respective management plans.	100%	100%	100%
Quarterly	To monitor the leachate at the two open landfills and the two closed landfills in accordance with their Resource consents	quarterly	quarterly	quarterly

Projected costs and sources of funds

2001/02		2002/03	2003/04	2004/05
(S000)		(S000)	(S000)	(S000)
	Operating Costs			
1124	Water	1135	1158	1172
842	Drainage	894	912	896
368	Refuse disposal	343	350	357
<u>59</u>	Refuse collection	<u>52</u>	<u>59</u>	<u>59</u>
2393	Total cost	2424	2478	2483
	Revenue			
289	Water	311	315	321
147	Drainage	137	147	150
<u>385</u>	Refuse collection and disposal	<u>380</u>	<u>385</u>	<u>393</u>
821		828	847	864
<u>1567</u>	Rates	<u>1,665</u>	<u>1631</u>	<u>1619</u>
2388		2493	2478	2483
(5)	Operating surplus(deficit)	69	0	0
	Capital works			
305	Water	301	200	200
220	Drainage	220	247	647
	Refuse collection and disposal			
<u>158</u>	Loan Repayments/sinking funds	<u>139</u>	<u>167</u>	<u>155</u>
683		660	614	1002
0	Loan monies applied	0	0	0
<u>(12)</u>	Transfer from reserves/balances	<u>37</u>	<u>0</u>	<u>367</u>
(12)		37	0	367
695	Net Capital expenditure	623	614	635
700	Total Funding required	554	614	635
(5)	Operating surplus(deficit)	69	0	0

ROADING

Goals

To achieve a safe and efficient roading and footpath network that meets the requirements and aspirations of the ratepayer and road user.

Objectives

- Maintain the existing roading network in accordance with the National Roding Programme Agreement between Gore District Council and Transfund New Zealand, and to the standards implied in that agreement.
- Maintain the existing footpath network and construct new works to meet the demands of the users.
- Improve safety with appropriate signage, delineation and minor reconstruction.
- Minimise maintenance costs through timely intervention and constant monitoring of contractors performance.

Resources

Major work which includes Reseals, Seal Widening, Shape Correction and Bridge Renewals is subject to competitive tendering and is undertaken by experienced contractors. Network maintenance is undertaken by South Roads under contract. Design and supervision of major works are undertaken by consultants.

Performance Measures		Target	
2001/2002 Approved Transfund programme complied with. Works designed and supervised by qualified engineers. Contractors required to be ISO9002 registered or similarly qualified.	To maintain the roading network to Transfund NZ standards and new directives	2002/2003 Achieve approved Transfund programme. Works designed and supervised by qualified engineers. Contractors required to be ISO9002 registered or similarly qualified.	2003/2004 Achieve approved Transfund programme. Works designed and supervised by qualified engineers. Contractors required to be ISO9002 registered or similarly qualified.
Draft DRP to Transfund by 1 Nov 2000.	To prepare a District Roding Programme (DRP) in accordance with the Transit New Zealand Act and the financial resources of the District.	Draft DRP to Transfund by Dec 2002.	2004/2005 Achieve approved Transfund programme. Works designed and supervised by qualified engineers. Contractors required to be ISO9002 registered or similarly qualified. Draft DRP to Transfund by 1 Dec 2004.

Performance Measures		Target		
2001/2002		2002/2003	2003/2004	2004/2005
300m \$50,000/km	New footpaths	125m \$55,000/km	125m	125
1km \$50,000/km	Footpath resurfacing	1.0km \$45,000/km	1km	1km
	Footpath reconstruction	1.km \$109,000/km	1km	1km
35km \$13,500/km	Resealing	22km \$37,000/km	25km	25km
1.6km \$175,000/km	Area wide pavement treatment (sealed Roads)	1.5km \$84,000/km	1.5km	1.5km
1.9km \$60,000/km	Seal widening	8km \$60,000/km	8km	8km
2km \$100,000/km	Seal extensions	1.8km \$110,000/km	1.8km	1.8km
	Customer satisfaction with sealed roading	<= 2 unsatisfactory reports/month	<= 2 unsatisfactory reports/month	<= 2 unsatisfactory reports/month
	Customer satisfaction with unsealed roading	<= 8 unsatisfactory reports/month	<= 8 unsatisfactory reports/month	<= 8 unsatisfactory reports/month
	Customer satisfaction with footpaths	<= 3 unsatisfactory reports/month	<= 3 unsatisfactory reports/month	<= 3 unsatisfactory reports/month

Initiatives/Developments 2002/2003

- Seal extension - \$210,000 seal extensions in the rural wards
- Continue upgrading of older existing footpaths.
- Identify and report to Council on the condition of the bridging asset and develop a replacement programme as required.

Budgeted Costs and Sources of Revenue

2001/2002 (\$000)		2002/2003 (\$000)	2003/2004 (\$000)	2004/2005 (\$000)
	DISTRICT ROADING PROGRAMME			
	Operating Costs			
1,097	General Maintenance	1,006	1,088	1,088
	Traffic Services	68	68	68
69	Amenity/Safety Mtce	83	83	83
67	Bridge Repairs	49	24	24
40	Street Lighting	35	35	35
237	Professional services	220	220	220
30	Street Cleaning	25	25	25
1,465	Depreciation	1,247	1,270	1,290
<u>107</u>	Old Coach Rd	<u>107</u>	<u>0</u>	<u>0</u>
3,112		2,840	2,813	2,833
	Revenue			
1,714	Financial Assistance	1,838	1,867	1,879
<u>1,408</u>	Rates	<u>1,414</u>	<u>1,321</u>	<u>1,359</u>
3,122		3,252	3,188	3,238
10	Operating surplus (deficit)	412	375	405
	Capital Works			
505	Maintenance Sealing	540	520	540
97	Traffic Services	39	39	39
314	Major Drainage Control	322	313	320
10	Lighting Improvements	14	14	14
64	Minor Safety improvements	69	64	64
	Bridge renewals	22	25	25
	Professional services	125	125	125
<u>485</u>	Seal widening/Area Wide Pavement Treatment	<u>530</u>	<u>522</u>	<u>525</u>
1,475		1,661	1,622	1,652
	NON ASSISTED PROGRAMME			
	Operating Costs			
112	Footpath Maintenance	111	105	105
65	Street Cleaning	58	58	58
32	Noxious weed control	32	32	32
<u>42</u>	General Maintenance	<u>44</u>	<u>52</u>	<u>52</u>
251		245	247	247
0	Revenue	0	0	0
<u>532</u>	Rates	<u>545</u>	<u>545</u>	<u>545</u>
532		545	545	545
281	Operating Surplus (Deficit)	300	298	298
	Capital Works			
58	New Footpaths/resurfacing	64	64	64
1	Projects	5	5	5
<u>220</u>	Seal extensions	<u>220</u>	<u>220</u>	<u>220</u>
279		289	289	289
<u>2</u>	Loan Repayments	<u>2</u>	<u>2</u>	<u>2</u>

AQUATIC FACILITIES

Purpose

The Council provides public swimming facilities as part of its overall aim to ensure that the community has access to a full range of recreational and sporting opportunities.

Objectives

- To effectively provide safe, accessible indoor water space available for leisure, fitness, learning and competition.

Initiatives

To develop new programs, increased patronage and awareness of the Gore Aquatic Centre.

To investigate options for the operation of the Matura pool.

Performance Measures		Targets			
2001/2002		2002/2003	2003/2004	2004/2005	
100% of the time	Maintenance of the pool facilities and treatment of the water meet NZ Standard 5826 guidelines to maintain a safe and pleasant environment.	100% of the time	100% of the time	100% of the time	
100% of the time	Pool supervision is provided in accordance with NZ guidelines.	100% of the time	100% of the time	100% of the time	
	Gore Aquatic Centre open to public	325 days	325 days	325 days	
220 days	Matura Pool open to public	220 days	220 days	220 days	
	Number of Swims per head of population	7	7	7	
	NZ Pool Safe Award gained.				

CEMETERIES

Purpose

Section 4 of the Burials and Cremation Act 1964 provides for Councils to be responsible for Cemeteries.

Objectives

- To provide a burial service that is responsive to public needs and meets statutory requirements.

Performance Measures		Targets			
2001/2002		2002/2003	2003/2004	2004/2005	
All information received to be electronically recorded	Records to be available as a genealogical resource service.	All information received to be electronically recorded	All information received to be electronically recorded	All information received to be electronically recorded	
Full compliance	Services provided and works undertaken comply with current legislation.	Full compliance	Full compliance	Full compliance	

Initiatives:

Investigate methods to reduce rate input into the cemetery operations including service delivery methods and provision of a crematorium.

PARKS RESERVES AND PLAYGROUNDS

Purpose

Council has responsibility for the management of reserves for the community under the Reserves Act 1977. The provision of sportsfields, tracks, parks and playgrounds is a key part of reserve management.

Objectives

To efficiently provide safe and attractive parks, reserves and sportsfields that meet the needs of the District and community.

Performance Measures		Targets	
2001/2002		2002/2003	
Full compliance	Ensure play equipment complies with relevant safety standards NZS 5828	Full compliance	Full compliance
All play grounds	- 6 monthly audits -rectify serious deficiencies within 24 hours -Monthly safety inspections	All play grounds	All play grounds

Initiatives

Review Recreation Strategy and Gore Town Belt Management Plan.

Investigate the construction of a skate board park.

PUBLIC CONVENIENCES

Purpose

Provision of adequate public toilets to a suitable standard.

Objectives

- To comply with the NZ Standard for public conveniences.

Performance Measures		Targets	
2001/2002		2002/2003	
100% of the time	Public toilets are maintained to standards set by Council.	100% of the time	100% of the time
		2003/2004	2004/05
		100% of the time	100% of the time

JAMES CUMMING WING

Purpose

Enrich the community's uniqueness and enhance people's lifestyles by providing appropriate indoor meeting and recreational facilities.

Objectives

- To provide quality public meeting space that meets the needs of the Community.

Performance Measures		Targets	
2001/2002		2002/2003	
Target >1300 Hires	James Cumming Wing hires	Target >1300 Hires	2003/2004 Target >1300 Hires
100%	Facilities are available in accordance with Council approved schedules.	100%	2004/05 Target >1300 Hires
100% of the time	Facilities are clean,safe and suitable for their intended purposes	100% of the time	100% of the time

Initiatives

Repair hall roof
Implementation of user surveys

Budgeted Costs and Sources of Revenue

2001/02 (000)		2002/2003 (000)	2003/2004 (000)	2004/2005 (000)
	Operating Costs			
386	Aquatic Facilities	722	736	751
157	Cemeteries	165	168	172
1168	Domains & Sports Grounds	1267	1292	1318
15	Regional sports Coordinator	15	15	16
66	Public Conveniences	65	66	68
<u>213</u>	Civic Buildings - Civic Complex	<u>212</u>	<u>216</u>	<u>221</u>
2005		2446	2495	2545
	Sources of funds			
	Revenue			
104	Aquatic Facilities	162	209	211
3085	Contribution to new facilities			
86	Cemeteries,	85	86	86
14	Domains & Sports Grounds	13	14	14
<u>41</u>	Civic Buildings - Civic Complex	<u>41</u>	<u>41</u>	<u>41</u>
3330		301	350	352
1829	Rates	<u>2,145</u>	<u>2145</u>	<u>2193</u>
3,154	Net operating surplus (deficit)	0	0	0
	Capital			
4870	Swimming Pools			
0	Cemeteries	2	2	2
0	Arts Cultural and Heritage	0	0	0
62	Domains & Sports Grounds	39	50	50
0	Public Conveniences	0		
10	Civic Buildings - Civic Complex - Mataura Town Hall	11	11	11
65	Loan Repayments/sinking funds	110	129	129
(1,785)	Loans raised			
<u>0</u>	Transfers to reserves/balances	<u>0</u>	<u>0</u>	<u>0</u>
3232	Total Capital	162	192	192
3,154	Operating Surplus (Deficit)	0	0	0

HOUSING AND PROPERTY

Goals

To provide quality low rental accommodation for the needy of the District.

Objectives

- To provide appropriate accommodation while minimising the cost to the ratepayer.

Resources

Gore	Mataura
17 Units	0 units

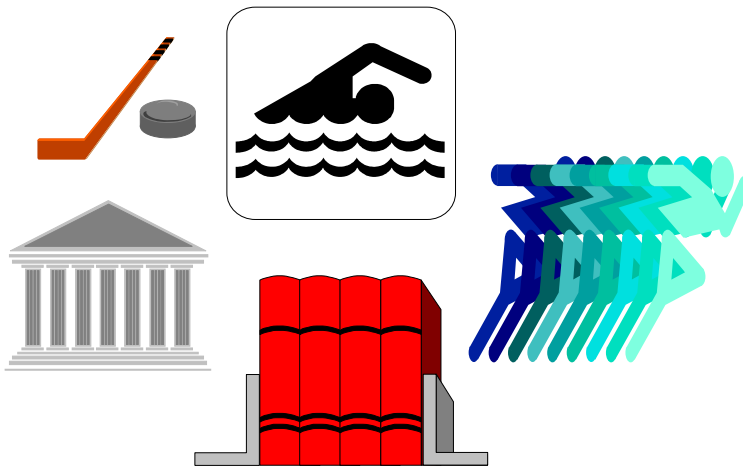
Performance Measure		Target		
2001/2002		2002/2003	2003/2004	2004/05
90%.	Level of occupancy exceeds	90%.	90%.	90%.
Within 3 days	Requests for service are actioned promptly	Within 3 days	Within 3 days	Within 3 days

Budgeted costs and sources of funds

2001/2002		2002/2003	2003/2004	2004/2005
(\$000)		(\$000)	(\$000)	(\$000)
	Operating Costs			
217	Community Housing	87	88	89
<u>88</u>	Other property	<u>79</u>	<u>85</u>	<u>80</u>
305		166	173	169
	Revenue			
197	Community Housing	62	62	62.62
<u>57</u>	Other property	<u>43</u>	<u>57</u>	<u>57</u>
254		105	119	119.62
19	Rates	<u>25</u>	19	19
-32	Operating Surplus (Deficit)	-36	-35	-30.38
	Capital Expenditure			
0	Asset purchases	0	0	0
<u>24</u>	Loan repayments/sinking funds	<u>5</u>	<u>5</u>	<u>6</u>
24	Net Capital Payments	5	5	6

CUSTOMER SERVICES

LIBRARIES
ARTS AND HERITAGE
REGULATORY ACTIVITIES
CUSTOMER SERVICES COORDINATION
CORPORATE SERVICES



CUSTOMER SERVICES

The Customer Services Department provide services that meet the needs and expectations of the residents and enhances the District's unique identity. These include libraries, gallery and museum services and the visitor information centre. The Department provides assistance to those organisations providing cultural or leisure activities within the District.

The Department is also responsible for regulatory functions, corporate functions and providing information to ratepayers through the Annual Plan, Long Term Financial Strategy and Annual Report and responding to requests for information.

LIBRARY SERVICES

Objectives

- To provide quality library services to meet the unique leisure, information and cultural needs of the people of the Gore District community.

Initiatives

To provide improved systems of public feedback on the services and collections.

On-line access to Gore District library catalogue.

Performance Measures		Targets			
2001/2002		2002/2003	2003/2004	2004/2005	
14.5 books (NZ standards for libraries 13)	Issues per capita.	14.5 books (NZ standards for libraries 13)	14.5 books (NZ standards for libraries 13)	14.5 books (NZ standards for libraries 13)	
55% (NZ standards for libraries 40%)	Membership as a percentage of total resident population.	45% (NZ standards for libraries 40%)	45% (NZ standards for libraries 40%)	45% (NZ standards for libraries 40%)	
\$2.30	Net cost per issue	\$2.30	\$2.30	\$2.30	
	Issues per full time staff	22500	22500	22500	
	Satisfaction with overall performance of library service (rated on a 4 step scale of excellent, good, satisfactory, poor)	60% excellent	60% excellent	60% excellent	

ARTS, CULTURE & HERITAGE DEPARTMENT

Objectives:

- To provide advice and assistance to Community Arts, Culture & Heritage organisations within the District.
- To report and advise Council on policy issues affecting the Department

Performance Measures		Targets		
2001/2002	Maintain a Gallery activity programme and associated visitor support. Measured through visitor surveys	2002/2003	2003/2004	2004/05
80% satisfaction		80% satisfaction	80% satisfaction	80% satisfaction
362 days per year		362 days per year	362 days per year	362 days per year
80% satisfaction	Visitor satisfaction with moonshine museum per visitor comments	80% satisfaction	80% satisfaction	80% satisfaction

Initiatives.

Secure capital funding for John Money Wing development.

VISITOR INFORMATION CENTRE

Objectives

- To provide and maintain a District Information centre to promote Gore District to the visitor as well as provide information on local events.

Performance Measures		Targets		
2001/2002	Satisfaction with the performance of the Gore Information Centre (Customer surveys)	2002/2003	2003/2004	2004/05
90% satisfied		90% satisfied	90% satisfied	90% satisfied
\$6.60	Net operational cost per enquiry	\$6.60	\$6.55	\$6.40
	To increase visitor numbers through the information centre by 15%			

Budgeted costs and sources of funds

2001/02 (000)		2002/2003 (000)	2003/2004 (000)	2004/2005 (000)
	Operating Costs			
529	Library Services	546	550	550
146	Arts Cultural and Heritage	179	183	186
212	Visitor Information Centre	272	273	277
<u>160</u>	Community Services Coordination	99	<u>100</u>	<u>100</u>
1047		1096	1106	1113
	Sources of funds			
	Revenue			
155	Visitor Information Centre	212	216	220
<u>37</u>	Library Services	35	<u>37</u>	<u>37</u>
192		247	253	257
855	Rates	849	853	856
0	Net operating surplus (deficit)	0	0	0
	Capital			
10	Library Services	2	2	2
0	Arts Cultural and Heritage	4	0	0
65	Loan Repayments/sinking funds Loans raised	5	5	5
<u>0</u>	Transfers to reserves/balances	<u>0</u>	<u>0</u>	<u>0</u>
75	Total Capital	11	7	7
0	Operating Surplus (Deficit)	0	0	0

REGULATORY ACTIVITIES

The Regulatory Services Department administers Council's statutory and regulatory responsibilities in respect of the following legislation:

- Health Act 1956
- Local Government Act 1974
- Building Act 1991
- Sale of Liquor Act 1989
- Litter Act 1974
- Dangerous Goods Act 1974
- Reserves Act 1977
- Food Act 1981
- Council's Transitional and proposed District Plans
- General Bylaws
- Resource Management Act 1991

The following staff are employed in the Regulatory area.

- Superintendent of Regulatory Services
- Senior Building Control Officer
- Building Control Officer
- General Inspector (includes Liquor Licensing and Parking Control)
- Receptionist/typist
- Dog Control Officer/Compliance Officer
- Part Time Parking Officer
- Marr Electrical (contractor) Noise Control and Management

When these staff are working within other Council activities they charge their time to those activities. Council is gradually moving toward full cost recovery for the Technical and Regulatory Services.

Objectives:

- To manage and administer Council's statutory requirements to safeguard environmental health, public welfare and safety in an efficient, correct and courteous manner.
- To keep the community informed of any significant changes to Statutes, District Plans or Bylaws.
- To prepare a District Plan as required under the Resource Management Act 1991.
- Monitor, gather information and report on the state of the District's environment as required by the Resource Management Act for efficient, effective and sustainable management of resources within the District.
- Provide a dog control service pursuant to the Dog Control Act 1996 and Gore District Council Dog Control Bylaw 1996.

INSPECTION AND LICENSING

Performance Measures		Target		
2001/2002	<p>To comply with statutory time guidelines for processing building Consents.</p> <p>To maintain a minimum cost recovery ratio of 60% of operating expenditure.</p> <p>Licences and certificates are processed within Statutory timeframes</p> <p>Nuisance /noise complaints are investigated promptly.</p> <p>Complainants advised of outcome.</p>	2002/2003	2003/2004	2004/05
10 working days < \$500,000 else 20 working days		10 working days < \$500,000 else 20 working days	10 working days < \$500,000 else 20 working days	10 working days < \$500,000 else 20 working days
60%		60%	60%	60%
100%		100%	100%	100%
Within 2 hours.		Within 5 days	Within 5 days	Within 5 days

DISTRICT PLANNING

Performance Measures		Target	
2001/2002	<p>Submissions on the proposed District Plan heard</p> <p>District Plan to be adopted</p>	2002/2003	2003/2004 2004/05
Oct-Nov 2000			
Dec 2000			

RESOURCE MANAGEMENT

Performance Measures		Target	
2001/2002	<p>Processing applications for resource consents in accordance with statutory requirements.</p>	2002/2003	2003/2004 2004/05
20 working days (non notified consents)		20 working days (non notified consents)	20 working days (non notified consents) 20 working days (non notified consents)

DOG CONTROL

Performance Measures		Target		
2001/2002 100%	Complaints dealt with in accordance with the Dog Control Act.	2002/2003 100%	2003/2004 100%	2004/05 100%

ENVIRONMENTAL HEALTH

Performance Measure		Target		
2001/2002 At least annually	To inspect all food premises where food is prepared for sale to the public.	2002/2003 At least annually	2003/2004 At least annually	2004/05 At least annually
50%	To inspect premises licensed under the Sale of Liquor Act 1989.	50%	50%	50%
Within 24 hours	To initiate investigation of infectious notifiable disease cases.	Within 24 hours	Within 24 hours	Within 24 hours

PARKING

Performance Measure		Target		
2001/2002 20 hours per week	Time restricted parking areas are policed.	2002/2003 20 hours per week	2003/2004 20 hours per week	2004/05 20 hours per week

Projected Costs and Sources of Funds of the Regulatory Activities

2001/2002 (\$000)		2002/2003 (\$000)	2003/2004 (\$000)	2004/2005 (\$000)
	Operating Costs			
248	Inspection and Licensing	242	246	248
108	Resource management	106	108	108
58	District Planning	64	54	54
64	Dog Control	63	64	64
37	Rural Fire Fighting	36	36	36
<u>76</u>	Parking Control	<u>82</u>	<u>82</u>	<u>83</u>
591		593	590	593
	Revenue			
172	Inspection and Licensing	175	177	179
42	Resource management	30	31	33
64	Dog Control	63	64	64
<u>68</u>	Parking Control	<u>73</u>	<u>73</u>	<u>73</u>
346		341	345	349
236	Rates	243	245	244
(9)	Operating Surplus (Deficit)	(9)	0	0
	Capital Expenditure			
3	Asset purchases			
209	Loan repayments/sinking funds	53	53	53
<u>(154)</u>	Transfer to Reserves/Balances	<u>0</u>	<u>0</u>	<u>0</u>
58	Net Capital Payments	53	53	53

CORPORATE SERVICES

The Corporate activities of Council include Accounting and Treasury Functions, Civil Defence and Secretarial Support Services.

The activity includes the Chief Executive's Office, General Manager, District Assets and General Manager, Customer Services.

Objectives

- To provide timely and accurate information to Council, departments and ratepayers.
- To manage the day to day financial operations of Council.
- To prepare reports as required by Council and Statute.
- To minimise damage to people and property during emergency events.

Performance Measures		Target		
2001/2002		2002/2003	2003/2004	2004/05
30 days	Average debt collection	50 days	50 days	50 days
5%	Rates outstanding at balance date	5%	5%	5%

CIVIL DEFENCE

Performance Measure		Target		
2001/2002		2002/2003	2003/2004	2004/05
To provide appropriate training for staff and volunteers.	To continue to provide a trained team of council staff and volunteers who will be competent in - 1. Emergency Management. 2. Response to the Community needs at the time of an emergency.	To provide appropriate training for staff and volunteers.	To provide appropriate training for staff and volunteers.	To provide appropriate training for staff and volunteers.
Attend all Regional CDO meetings. Participate in Regional training programmes where appropriate.	To be part of the wider Southland team of Civil Defence	Attend all Regional CDO meetings. Participate in Regional training programmes where appropriate.	Attend all Regional CDO meetings. Participate in Regional training programmes where appropriate.	Attend all Regional CDO meetings. Participate in Regional training programmes where appropriate.

Budgeted Costs and Sources of Funds

2001/2002		2002/2003	2003/2004	2004/2005
(000)	Operating Costs	(000)	(000)	(000)
1,075	Administration costs	1,204	1,212	1,227
(1,099)	less internal charges	(1,208)	(1,208)	(1,208)
<u>37</u>	Civil Defence	<u>46</u>	<u>41</u>	<u>41</u>
13		42	45	60
	Sources of funds			
35	Interest	62	63	68
120	Petrol Tax	120	120	120
50	Rates Penalties	50	50	50
57	Sales	61	61	61
100	Surplus from Business units	53	60	60
<u>8</u>	Dividends	<u>0</u>	<u>0</u>	<u>0</u>
370		346	354	359
(492)	Rates	(304)	(304)	(304)
(135)	Operating surplus	0	5	(5)
	Capital expenditure			
790	Renewal Loans	1,015	1,040	0
29	Loan Repayments/sinking funds	21	21	21
<u>129</u>	Capital Purchases	<u>128</u>	<u>130</u>	<u>130</u>
948		1,164	1,191	151
0	Sinking Funds applied	150	0	0
<u>678</u>	Renewal Loans	<u>865</u>	<u>1,040</u>	<u>0</u>
270	Net Capital Expenditure	149	151	151