

# Memo



**To:** Rural Halls and Domains Grants Sub-Committee

**From:** Governance Manager

**Date:** 27 September 2023

**Subject:** Notice of meeting to allocate funding

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Notice is hereby given that a meeting of the Rural Halls and Domains Sub-Committee will be held on Tuesday 3 October 2023 following the conclusion of the Policy and Regulatory Committee meeting, in meeting room 4 (downstairs), civic administration building.

The purpose of the meeting is to consider one application received for funding assistance, as follows:

<i>Organisation</i>	<i>Amount requested</i>
Waikaka Centennial Hall	\$2,775

An amount of \$25,319, made up of the annual grant of \$18,419 in addition to the \$6,900 carried forward from 2022, (exclusive of GST) is available for distribution this year.

Attached is information setting out the scheme criteria, a table showing previous allocations to applicants in recent years and a copy of the 2023 application. Last year's sole recipient, the Kaiwera Recreation Reserve and Hall Society, has advised it is still waiting on a contractor to complete the work.

A handwritten signature in black ink, appearing to read 'Susan Jones', with a large loop at the bottom.

Susan Jones  
Governance Manager

## **Criteria for the Allocation of Rural Halls and Domains Grants**

The total pool of monetary grants available for allocation to rural halls and domain organisations by the Council is set on an annual basis.

Applications for monetary grants are considered using the following criteria:

1. The fund is confined to rural halls and domains domiciled in the rural rating area of the Gore District. For the avoidance of doubt, halls and domains in the urban communities of Gore and Mataura are not eligible for funding.
2. The extent to which they support community outcomes as set out in the Long Term Plan and the Annual Plan.
3. The application being made by a bona fide community or non profit organisation.
4. The applicant being able to demonstrate clearly the need for its service.
5. The applicant being able to identify the likely Gore District community to benefit from the services, activities or projects to be funded. In identifying beneficiaries the organisation needs to demonstrate its relevance and relationship with these beneficiaries.
6. The Council reserving the right to not fund projects or initiatives that are considered the responsibility of central Government.
7. The applicant furnishing the Council with its latest set of annual accounts.

Reviewed and adopted by the Gore District Council at its meeting held on Tuesday 20 September 2022.

**RURAL HALLS AND DOMAINS SCHEME 2023**  
**Previous allocations to applicants**

Organisation	Funding round	Brief description	Amount allocated \$
Kaiwera Recreation Reserve and Hall Society	2022	Towards redecoration of interior of hall	12,000.00
	2021	Installation of instant hot water system	2,700.00
	2020	Replace curtains in the hall	5,000.00
	2019	Repairs and maintenance to exterior of hall	1,500.00
	2018	Supply and fit 2 heat pumps	2,000.00
	2017	Paint exterior of hall	4,000.00
		<b>TOTAL TO DATE</b>	<b><u>\$22,200.00</u></b>
Waikaka Public Hall Society Inc	2021	Replacement of dish steriliser	\$3,800.00
	2020	Remedial work to prevent water entering building from street and carpark during heavy rain events. Installation of underfloor insulation and prevention of ceiling mould	\$14,000.00
	2019	Upgrade worn out carpet in hall meeting room	4,250.00
	2018	Repair concrete block walls to toilets	5,357.00
	2017	Paint exterior and repair spouting	6,423.00
	2016	Repaint exterior of hall and reseal windows on south side of hall	12,437.15
	2015	Hall's main floor and stage area need to be sanded and revarnished	0.00
	2014	Re-roof the main hall roof	12,155.65
	2013	Repaint main hall ceiling	5,000.00
	2012	Repaint hall interior	2,500.00
	2011	Re-roof lean-to, repair ceilings and complete window replacements	4,961.50
	2010	Re-roof, repair ceilings and replace windows	2,500.00
		<b>TOTAL TO DATE</b>	<b><u>\$60,384.30</u></b>
Waimumu TeTipua Public Hall Society Inc	2020	Supply and install heat pumps	\$10,000.00
	2017	Sound system/speakers	429.98
	2016	Upgrade of hall entrance way	562.85
	2015	Sanding and re-varnishing main hall floor	5,500.00

Organisation	Funding round	Brief description	Amount allocated \$
	2014	Erect a fence and purchase a diesel heater	3,844.35
	2013	Insulate under floor, sand and varnish main hall floor	4,000.00
	2012	Paint exterior of roof, replace curtain railing on stage, re-line inside wall and paint hall ceiling	12,330.00
	2010	Overhaul lighting and electric plugs	2,000.00
	2009	New blinds	1,596.00
	2006	Window replacement	2,000.00
	2005	Refurbishment of blinds and floor coverings	3,500.00
		<b>TOTAL TO DATE</b>	<b><u>\$35,763.18</u></b>
Otama Hall Society Inc	2018	Replace tray roof to lobby	10,000.00
	2015	Reduce energy and ongoing costs of internal renovation by eliminating water penetration to roof over foyer	5,000.00
	2014	Replace existing water heaters and upgrade kitchen facilities	1,000.00
	2012	Decorate interior and exterior of hall and lay vinyl flooring	2,500.00
	2010	Paint hall exterior	3,000.00
	2006	Paint windows and under eaves of hall	2,000.00
		<b>TOTAL TO DATE</b>	<b><u>\$23,500.00</u></b>
Waikaka Combined Sports Association Inc	2021	Renovation to male toilet and bathroom area	11,919.00
	2017	Drapes and tracks for lounge	\$1,972.45
		<b>TOTAL TO DATE</b>	<b><u>\$13,891.45</u></b>
Mandeville Public Hall Society Inc	2015	Renew spouting around hall	1,000.00
	2011	Replace water zip	1,380.00
	2010	Replace water pump	300.41
	2008	Resurface hall floor	3,000.00
		<b>TOTAL TO DATE</b>	<b><u>\$5,680.41</u></b>
Pukerau Reserve and Community Centre	2015	Replacing the vinyl in the women's toilets	3,500.00
	2012	Decorate interior and exterior of hall and lay vinyl flooring	1,000.00

Organisation	Funding round	Brief description	Amount allocated \$
Pukerau Hall and Reserve Public Hall	2008	Sand and resurface hall floor	3,000.00
	2006	Shortfall on increase in hall charges	500.00
		<b>TOTAL TO DATE</b>	<b><u>\$8,000.00</u></b>
Waikaka Domain Board	2015	To resurface the tennis court at the Domain	2,000.00
	2013	Resurface asphalt and preparation to reseal access way and car park	8,000.00
	2011	Major drainage work on rugby grounds	10,000.00
		<b>TOTAL TO DATE</b>	<b><u>\$20,000.00</u></b>

## Rural Halls and Domains Scheme



### Application Form

This application form is for community organisations that provide public domain or hall facilities, in rural areas of the Gore District, with capital projects and significant works. Running costs are **not** eligible.

Please complete all sections of this form to ensure your application is considered.

**Applications close at 5.00pm, Friday 15 September 2023. Late applications will not be considered.**

#### A. ORGANISATION DETAILS

Name of organisation

Waikaka Centennial Hall

Purpose of organisation

community functions

Postal address

212 Wendon Valley

Road RD3 GORE

Contact person

Peter

Contact phone number

0274318148

Email address

(this is the preferred method of contact)

peter.corcoran@xtra.co.nz

Is your organisation a legally constituted society or trust?

Yes/No

(Circle as appropriate)

Is your organisation GST registered?

Yes/No

(Circle as appropriate)

GST Number:

**RURAL CITY LIVING**

## B. THE PROJECT

Details of the project you are seeking funds for.

Potential earthquake  
Inspection as required by GDC Letter received  
May 2023

Please identify the beneficiaries of your service or project.

Waikaka and Surrounding districts Anzac  
School's Sport's Club's Scott's Church's Arts & Crafts

Please supply evidence of the need for your service (can be attached).

Please provide a breakdown of the budget for your project.

NB: If you are registered for GST, please do not include GST in these costs

EXPENDITURE (List of project costs)	\$	INCOME (Financing of project)	\$
GM Designs	3,100		
		Hall Committee	\$500
Coles Consulting	3,450		
Average cost between two quotes	1,327.5		
Total cost of our project is:	Total (A)	Our contribution is:	Total (B)

This application for funding assistance is for:

TOTAL APPLICATION FOR FUNDING	\$ 2,975
(Total A minus Total B = Total C)	Total (C)

State the purpose for which your organisation's surplus funds are being held.

any surplus funds are held for repairs  
eg. ovens, heaters, tables, and general running  
costs Fire extinguisher Insurance



C. OTHER INFORMATION

Do you have any formal or cooperative arrangements with other community organisations? Please specify organisation and relationship.

N/A

Is your organisation willing to contribute information on problems, trends, fundraising and other matters to like organisations and participate in a coordinated approach to District issues?

Yes/No  
(Circle as appropriate)

Please explain how your organisation contributes to the goals and objectives of the Council. Please refer to the Council's Long Term Plan and Annual Plan.

N/A

Is there any other information your organisation considers relevant?

This building needed but in many ways under used as the community has changed and people are busier now and travel more for events and we have a more transient population than years gone by, but when it does get used the whole community come together.



#### D. DECLARATION

*I hereby declare the information supplied here on behalf of my organisation is correct.*

Signature

Corcoran

Name

Peter

Position

President

Contact No

0274318148

Date

1/9/23

#### Note to applicants

Applications **MUST** be accompanied by the organisation's latest set of **annual accounts**.

Please also provide a **bank deposit slip** for your organisation, in the event your application is successful.

Activities or projects the Council considers should be funded by central government or other agencies may not be funded.

Applicants need to demonstrate sustainability in their funding and resources base.

**Application forms need to be returned by 5.00pm, Friday 15 September 2023 to:**

Susan Jones  
Gore District Council  
PO Box 8  
Gore 9740  
Email – [sjones@goredc.govt.nz](mailto:sjones@goredc.govt.nz)

23 May 2023

Waikaka Public Hall Soc Inc & Gore District Council  
C/- Diane Byars  
320 Robertson Road  
RD 3  
Gore 9773

29 Bowler Avenue, Gore 9710  
PO Box 8, Gore 9740

Phone 03 209 0330  
Email [compliance@goredc.govt.nz](mailto:compliance@goredc.govt.nz)  
[www.goredc.govt.nz](http://www.goredc.govt.nz)

Dear Sir/Madam

## Potentially earthquake-prone building (or part) – EPB 146

Site address:	6 Main Street Waikaka RD 5 Gore
Legal description:	Sec: 8 Blk: VII Twn: Waikaka, Sec: 9 Blk: VII Twn: Waikaka

Under the Building Act 2004 (the Building Act), the Council is required to identify potentially earthquake-prone buildings (or parts of buildings) by applying the Earthquake-prone Building Methodology (EPB Methodology) within the Gore District.

You are receiving this letter because our records show that you are the current owner of the above building. Please advise the Council if this is not the case.

**This building (or part) has been identified as a potentially earthquake-prone building using the EPB Methodology.**

The EPB Methodology requires buildings to be identified as potentially earthquake prone if they fall within a specific category of building type, known as profile categories. This building has been profiled as falling within the following category:

### A. Unreinforced masonry building

**As the building owner, you now have until 23 May 2024 to provide to the Council, either:**

1. An engineering assessment of the building (or a previous assessment) undertaken by a suitably qualified structural engineer that complies with the requirements of the EPB Methodology. This will be used to determine if the building is earthquake prone or not.
2. Evidence of a factual error in the basis on which the Council has identified this building as potentially earthquake prone.
3. Notification that you do not intend to provide an engineering assessment of the building.

If you are unable to meet the due date for providing the engineering assessment (for example, because of a shortage of people qualified to conduct engineering assessments), you can apply for a time extension of up to 12 months. **You must apply for the extension no later than 23 March 2024.** When applying for the extension please clearly explain your