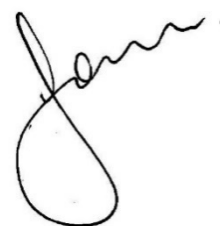


Notice is hereby given that a meeting of the Mataura Community Board will be held in the Elderly Citizens Centre, McQueen Avenue, Mataura, on Monday 22 January 2024, at 5.30pm



**Susan Jones
Governance Manager**

17 January 2024

Agenda

1. Confirmation of the minutes of the ordinary meeting of the Mataura Community Board, held on Monday 27 November 2023. Pages 1-2
2. Presentation from Neighbourhood Support Page 3
3. Meeting dates for 2024 Page 4
4. Proposed Gore-Mataura cycle trail Page 5
5. Proposed pet cemetery – Henderson Park Page 6
6. Painting of netball and pickleball lines on new Tulloch Park court Page 7
7. State Highway 1 welcome signs Pages 8-9

8. Date of next meeting – Monday 4 March 2024, at 5.30pm

9. Business to be considered pursuant to the Local Government Official Information and Meetings Act 1987:

- Options for possible surplus land

RURAL CITY LIVING



Minutes of the meeting of the Matura Community Board, held at the Matura Elderly Citizens Centre, McQueen Avenue, Matura, on Monday 27 November 2023, at 5.32pm.

Present His Worship the Mayor (Mr Ben Bell), Nicky Coats (Chairperson), Cr Phillips and Laurel Turnbull.

In attendance Cr Hovell and Governance Manager (Susan Jones).

Apologies Colleen Te Au and Steven Dixon apologised for absence, accepted on the motion of L Turnbull, seconded by Cr Phillips.

1. CONFIRMATION OF MINUTES

RESOLVED on the motion of L Turnbull, seconded by Cr Phillips, **THAT** the minutes of the ordinary meeting of the Matura Community Board held on Monday 30 October 2023, as circulated, be confirmed and signed by the Chairperson as a true and complete record.

L Turnbull advised she had spoken with Chorus who said there was a process to go through to deal with the service lid that needed attention. Two cones had been placed around the site, but they were not permanent.

2. PRESENTATION FROM NEIGHBOURHOOD SUPPORT

A presentation was scheduled to be received from Ms Sharlene Taylor-Giles from Connected Eastern Southland. Unfortunately, the presenter did not attend the meeting.

3. ACTIVE SOUTHLAND – REPORT ON MATAURA SURVEY (SC3749)

During August and September Active Southland staff undertook community consultation around ‘being active in Matura’ – how people were feeling, what they were currently doing to be active, where they were doing it and what else they might like to see in their community to help them be more active.

Encompassing feedback from all consultation avenues, Gemma O’Neill, Active Southland’s Eastern Active Coordinator based in Gore, was in attendance at the meeting and presented the feedback infographic document. She spoke about themes from the community voice and how this information could be used by relevant local

stakeholders to support the Mataura community to be more active and support their overall wellbeing.

A total of 89 responses had been received, representing 5.9% of the community aged 10 years and above. The Board noted responses from the Mataura primary school where devices were ranked fourth for what children wanted to do for fun. There was a discussion about combining devices with a scavenger hunt. Mrs O'Neill said they were very easy to set up and a good school holiday activity.

RECOMMENDED on the motion of Cr Phillips, seconded by L Turnbull, THAT Active Southland be thanked for the report,

AND THAT the report be received.

Cr Hovell said it would be helpful for projects that the Board thought were important to the community to be fed into the Council's Long Term Plan. The Chairperson advised the Board had had a workshop with the Council and understood its project preferences had been noted for inclusion.

Gemma O'Neill departed the meeting at 6.03pm

4. TULLOCH PARK REDEVELOPMENT (SC1570)

A memo had been received from the Parks and Recreation Manager advising the toilet/change/utility building had been ordered and should be onsite for installation in late February. The unit from Exeloo was the product chosen. The court painting work had been completed and the basketball backboards installed.

The Council expected to hear about its Lotteries funding application in early December and could then commit to the next stage of the project.

Cr Phillips moved THAT the information be received.

The recommendation was seconded by L Turnbull, was put and it was carried.

Discussion ensued on the lines that the Board understood were to be included on the new court at Tulloch Park. Only basketball had been painted and netball and pickleball were to have been included.

RECOMMENDED on the motion of L Turnbull, seconded by Cr Phillips, THAT the Board request the remainder of the lines be painted on the new court surface at Tulloch Park to account for netball and pickleball.

The meeting concluded at 6.15pm

MATAURA COMMUNITY BOARD AGENDA

MONDAY 22 JANUARY 2024

2. PRESENTATION FROM NEIGHBOURHOOD SUPPORT

Ms Sharlene Taylor-Giles from Connected Eastern Southland will be in attendance at the meeting to speak with the Board on how Neighbourhood Support can support Mataura working towards improving safety and connectedness, getting prepared for emergencies and supporting one another.

Neighbourhood Support knows connected communities are happier and healthier, can work together to find solutions to local issues and are prepared for emergencies. Together as a collective, the community has the skills and spirit needed to create safe, resilient and connected communities.

3. MEETING DATES FOR 2024

(Memo from Governance Manager – 09.01.24)

Below is the proposed meeting schedule for 2024, with meetings continuing to commence at 5.30pm:

- Monday 4 March
- Monday 8 April – meeting with the Council
- Monday 22 April
- Monday 10 June
- Monday 29 July
- Monday 5 August – meeting with the Council
- Monday 23 September
- Monday 18 November

RECOMMENDATION

THAT the meeting schedule for 2024 be adopted.

4. PROPOSED GORE-MATAURA CYCLE TRAIL

(Memo from Parks and Recreation Manager – 15.01.24)

In December Great South ran a couple of information sessions in Gore updating attendees on a Southland wide approach to cycle trails. They had commissioned Destination Planning Ltd, to complete the Southland Cycle Tourism Opportunity Assessment (CTOA).

Mike Whale from Mataura Lions Club attended the public session. It seems that Great South will be the main driver of this activity in Southland and that the Council will struggle to get external funding for it unless can get it under Great South's umbrella.

This year, Great South is undertaking a follow up study looking at all potential projects trying to develop a strategy and plan of action. It has indicated that the projects that will be viewed favourably will be extensions and improvements to existing trails and new destination trails. It is likely that there will be one pot of funds and that the merits of a Gore to Mataura trail project will need assessment against other Southland projects.

Copies of the Great South CTOA will be available at the meeting.

RECOMMENDATION

THAT the information be received.

5. PROPOSED PET CEMETERY – HENDERSON PARK

(Memo from Parks and Recreation Manager – 15.01.24)

This issue has not been progressed since June 2023 and I wonder about the appropriateness of Henderson Park as a location for a pet cemetery.

The option of having a section for pets at the Mataura Cemetery along the northern tree line should be considered. The tree line consists of 20 deciduous trees and there would be space for 20 burials along that section. There would also be room for further pet burials in the adjoining cemetery extension in the future.

RECOMMENDATION

THAT the Board request the Parks and Recreation Manager to progress the creation of a pet cemetery along the northern tree line at the Mataura Cemetery,

AND THAT an appropriate interment fee be charged for pet burials.

6. PAINTING OF NETBALL AND PICKLEBALL LINES ON NEW TULLOCH PARK COURT

(Memo from Parks and Recreation Manager – 15.01.24)

The request for line marking for netball and pickleball took by surprise. I am unaware of the driver or demand for this line marking. Neither sports were considered nor discussed in any of the Tulloch Park development discussions either at Community Board level or informally with the Tulloch Park development group. There was some discussion around a netball shooting circle and this should be easily accommodated beside the new court.

At this stage, there is not any funding available for additional marking but there is a contingency amount in the project budget. The other issue is that the company used to mark the courts is Christchurch based and the work programme coincided with work it was completing in Otago and Southland. If the additional marking could be coordinated with other work activity in the region, it would be a lot more cost effective.

RECOMMENDATION

THAT the painting of netball and pickleball lines on the new Tulloch Park court be arranged in association with the Christchurch based company's future work programme undertaken in Southland and Otago.

7. STATE HIGHWAY ONE WELCOME SIGNS

(Report from Roding Asset Manager – 16.01.24)

Purpose

The purpose of this memo is to provide answers to queries from the Board on aspects of the sign erected at the southern approach to Matura.

Design

The Board expressed its concern that the sign erected at the southern approach to Matura is not as per the design. It should be noted that this sign is not yet complete. The corten steel eel motif at the base of sign along with placing of rocks at the base of the sign has still to be completed. This work will be carried out by Seddon's once both signs are in place.

Decisions on the design of the signs various components were made by the previous Board in conjunction with the previous Roding Manager, Peter Standing, Sarah Crispin from Crispin Design and John Seddon from Seddon Fibrous Plasterers during 2021. The artistic elements of the design, including choice of colours, from the beginning and throughout the project were decided by Crispin Design. Several changes were made during construction due to issues with the materials originally intended to be used. These included:

- Changing the source of the embedded pebbles to provide the colour requested by Sarah Crispin. Several pebble samples were provided to Sarah and John before the final pebble source was agreed.
- Application of surface colouring, recommended by Sarah Crispin, to the concrete plinth surface. The original concrete with a colour additive was considered to provide an inconsistent plinth colour.
- An anti-graffiti seal over the plinth surfaces was also added for protection of the surface.

Other changes which have been forced on the project include the relocation of both State Highway One signs. One of these was due to poor foundation conditions and the other due to KiwiRail requirements.

Illumination of the signs

In January 2022, during discussion on the design and cost of the proposed signs, a rough estimate of \$4,000 per sign for illumination had been mentioned. However, no provision was made for lighting the signs in the budget presented to the Council for its approval of the works.

In November 2023, the Council ratified a recommendation from the Board that sign illumination options and the cost of these be provided. As the signs are adjoining State Highway One, the first step taken in this process was to confirm with the New Zealand Transport Agency (NZTA) its requirements for such illumination. The response received from NZTA's Regional Safety Engineer was that illumination of 'Welcome'

signs adjoining state highways is not permitted. A formal request to NZTA will be made requesting an exemption to its policy. Illumination options will then be explored along with the cost of these options once both signs are in place.

RECOMMENDATION

THAT the report be received,

THAT a formal request be made to NZTA for an exemption to its signage illumination policy,

AND THAT in the event the exemption is granted, illumination options and costs be explored once both signs are in place.

EXCLUSION OF THE PUBLIC

Chair to move that the public be excluded from the following parts of the proceedings of this meeting, namely the items as listed below.

The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

<u>General subject matter</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Grounds under Section 48(1) for the passing of this resolution</u>
Options for possible surplus land	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7 (2)(i)